

# 2020 ANNUAL SECURITY & FIRE SAFETY REPORT



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**MICHIGAN STATE**  

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**UNIVERSITY**

## INTRODUCTION

**The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”)** is a consumer protection law that aims to provide transparency concerning campus crime policy and statistics. In order to comply with Clery Act requirements, colleges and universities must understand what the law entails, where their responsibilities lie, and what they can do to actively foster campus safety. Michigan State University has worked carefully to ensure its Annual Security & Fire Safety Report is comprehensive and accurate. As the global pandemic associated with the novel coronavirus continues to evolve internationally and domestically, MSU continues to strive to provide great services to its community members, though there may be some adjustments to the delivery method of resources on campus. Please review resource-specific websites for virtual service options and also explore our Together We Will website for additional details and updated information at <https://msu.edu/together-we-will/>.

MSU continues its efforts to provide a safe environment where all community members feel protected, empowered, and aware of their rights and knowledgeable about available resources. Institutions should have adequate policies and programs to prevent crimes and to respond to crime reports and emergencies. MSU is committed to doing just that and works to enhance safety in part by thoroughly tracking crimes. This report meets required data compliance and disclosure obligations and discusses how MSU is creating a safer and healthier campus.

The Clery Act requires colleges and universities participating in federal financial aid programs to maintain and disclose crime and security information. The Clery Act requires institutions to count crimes in the calendar year in which they were reported—regardless of the year in which the incident occurred.

### **Increase in Awareness = Increase in Reporting**

Since implementation of its mandatory reporting policy in 2015, the University has seen a significant year-to-year increase in reported complaints under its RVSM Policy. MSU believes that this increase in reporting demonstrates that more people now understand their responsibility to report and that they feel empowered to report sexual misconduct.

### **Prevention and Education**

MSU recognizes all of its community members play an important part in preventing and reporting sexual assault and relationship violence. To accomplish that goal, MSU has intensified its training of students and employees in the prevention, detection and reporting of crime. In addition to online training, MSU conducts mandatory, in-person RVSM prevention programming for all first-year and transfer students, and in-person bystander intervention training for all second-year students. In 2018, MSU created the [Prevention, Outreach, and Education Department](#) (POE), which promotes campus safety by educating students and employees on sexual assault and relationship violence, eliminating violence on campus, empowering community members to become advocates for a non-violent community, and positively affecting cultural change. POE includes several full-time prevention specialists, a director, associate director, and over 100 peer educators who partner with units on campus to deliver educational programming and training. POE has expanded the availability and variety of training programs, allowing POE to tailor training content to address the specific needs of particular groups.

Through training and prevention programs, MSU is committed to building a safer campus. To learn more about how MSU is cultivating a campus community that effectively fights discrimination, sexual harassment and assault, visit [www.civilrights.msu.edu](http://www.civilrights.msu.edu) and <https://msu.edu/ourcommitment/>.

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# MICHIGAN STATE UNIVERSITY

Dear Campus Community,

We consider the safety and security of all community members at MSU a top priority. Our police force is world-class. All 80 sworn officers are commissioned as police officers under State law and have credentials that include, at a minimum, a bachelor's degree. The MSU Police Department has an international reputation for its proactive-based philosophy of policing that strives to strengthen relationships and engage community partners in developing strategies to reduce crime. The MSU Police Department strives to adhere to the highest ethical standards and reflect the diversity of its community members.

The MSU Police Department also partners with numerous units and departments on-campus and numerous police jurisdictions off-campus – we believe these relationships are key to crime prevention. Crime prevention also includes all of us, which is why the campus provides community members with consistent messaging about reporting crime, including our “See Something, Say Something” campaign which encourages anyone on campus to contact the police department if they notice suspicious activity (more information can be found on our website, [www.police.msu.edu](http://www.police.msu.edu)).

Please take the time to review this Annual Security and Fire Safety Report. MSU publishes it each year in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report includes crime data for the previous three years. It also provides comprehensive information related to safety and security, including policies on security, alcohol and drug use, sexual assault, relationship violence, stalking, crime prevention, and reporting crimes.

At MSU, we are all committed to making our campus a safe place in which to live, work and learn.

Thank you,

Doug Monette

Interim Police Chief and Director



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## THE CAMPUS

MSU, a pioneer land-grant institution, was founded in 1855. The East Lansing campus is part of a metropolitan area with a total population of approximately 477,000. The curriculum includes more than 200 programs of undergraduate and graduate studies in 17 degree-granting colleges taught by approximately 5,703 faculty and academic staff and 1,292 graduate assistants. Approximately 7,365 nonacademic employees support the instructional, research and public service activities of the University.

For the 2019 fall semester, 49,809 students were enrolled: 39,176 undergraduates (19,824 women and 19,352 men), 8,132 graduate students, and 2,501 in professional programs.

The property holdings of MSU at East Lansing total approximately 5,200 acres. Of this total, 2,100 acres are in existing or planned campus development; the remaining acres are devoted to experimental farms, outlying research facilities, and more than 700 acres of protected natural areas. There are 566 structures on the contiguous campus, 27 miles of University-owned two-lane equivalent roadways, and 114 miles of sidewalks.

MSU also maintains academic programs in Grand Rapids, Detroit, Macomb, and Troy, Michigan. Compliance with the Clery Act requires that the University consider these locations separate campuses from the main campus in East Lansing for reporting purposes.<sup>1</sup>

At the Grand Rapids campus, the MSU College of Human Medicine maintains academic, research, and administrative facilities, including headquarters at the Secchia Center, leased space the Cook-DeVos Center for Health Sciences, and the Grand Rapids Research Center. The Secchia Center is an eight-story, 180,000-square-foot facility that includes clinical teaching examination rooms, simulation suites, classrooms, offices, and student areas. It is located in downtown Grand Rapids at Michigan Street and Division Avenue.

The MSU Eli Broad College of Business offers an Executive MBA program at the Management Education Center in Troy, Michigan. The MSU Management Education Center is a 20-acre site that is located on the corner of Crooks Road and Square Lake Road in Troy. The 30,000-square-foot building operates as a full-service conference center and educational facility with classrooms, offices, amphitheaters, and audio-

rium. This location offers business professionals the opportunity to earn an MBA in an intense, compressed 19-month accredited program that is nationally recognized.

The MSU College of Osteopathic Medicine has two campuses separate from the East Lansing campus – one in Macomb Township and the other in Detroit. The Detroit campus is located on the campus of the Detroit Medical Center (DMC) in “Midtown” Detroit and is surrounded by several tertiary care hospitals and The Barbara Ann Karmanos Cancer Center. The DMC has over 900 graduate medical education positions, of which 118 are osteopathic. In partnership with the College of Osteopathic Medicine, the College of Nursing also offers its Accelerated Second Degree BSN program to student cohorts enrolled at the DMC site.

The Macomb campus is located on the campus of Macomb Community College, 44575 Garfield Road, Clinton Township. The campus consists of classroom, laboratory, and office facilities in the Macomb Community College University Center, which are leased by MSU. While the educational program of the MSU College of Osteopathic Medicine is geared primarily to the training of primary medicine physicians, the curriculum and educational programs are also designed to meet the continuing need for medical specialists and teacher-investigators.

The policies and procedures presented in this annual report are applicable to all MSU locations. To the extent any differences exist in the manner the policies and procedures are implemented at the Grand Rapids, Detroit, Macomb, or Troy campuses, they are noted accordingly in this report.

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<sup>1</sup> The 2016 U.S. Department of Education Handbook for Campus Safety and Security Reporting states that an additional location must be considered a “separate campus” if: (1) the institution owns or controls the site; (2) it is not reasonably geographically contiguous with the main campus; (3) it has an organized program of study; and (4) there is at least one person on site acting in an administrative capacity. The Handbook also states that “organized program of study” means “that the location offers courses in educational programming leading to a degree, certificate or other recognized credential.” Only the five MSU locations meet these criteria.

## CRIME INFORMATION AND STATISTICS

At Michigan State University (“MSU”), we take safety very seriously. Each member of the campus community—students, faculty, and staff—should take an active role in preventing and reporting incidents that jeopardize safety on and around campus. Please review this information carefully.

MSU, in compliance with the Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics Act and the Higher Education Opportunity Act (“Clery Act”), publishes this document annually to provide its current students and employees and prospective students and employees with an overview of the University’s security and safety resources, policies, and procedures. A hard copy of this document may be obtained by contacting Maja Myszkowski, Clery Act Compliance Coordinator, at (517) 353-2620 or email at [clery@msu.edu](mailto:clery@msu.edu). The University also reports the annual crime and fire statistics contained in this report to the U.S. Department of Education. A searchable database containing those statistics can be found at <http://ope.ed.gov/campussafety/#/>.

This report contains general information about the campus, police and public safety resources, reporting crimes, coordination between law enforcement agencies, fire and medical emergencies, crime and fire prevention, victim support services, the law and University policies, campus facilities, residence hall security, crime statistics, fire statistics, the crime and fire log, the University’s Relationship Violence and Sexual Misconduct Policy, and the MSU Drug and Alcohol Policy. It also contains information about alcohol and other drug health risks, drug and alcohol laws and penalties, and campus alcohol and other drug education and counseling resources.

Campus crime statistics included in this report are gathered from a variety of sources, including campus and local law enforcement agencies and other individuals referred to as Campus Security Authorities (“CSAs”)<sup>2</sup>. The MSU Clery Act Compliance Coordinator prepares the report. Her contact information is:

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The University established a Clery Compliance Committee in 2015, chaired by the Clery Act Compliance Coordinator, to enhance efficiency and coordination to provide an effective response to Clery Act obligations, including the drafting of this report. This committee is made up of representatives from: Student Affairs & Services, Dean of Students Office, Office for Civil Rights and Title IX Education and Compliance, Office of Institutional Equity, Office of the General Counsel, Athletics, International Studies and Programs, Residence Education and Housing Services, MSU Police Department, Student Health Services, Provost’s Office, Human Resources, Land Management, New Student Orientation, Risk Management, Continuing Education, University Advancement, Sports Medicine, Youth Programs, Infrastructure Planning and Facilities, College of Osteopathic Medicine, Health Care, and Office of Audit, Risk and Compliance. The committee receives annual training and meets to ensure compliance is cohesive and coordinated. Specifically, the committee reviews policies and procedures related to the Clery Act, the Annual Security and Fire Safety report drafts, and discusses ways to improve these various components of Clery Act compliance. A steering committee comprising representatives from Residential Education and Housing Services, Dean of Students Office, MSU Police Department, and Office of General Counsel meets monthly with the Clery Act Compliance Coordinator to discuss specific Clery-related issues.

Criminal statistics are reported by MSU Police Department to the Michigan State Police for transmittal to the Federal Bureau of Investigation. The information is published in the annual publications *Crime in Michigan* and *Crime in the United States*, available at all public libraries and most law enforcement agencies in the United States. Information may also be obtained at the following web sites:

- FBI Uniform Crime Reporting (<https://ucr.fbi.gov/>)
- Michigan State Police Crime Data and Statistics ([http://www.michigan.gov/msp/0,1607,7-123-1645\\_3501\\_4621---,00.html](http://www.michigan.gov/msp/0,1607,7-123-1645_3501_4621---,00.html)), and
- U.S. Department of Education Campus Safety and Security Analysis (<https://ope.ed.gov/campussafety/#/>).

The MSU Police Information Officer may be contacted at the MSU Police Department, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 355-2221.

### Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (CSCPA) is a federal law that provides for the tracking of convicted, registered

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<sup>2</sup> Campus Security Authorities (CSAs) are: (1) A campus police department or a campus security department of an institution. (2) Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property). (3) Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization

to which students and employees should report criminal offenses. (4) An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.

sex offenders enrolled as students at institutions of higher education or working or volunteering on campus.

The CSCPA amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act to require sex offenders already required to register in a state to provide notice, as required under state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. It also mandates that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems.

The Michigan State Police maintain a listing of all registered sex offenders in Michigan. This information is available online at:

[http://www.communitynotification.com/cap\\_main.php?office=55242/](http://www.communitynotification.com/cap_main.php?office=55242/) or through MSU Police.

## CHARTS OF CRIME STATISTICS

This section includes five charts of crime statistics. The charts show the number of crimes reported to have occurred at MSU locations for calendar years 2017, 2018, and 2019. For purposes of complying with the Clery Act reporting requirements, the University must consider the following as separate campuses from the East Lansing campus: its College of Human Medicine location in Grand Rapids, its College of Osteopathic Medicine locations in Detroit and Macomb, and the MSU Eli Broad College of Business location in Troy. Accordingly, each campus' statistics are reported separately in the charts that follow.

### *Liquor, Drug, and Weapons Reporting*

The charts provide statistics for all Clery-reportable crimes separated by campus. This includes the number of arrests for liquor, drug, and weapons law violations at each campus. The charts also show the number of students and employees referred for campus disciplinary action for conduct that would constitute both a liquor, drug, or weapons law violation, and a violation of University regulations. Not all individuals referred for campus disciplinary action were found to have committed the rules violation with which they were charged.

Per Department of Education guidance, if a person is arrested or referred for discipline for multiple violations during a single incident (e.g. both drug and liquor), security officers

should apply discretion regarding which arrest/referral to count. In effort of transparency and to discourage such violations, MSU chooses to count all relevant liquor, drug, and weapons arrests/referrals within the same incident. However, in accordance with the guidance, the only exception to this is that if an arrest is counted for a single event, disciplinary referrals are deduplicated and not counted.

### *Statistics Gathering*

The information provided includes incidents reported to the MSU Police, other CSAs, and local law enforcement authorities with jurisdiction over each location. Not all local law enforcement agencies responded to the request for statistics. The statistics in each chart include all reported crimes, not just those crimes determined to have actually occurred. The reported crimes may have involved individuals not associated with the University.

### *Clery Geography*

Each chart provides information about the Clery Geography<sup>3</sup> location where the alleged crime, arrest, or incident resulting in disciplinary action occurred. For purposes of all three charts, the following definitions apply as defined by the Clery Act and its implementing regulations:

"Total on Campus" refers to all statistics compiled for the University campus.

"Campus Residential Facilities" refers to all on-campus University housing. This is a subset of "Total on Campus."

MSU provides student housing on the East Lansing campus. No on-campus student housing facilities are provided at any of its other separate campuses (in Grand Rapids, Detroit, Macomb, or Troy).

"Non-campus Building or Property" is defined as (1) any building or property owned or controlled by a student organization that is officially recognized by the University; or (2) any building or property owned or controlled by the University that is used in direct support of or in relation to the University's educational purposes, is frequently used by students, and is not within the reasonably contiguous geographic area of the University.

"Public Property" includes all public property (*i.e.*, property owned or operated by a governmental entity other than MSU), including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus.

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<sup>3</sup> The University continues to collaborate with the Department of Education with regard to the University's classification of Clery geography.

# Michigan State University – East Lansing

## Crimes Reported – East Lansing<sup>4</sup>

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (“CRF”)			Non-campus Building or Property			Public Property <sup>5</sup>		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	26*	43*±	29*	14	24	14	150*±	969*	11*	0	0	0
Fondling	14*	16*	82*	7	2	6	12*	146*	2*	0	0	1
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	2	0	0	0	0	1	0	1	1	0	2
Aggravated Assault	14	23	9	4	6	3	0	1	1	1	0	2
Burglary	93±	48	63	81±	37	46	6	3	6	0	0	1
Motor Vehicle Theft <sup>6</sup>	30	47	35	0	0	0	7	10	11	0	0	2
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	4	1	3	1	0	3	0	0	0	0	0	1
Dating Violence	24	18	19	22	9	14	0	0	0	0	1	0
Stalking	32	38	33	6	9	12	0	1	1	0	0	0

## Liquor, Drug and Weapons Law Violations – East Lansing

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (“CRF”)			Non-campus Building or Property			Public Property <sup>5</sup>		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Liquor Law Arrests	198	11	9	43	0	2	5	0	1	21	5	0
Liquor Law Disciplinary Referrals	834±	836	739	832±	836	734	0	2	2	0	0	0
Drug Law Arrests	95±	35±	5	35	20±	2	6	3	0	17	24	12
Drug Law Disciplinary Referrals	503±	459±	298	503±	459±	278	0	0	0	0	0	0
Illegal Weapons Possession Arrests	15±	13	6	4	2	1	1	0	0	3	5	3
Illegal Weapons Possession Disciplinary Referrals	6±	1	1	6±	1	1	0	0	0	0	0	0

## Hate Crimes – East Lansing

**2017:** Two crimes of intimidation characterized by a race bias and one crime of intimidation characterized by a gender identity bias, all of which were on-campus incidents.

**2018:** One on-campus incident of aggravated assault characterized by racial bias and one on-campus incident of intimidation characterized by racial bias.

**2019:** No hate crimes reported.

± In conducting a reassessment of our crime statistics, we have identified certain human errors and are revising our crime statistics above accordingly. On October 8, 2020, the following adjustments were made:

- 2017:
  - o Non-campus Rape – two statistics removed.
  - o On Campus and On Campus Residential Facilities Burglary – one statistic removed.
  - o On Campus and On Campus Residential Facilities Liquor Law Disciplinary Referral – two statistics added.

<sup>4</sup> The MSUPD unfounded five crimes in 2019. These crimes were: three reported incidents of burglary and two reported incidents of motor vehicle theft. For each of the incidents, a law enforcement investigation determined that the crime never occurred. MSUPD unfounded six crimes in 2018. These crimes were: three reported incidents of burglary and three reported incidents of motor vehicle theft. MSUPD unfounded two crimes in 2017. These crimes were: one fondling (law enforcement investigation determined that the crime never occurred) and one robbery (law enforcement investigation determined that the crime never occurred).

A crime is considered unfounded for *Clery Act* purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless and only if the evidence from a complete and thorough investigation establishes that the crime reported was not completed or attempted in any manner.

<sup>5</sup> The East Lansing Police Department (“ELPD”) has informed MSU that it is unable to generate a report which fully disaggregates the Clery-defined public property surrounding MSU’s East Lansing campus from other areas within the ELPD’s patrol jurisdiction. Accordingly, MSU’s East Lansing campus public property charts do not include Clery crime statistics from the ELPD unless such crimes were reported to have occurred on roadways.

<sup>6</sup> Most of the motor vehicle thefts are thefts of moped vehicles.

- On Campus Drug Law Arrest – one statistic removed.
  - On Campus and On Campus Residential Facilities Drug Law Disciplinary Referral – twenty-five (25) statistics removed.
  - On Campus Weapons Law Arrest – one statistic removed.
  - On Campus and On Campus Residential Facilities Weapons Law Disciplinary Referral – two statistics removed.
- 2018:
- On Campus Rape – one statistic removed.
  - On Campus and On Campus Residential Facilities Drug Law Arrest – two statistics added.
  - On Campus and On Campus Residential Facilities Drug Law Disciplinary Referral – two statistics added.

\*The University employed an individual as a physician who pled guilty to sexual assault of individuals based, in large part, on conduct that occurred under the guise of medical treatment. The individual, Larry Nassar, was terminated from his position at the University in 2016, sentenced in 2017 and 2018, and is serving a prison sentence for his crimes. For more information, please see: <https://msu.edu/ourcommitment/news/nassar-information.html>. In 2019, 8 individuals made reports against Nassar of at least one incident of sexual assault that occurred on the University's on-campus property or non-campus property (i.e. Nassar's medical office). It is impossible to identify the exact number of sexual assaults for Clery purposes, however, because some of these individuals treated with Nassar on numerous occasions (in some cases, many years ago) and could not recall with precision the number of appointments they attended or the type of conduct during any particular appointment. Because the University does not have any way to provide the total number of unique incidents reported related to Nassar, we have reported as follows. In 2019, the numbers in the chart for rape and fondling in the on campus and non-campus property columns represent:

- 1) reports unrelated to Nassar:
  - On campus: 16 reports of rape and 12 reports of fondling
  - Non-campus: 3 reports of rape and 0 reports of fondling
- 2) reports relating to Nassar in which the individual reporting could recall the number of incidents<sup>7</sup>:
  - On campus: 13 reports of rape and 70 reports of fondling
  - Non-campus: 4 reports of rape and 1 reports of fondling
- 3) reports relating to Nassar in which the individual reporting could not recall the number of incidents; so the count is by number of individuals reporting, not number of incidents:
  - On campus: 0 individuals reporting rape and 0 individuals reporting fondling
  - Non-campus: 4 individuals reporting at least one count of rape and 1 individual reporting at least one count of fondling

Thus, based on this method of reporting, the total number of on-campus reports of crimes related to Nassar are: 13 counts of rape and 70 counts of fondling. The total number of non-campus property reports of crimes related to Nassar are: 8 counts of rape and 2 counts of fondling. Note that the Clery Act requires counting incidents of crime in the year reported, not the year in which the incident occurred. The Act also requires counting those crimes reported in the previous calendar year. Accordingly, the data discussed herein was reported to the University in the calendar year 2019, regardless of when the incident occurred.

In addition, note that the individuals who were not able to recall the number of incidents of rape with precision includes (a) individuals who remember at least one count of rape with a possibility of one count of fondling within the same incident (the count of fondling would then not be counted under Clery per the Handbook, Chapter 3, Section 2(b), "Sexual Assault (Sex Offenses)"), and (b) individuals who remember at least one count of rape with a possibility of at least one count of fondling that may have occurred in a different incident.

In agreement with the Department of Education, MSU conducted a reassessment of its crime statistics from 2015-2019. During the reassessment, MSU identified the following: 14 additional instances of non-campus rape and 3 additional instances of non-campus fondling during the 2016 calendar year, increasing the total number of non-campus rape statistics to 82 and non-campus fondling statistics to 6. These additional reports pertain to individuals already known to the University and for whom statistics were included in past annual security reports.

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<sup>7</sup> When an individual provided an estimated number of incidents, the University counted based on a reasonable interpretation of the individual's report. For example, (a) if an individual reported "a couple" instances of rape, the University counted 2; (b) if an individual reported "a few" instances, the University counted 3; (c) if an individual reported "a handful" of instances, the University counted 5; (d) if an individual provided a range (i.e., 3-5 instances), the University counted the higher end of the range (i.e., the University counted 5); and (e) if an individual reported an instance of rape occurred "once a week for a year," the University counted 52.

## MSU College of Human Medicine – Grand Rapids

### Crimes Reported – Grand Rapids<sup>8</sup>

Year	Total On Campus (Includes CRF) <sup>9</sup>			Campus Residential Facilities (“CRF”) <sup>10</sup>			Non-campus Building or Property <sup>11</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder/Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	1	0	0	0

### Liquor, Drug and Weapons Law Violations – Grand Rapids

Year	Total On Campus (Includes CRF) <sup>9</sup>			Campus Residential Facilities (“CRF”) <sup>10</sup>			Non-campus Building or Property <sup>11</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Illegal Weapons Possession Arrests	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Illegal Weapons Possession Disciplinary Referrals	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

### Hate Crimes – Grand Rapids

2017: No hate crimes reported.

2018: No hate crimes reported.

2019: No hate crimes reported.

<sup>8</sup> Law enforcement agencies did not report any unfounded crimes in 2017, 2018, or 2019.

<sup>9</sup> The “on-campus” category consists of the MSU College of Human Medicine location at the Secchia Center, 15 Michigan Street NE. MSU owns this single building, which is an academic/administrative facility.

<sup>10</sup> MSU does not provide any on-campus student housing at the Secchia Center in Grand Rapids.

<sup>11</sup> The “non-campus building or property” category includes the MSU College of Human Medicine locations at (1) the Cook-DeVos Center for Health Sciences, 301 Michigan Street NE; and (2) the Grand Rapids Research Center at 400 Monroe Ave, NW.

## MSU College of Business – Troy

### Crimes Reported – Troy <sup>12</sup>

Year	Total On Campus (Includes CRF) <sup>13</sup>			Campus Residential Facilities (“CRF”) <sup>14</sup>			Non-campus Building or Property <sup>15</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder / Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Incest	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Arson	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Liquor, Drug and Weapons Law Violations – Troy

Year	Total On Campus (Includes CRF) <sup>13</sup>			Campus Residential Facilities (“CRF”) <sup>14</sup>			Non-campus Building or Property <sup>15</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Illegal Weapons Possession Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Illegal Weapons Possession Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Hate Crimes – Troy

2017: No hate crimes reported.

2018: No hate crimes reported.

2019: No hate crimes reported.

<sup>12</sup> Law enforcement agencies did not report any unfounded crimes in 2017, 2018, or 2019.

<sup>13</sup> The “on-campus” category consists of the MSU Eli Broad College of Business location at the Management Education Center, 811 West Square Lake Road, Troy, Michigan. MSU owns this facility.

<sup>14</sup> MSU does not provide any on-campus student housing in Troy.

<sup>15</sup> MSU has no non-campus building or property in Troy.

## MSU College of Osteopathic Medicine – Detroit Medical Center

### Crimes Reported – COM-Detroit Medical Center <sup>16</sup>

Year	Total On Campus (Includes CRF) <sup>17</sup>			Campus Residential Facilities (“CRF”) <sup>18</sup>			Non-campus Building or Property <sup>19</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder / Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Incest	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Statutory Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Arson	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Liquor, Drug and Weapons Law Violations – COM-Detroit Medical Center

Year	Total On Campus (Includes CRF) <sup>17</sup>			Campus Residential Facilities (“CRF”) <sup>18</sup>			Non-campus Building or Property <sup>19</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Illegal Weapons Possession Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Illegal Weapons Possession Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Hate Crimes – COM-Detroit Medical Center

2017: No hate crimes reported.

2018: No hate crimes reported.

2019: No hate crimes reported.

<sup>16</sup> Law enforcement agencies did not report any unfounded crimes in 2017, 2018, or 2019.

<sup>17</sup> The “on-campus” category consists of the MSU College of Osteopathic Medicine location in the Detroit Medical Center (“DMC”), 4707 Saint Antoine St.

<sup>18</sup> MSU does not provide any on-campus student housing at DMC.

<sup>19</sup> MSU COM has no non-campus building or property at DMC.

# MSU College of Osteopathic Medicine – Macomb University Center

## Crimes Reported – Macomb University Center <sup>20</sup>

Year	Total On Campus (Includes CRF) <sup>21</sup>			Campus Residential Facilities (“CRF”) <sup>22</sup>			Non-campus Building or Property <sup>23</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Murder / Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Incest	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Arson	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

## Liquor, Drug and Weapons Law Violations – Macomb University Center

Year	Total On Campus (Includes CRF) <sup>21</sup>			Campus Residential Facilities (“CRF”) <sup>22</sup>			Non-campus Building or Property <sup>22</sup>			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Illegal Weapons Possession Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Illegal Weapons Possession Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

## Hate Crimes – Macomb University Center

2017: No hate crimes reported.

2018: No hate crimes reported.

2019: No hate crimes reported.

<sup>20</sup> Law enforcement agencies did not report any unfounded crimes in 2017, 2018, or 2019.

<sup>21</sup> The “on-campus” category consists of the MSU College of Osteopathic Medicine – Macomb Community College University Center (“MCCUC”), 44575 Garfield Rd, Clinton Township, MI 48038-1139.

<sup>22</sup> MSU does not provide any on-campus student housing at MCCUC.

<sup>23</sup> MSU has no non-campus building or property at MCCUC.

## CAMPUS SAFETY AND SECURITY

### Michigan State University Police Department

The MSU Police Department (MSUPD) was established in 1928. It currently has 114 full-time employees; 80 are positions for police officers. Pursuant to Michigan Public Act 120 of 1990 and MSU Ordinances 4.0 and 5.0, the MSU Police Department has law enforcement authority and jurisdiction over all property owned and governed by the MSU Board of Trustees.

The duties of MSU Police Department employees include police and investigative services, access control, emergency management, fire safety, parking services, special events management, and traffic engineering on campus. The Police Department also provides coordinated communication to all areas of the campus in the event of natural disasters or criminal activity that may endanger students and staff, and conducts educational programs on crime reporting and safety.

The MSU Police Department maintains a cooperative relationship with other local, county, state, and federal law enforcement agencies. This cooperation includes multi-jurisdictional investigations of alleged crimes, special events coordination, shared disaster exercises, and joint training programs. An Ingham County Mutual Police Assistance Agreement among MSU and the County of Ingham, the Cities of Lansing, East Lansing, Williamston, Leslie, and Mason, the Village of Stockbridge, Lansing Charter Township, and the Charter Township of Meridian permits the respective parties' police officers to provide supplemental police protection to each other in the event of an emergent need or a special police need of a magnitude beyond the capabilities of a single police department.

#### *Police Services Bureau*

The Police Service Bureau oversees the Uniform Division, the Investigative Division, and the Support Services Division providing field services for the Michigan State University Police Department.

#### *Uniform Division*

The Uniform Division consists of officers on patrol, field training officers, specialty teams, and cadres. Specialized areas include traffic safety and enforcement, canines capable of explosive and narcotics detection, accident and crime scene investigations, and bicycle patrol. Uniform Division officers are assigned geographic areas of the campus in a community team policing model and are responsible for crime detection and prevention within those areas. This Division provides police services 24 hours a day and investigates all criminal incidents occurring on property owned or controlled by the MSU Board of Trustees.

The Uniform Division is committed to providing enhanced services to the community by its commitment to Community

Team Policing. Community Team Policing builds and expands upon the community policing philosophy the Department adopted in 1986. The Community Policing Teams utilize a proactive approach to collaborate with the MSU community to focus on community outreach and crime reduction.

Furthermore, Community Policing Teams strive to reduce crime in their areas by conducting sexual assault and personal safety presentations aimed at risk avoidance and crime prevention. Members are also responsible for coordinating programming for the University community on the topic of recognizing and preventing violence in the community and active violence incident response. Programming may be requested at any time by filling out the form located here: <http://police.msu.edu/contact/requests/>.

MSU Police Department members speak at every New Student Orientation Program, where information about personal and property safety, crime awareness, emergency alert procedures, and police resources are discussed. This safety information is also available to students via the MSU Police Department's web page at <http://www.police.msu.edu/>.

#### *Investigative Division*

The Investigative Division is composed of detectives, a court officer, evidence officer, and the Police Records Unit. Other specialized areas include relationship violence and sexual misconduct, behavioral threat assessment, fugitive team, violent crimes task force and dignitary protection.

The Special Victims Unit (SVU), housed within the Investigative Division, is committed to ensuring that all survivors are treated with courtesy, sensitivity, dignity, understanding, and professionalism. The detectives and officers assigned to the Special Victims Unit have received specialized training in trauma-informed interviewing, including the neurobiology of trauma. By understanding how trauma affects survivors, officers can provide an experience that supports survivors' healing and recovery without re-traumatizing the survivor. Officers utilize a soft interview room, located at the MSU Police Department, to interview persons in a safe and supportive environment. The SVU investigates sex crimes, relationship violence, stalking and harassment, child abuse, vulnerable adult abuse, and missing persons.

The Center for Trauma-Informed Investigative Excellence (Center) housed within the Investigative Division was established in 2018 to provide training to the department, local agencies and other agencies around the state on trauma-informed investigations to assist survivors of sexual misconduct, relationship violence, stalking, harassment and child abuse. Officers working in the Center use a multi-disciplinary approach to teach first responders, clinicians, support agencies, prosecutors and others about how trauma affects survivors. Officers can provide an experience that supports healing and recovery without re-traumatizing the survivor.

The Behavioral Threat Assessment Unit, housed within the Investigative Division, is comprised of detectives and officers who respond to reports of students, employees, or others

on campus who have engaged in behavior indicating a possible threat of harm to self or other members of the community. Members of the Behavioral Threat Assessment Unit also serve on the MSU Behavioral Intervention Team (BIT) and the MSU Behavioral Threat Assessment Team (BTAT). BIT identifies and provides resources to students who are in distress emotionally and/or whose behavior has been significantly disruptive, problematic, or concerning. BTAT provides a multidisciplinary, coordinated response to reports of a possible threat of harm to self or other members of the campus community.

The Division also consists of the Department's Crime and Intelligence Analyst and the Digital Forensics and Cyber Crime Unit that are housed within the Investigative Division providing support for critical operations.

### ***Support Services Division***

The Support Services Division oversees the Administrative Services, Emergency Management, and Special Events Units to manage support services for the Michigan State University Police Department.

The Administrative Services Unit is responsible for recruitment, hiring and other personnel related duties, and internal affairs. Administrative Services also oversees the Department's Inclusion and Anti-Bias Unit. The division commander serves as the ex-officio to the MSU Police Oversight Committee.

Emergency Management provides the MSU community with emergency management and fire code inspection services. In 2017, MSU became the fifth higher education institution in the nation to become accredited in emergency management planning. The MSU Police Fire Code Inspection Unit oversees regulations intended to protect life and property from a fire through fire safety inspections, code compliance and training.

Emergency Management is responsible for all of the University's plans for disaster response, including the Emergency Operations Plan. That plan provides a comprehensive set of guidelines for directing resources before, during, and after campus emergencies and disasters. The Unit is very proactive in training and exercising all police officers and the community for emergency prevention, mitigation, preparedness, response, and recovery. Training and exercising includes preparing first responders, University units, and coordinating with units of the local, state, and federal government.

Special Events coordinates and assists with planning for any special event on campus that involves resources from the Michigan State University Police Department. In 2017, the MSU Police Department purchased magnetometers to assist with enhanced security efforts at special events.

### ***Management Services Bureau***

The Management Services Bureau houses the Access Control Division, Business Unit, Technology Unit, and Traffic

Engineering Unit. This Bureau handles all parking and business-related functions.

## **Emergencies on Campus**

### ***Emergency Response and Evacuation Procedures***

The University is dedicated to providing a safe and secure environment for students, faculty, staff, visitors, and guests. The MSU Police Department maintains comprehensive information about the University's emergency management resources, including active violence situations, on its website at <http://www.police.msu.edu/>.

All members of the MSU community are notified on an annual basis that they are required to report to the MSU Police any situation or incident on campus that involves a significant emergency or dangerous situation that may pose an immediate or ongoing threat to the health or safety of students and/or employees on campus. The MSU Police are responsible for responding to, and summoning the necessary resources to notify the community, mitigate, investigate, and document any event that may cause a significant emergency or dangerous situation. Individuals at all MSU campuses are advised to report emergency or dangerous situations to the local police department.

The MSU Police have established the Emergency Operations Plan (EOP) which describes the University's emergency management organization, policies, and response guidelines for the campus. The EOP is based on the National Incident Management System and National Response Framework. The plan sets forth a systematic approach for managing emergencies or dangerous situations that threaten the health and safety of the campus community or disrupt its programs or activities. In addition, MSU Police have established other plans to support managing emergencies that include: a Disaster Recovery Plan, Continuity of Government Plan and various Continuity of Operations plans for key units who perform an emergency support function.

The MSU Police Chief and Director, or designee, serves as the University's Emergency Management Coordinator and is responsible for directing the emergency management efforts. The EOP identifies other departments, units, and individuals responsible for providing emergency response and critical support services, and describes their respective roles and responsibilities.

The EOP and associated plans describe the process the MSU Police use to confirm that there is a significant emergency or dangerous situation. The Emergency Management Coordinator assesses the danger and potential threat the event may pose to the safety of the campus community and determines the appropriate course of action in light of the specific circumstances.

The University has Emergency Action Teams and plans for each building on campus. Each team receives extensive training on how to implement protective measures, i.e.,

evacuation, seeking shelter, and/or securing-in-place plans for its building. Evacuation, seeking shelter, and securing-in-place plans and procedures are available at [www.police.msu.edu](http://www.police.msu.edu).

### ***Testing of Emergency and Evacuation Procedures***

Evacuation and seeking shelter drills and exercises are conducted annually in academic buildings in or near the month of May. Secure-in-place plans are demonstrated and discussed in all training sessions for Emergency Action Teams and drills to test those plans are offered to building occupants. Beginning in 2017, MSU Police Emergency Management Division personnel developed and deliver a specialized drill instructing persons how to properly secure-in-place for an active violence type incident. The residence halls conduct a minimum of four evacuation and sheltering drills between the months of September and April each academic year. Drills can be either announced or unannounced.

The purpose of evacuation, seeking shelter, and securing-in-place drills is to prepare building occupants for an organized response in case of an emergency. During each drill, occupants practice drill procedures and familiarize themselves with the location of emergency exits, safe space to secure within and the sound of alarms. This process also provides the University an opportunity to test the operation of fire and life safety system components in the buildings. The MSU Police Emergency Management Division conducts follow-through activities designed for assessment and evaluation of emergency evacuation, seeking shelter, and securing-in-place plans and capabilities.

The MSU Police Emergency Management Division maintains records of drills, documenting the date, time, and description of the exercise, as well as whether it was announced or unannounced. These records are available by request.

The mass notification system, Everbridge, is tested three times per year: at the beginning of Fall Semester, at the beginning of Spring Semester, and again during National Severe Weather Awareness Week in March. The messaging includes a “blast” e-mail and a text message with links to additional information. Evacuation alarms are tested in all non-residential facilities during the week between the end of fall semester and summer semester. All buildings that have not had an actual evacuation occur in the previous year are tested. In addition, all residential facilities are required to test evacuation procedures for those facilities annually. That occurs within the first week of the fall semester and again during the spring semester.

### ***Missing Student Notification Policy***

In compliance with the Higher Education Opportunity Act, the University has established a Missing Student Notification Policy that describes the formal notification procedures

to be followed when a student residing in on-campus housing has been reported missing for more than 24 hours. The Missing Student Notification Policy is available at <https://reg.msu.edu/read/pdf/MissingStudentPolicy.pdf>.

At the time of registration, all students are requested to provide the Office of the Registrar with the name and contact information of a personal emergency contact person(s). This information is maintained in a Personal Emergency Contact System and is designated as confidential. Only authorized campus officials, including designees of the Director of Residence Education and Housing Services and officers in the MSU Police Department, are provided this information in furtherance of the missing student investigation. The University encourages all students to provide personal emergency contact information.

Incidents of missing students at the University should be reported immediately to the MSU Police Department at (517) 355-2221. Upon receipt of a report of a missing student who resides in on-campus housing, the MSU Police contact the Director of Residence Education and Housing Services (or designee) and initiate an investigation. If the MSU Police determine that a student has been missing for more than 24 hours and has not returned to campus, the MSU Police will contact, within 24 hours of the official determination, the person(s) the student designated in the Personal Emergency Contact System. If the missing student is under 18 years of age and not emancipated, the student’s custodial parent or legal guardian is also contacted. Information that a student has been determined to be missing will be forwarded to other local law enforcement agencies with jurisdiction in the area.

The MSU Police Department actively investigates all reports of students missing from campus. The investigation is conducted pursuant to existing law and established policies and procedures of the MSU Police Department.

### ***Behavioral Threat Assessment Team***

The University has a collaborative multi-disciplinary team that provides a coordinated response to reports of students, employees, or others on campus who have engaged in behavior indicating a possible threat of harm to self or other members of the community. The Behavioral Threat Assessment Team (“BTAT”) meets regularly to assess the likelihood of risk and identify action that can be taken to potentially mitigate the risk. It is composed of representatives of the following offices: MSU Police Department, Counseling and Psychiatric Services, University Physician, Student Health Services, Student Affairs and Services, Residence Education and Housing Services, ADA Coordinator, Dean of Students Office, Dean of Graduate School / Dean of Undergraduate Education, and Human Resources. BTAT’s website, <http://btat.msu.edu> includes an online referral form by which any member of the MSU community can refer an issue of concern to the team for review.

## Reporting Crimes, Fires, Medical or Other Emergencies

**If you are a victim of a crime or a witness to one, or if you need to report a fire, medical, or other emergency, on or off-campus in the Greater Lansing or in any of the jurisdictions in which MSU has campuses, DIAL 911.**

MSU community members who become aware of criminal activity that represents a threat to students, employees, or campus visitors must report the criminal activity to the MSU Police **immediately** so that the University may issue a warning to the campus community. MSU encourages individuals to report all crimes in an accurate and timely manner to both MSUPD and local law enforcement agencies when the victim of a crime elects to, or is unable to, make a report.

In a non-emergency situation, you should report suspicious people or activities, traffic accidents, or potential violations of law to the police agency serving the location where the activity occurs.

MSU Police .....	(517) 355-2221
East Lansing Police .....	(517) 351-4220
Lansing Police .....	(517) 483-4600
Meridian Township Police.....	(517) 332-6526
Grand Rapids Police Department .....	(616) 456-3400
Troy Police Department.....	(248) 524-3477
Detroit Police Department .....	(313) 267-4600
Macomb Community College Police Department .....	(586) 286-2123

In the event of a fire, first-response fire suppression service is provided by the East Lansing Fire Department's 24-hour full-service fire stations. One fire station is located on campus. All buildings on campus have fire alarm systems and accessible fire extinguishers; many have smoke detection and automatic sprinkler systems. In addition, fire drills are conducted on a regular basis.

**For non-emergency fire inquiries**, you should contact the fire department serving your area.

MSU Campus (East Lansing Fire Department).....	(517) 337-7512
East Lansing Fire Department .....	(517) 332-1956
Lansing Fire Department .....	(517) 483-4200
Meridian Township Fire Department .	(517) 853-4791
Grand Rapids Fire Department.....	(616) 456-3900
Troy Fire Department .....	(248) 524-3419
Detroit Fire Department.....	(313) 596-2920
Macomb Fire Department.....	(586) 677-1262

**For medical emergencies**, clinics and local hospitals provide professional help to the University community, guests, and visitors. The East Lansing Fire Department provides emergency medical services (EMS) through operation of a full paramedic rescue unit 24 hours a day. Paramedic services are available during athletic and other special events.

Sparrow Hospital Emergency

Main Campus.....	(517) 364-1000
McLaren Greater Lansing Emergency - Greenlawn Main Campus.....	(517) 975-7500
Spectrum Butterworth Campus Emergency Grand Rapids .....	(616) 391-1955
William Beaumont Hospital Emergency Troy .....	(248) 964-5000
Detroit Medical Center Receiving Hospital Emergency Detroit.....	(313) 745-3000
Henry Ford Macomb Hospital Emergency Macomb .....	(586) 263-2601

### **On-Campus Reporting of Crimes**

Anyone who becomes aware of an on-campus crime should report it to the MSU Police. Crimes committed by MSU students may also be violations of University regulations governing student conduct and may be reported to the [Dean of Students Office](#) at (517) 884-0789.

To make it as convenient as possible for students, employees, and guests to report criminal incidents or other emergencies, the University has an enhanced 911 system for all campus telephones. This system displays the caller's number and location to the police dispatcher. In addition, over 170 "Green Light" emergency telephones are located throughout the East Lansing campus as well as over 400 emergency phones within the residence hall wings. These telephones ring directly to the Ingham County 911 dispatch center. In addition to providing voice contact, these devices pinpoint the location of the call.

This Report (see Charts of Crime Statistics section) includes statistics on the following crimes that have been reported to the MSU Police: murder, non-negligent manslaughter, manslaughter by negligence, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, domestic violence, dating violence, stalking, arrests and disciplinary referrals for liquor law violations, drug law violations, and illegal weapons possession. This report also includes statistics on hate crimes. The list of crimes that must be reported as hate crimes include the aforementioned offenses, as well as crimes of larceny-theft, simple assault, intimidation, destruction, damage, or vandalism of property that was motivated by the offender's bias against race, gender, religion, sexual orientation, ethnicity, national origin, gender identity, or disability.

This Report also includes statistics regarding those crimes that have been reported to other CSAs. Those campus officials include, but are not limited to: faculty advisors to registered student organizations, resident assistants, head coaches of Intercollegiate Athletics, Director of Intercollegiate Athletics Teams, Director of Residence Education and Housing Services, Dean of Students Office, Assistant Director of Student Life - Greek Affairs, Assistant Director of Student Life – Student Government Advising, Assistant Director of Student Life – Student Activities, Director of Office for Education Abroad, Study Abroad Program Directors, Vice President for Student Affairs and Services, Secchia Center Security Manager, Associate Director of the Broad School Executive MBA Program at the MSU Management Education Center, Associate Dean, College of Osteopathic Medicine-Detroit, and Assistant Dean, College of Osteopathic Medicine-Macomb.

The University does not have a voluntary, confidential reporting system specifically for reporting crimes for inclusion in the annual security report. Therefore, there is no formal procedure for pastoral and professional counselors to inform the persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. Nonetheless, individuals can report known or suspected misconduct 24/7 on MSU's Misconduct Hotline at <https://misconduct.msu.edu/> or by calling (800) 763-0764.

### ***Off-Campus Crime and Coordination with Other Law Enforcement Agencies***

The University does not formally monitor or record criminal activity by students at off-campus locations. The MSU Police Department has Memorandums of Understanding (MOUs) with neighboring police departments. The MOUs accomplish a number of things including building on the previous collaborations to provide services to, in particular, victims of sexual assault and relationship violence. The MOUs memorialize the ongoing practice of agreeing to share information with the MSU Police Department about crimes that may pose a serious threat to the health and safety of the MSU campus community in order to facilitate the issuance of timely warnings and emergency notifications.

The MSU Police Department monitors local, state, national, and international concerns that may affect the campus. The MSU Police have a detective assigned to work with the FBI as members of the Joint Terrorism Task Force, and they work closely with the Michigan Intelligence Operations (Fusion) Center in obtaining timely intelligence. The MSU Police also have one detective assigned to the FBI Cyber Crime Task Force who also works on intelligence related to cyber and technology threats.

In cases of misconduct and criminal acts in East Lansing, victims are urged to contact the East Lansing Police or other community agencies to help resolve disputes.

## **Communication about Campus Crimes and Safety**

In the event of an emergency that poses an immediate threat to the safety of the MSU campus, the MSU Police Department is responsible for developing and distributing emergency messages to alert the community. Distributed through the MSU Alert system, emergency messages inform subscribers about incidents and provide direction and information to prevent similar crimes and promote safety. To add additional communication methods to your MSU Alert preferences, visit <http://alert.msu.edu>.

The University has a variety of ways of disseminating emergency information to the community if a threat or emergency occurs. The notification systems include the following:

- Public Media
  - Local radio and television stations are notified of any disasters or emergencies occurring on the University campus. WKAR, the public broadcasting station in East Lansing, serves as the primary contact for the Emergency Broadcast Network.
  - The University Communications Office coordinates connections with all major media outlets to provide emergency notifications.
  - Includes Residential and Hospitality Services systems.
- MSU Web Site
  - The University Communications Office can activate a website with pertinent information and instructions in the event of a disaster or emergency. The University conducts several emergency response exercises each year and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the University.
- Desktop Alerting Software
  - Emergency messages can be sent to your computer desktop by downloading a free application from [alert.msu.edu](http://alert.msu.edu). When an emergency message is launched, the application will pop-up on your desktop notifying you about the alert message.
- Building Evacuation Alarms
  - Every campus building has an evacuation alarm. Newer systems are also equipped with a voice PA system by which instructions may be given.
- CodeBlue Speaker Systems

- CodeBlue speakers are located in each residence hall and on GreenLight phone kiosks across campus. They provide audible messages to the community and provide directions to follow.
- Police Vehicle Public Address
  - MSU Police patrol cars are equipped with public address systems that can be used to give emergency action instructions.
- Mass Calling and Notification
  - The MSU Alert system allows authorized personnel to send a recorded voice message, e-mail, and/or text message simultaneously from a remote site. The messages contain important information about the emergency and are created upon the MSU Police learning of the event. Employees and students automatically receive the messages through their most current email and cell phone information on file. MSU also has an option for visitors to campus to sign up to receive the messages. Visitors may receive MSU Alert notifications by subscribing to the MSU Police Department NIXLE Channel. Text MSUALERT to 888777. Message and data rates may apply. Message frequency varies. When the system is activated, one or more of the following alerts are sent, depending on the type of emergency, timely warning, and/or contact information the recipient has provided.
    - Phone Call
      - Individuals who have provided their phone numbers and/or who have a phone number registered with MSU are called and an automated voice message is played.
    - E-Mail
      - An e-mail about a disaster or emergency is sent to all individuals who have provided e-mail addresses or who are registered within the MSU systems. MSU email addresses (@msu.edu) are already imported into the system. The message is sent from “MSU Alert [[alert@msu.edu](mailto:alert@msu.edu)].”
    - SMS Text Message
      - Individuals who have provided cell phone numbers are sent a text message about the alert.
    - Facebook and Twitter
      - The system can disseminate information using the department’s Facebook and Twitter accounts to post information about actions to take or information that is critical. You can follow the MSU Police Department on Facebook and Twitter at @msupolice.
  - RSS Feeds and Desktop Alerting
    - Entities that receive RSS feeds from MSU and those that have downloaded the desktop alerting software from <http://alert.msu.edu> will receive a message for display.
  - Outdoor Speakers and Warning Sirens
    - Eight outdoor speakers that can make public address announcements and/or a warning siren are strategically placed on the MSU campus to sound in the event of an emergency. That includes a tornado or severe weather warning using sirens. The sirens and audible speaker announcements are tested on the first Saturday of every month at 1:00 P.M in connection with the county-wide test of sirens.

### *Timely Warnings*

The MSU Chief of Police or designee is responsible for determining whether criminal activity reported to the MSU Police or other campus security authorities warrants the issuance of a timely warning to the campus community. When the MSU Police Department determines that there may be a serious or continuing threat to the health or safety of on-campus students, employees, or visitors, it will provide a timely warning campus-wide in a manner that is intended to enable campus community members to protect themselves and aid in the prevention of similar crimes. Timely warnings are issued only in the event that a Clery reportable crime occurs on University-owned or controlled property.

The particular method of communication by which the timely warning is provided may vary depending on the specific circumstances of the crime and the potential threat to safety. Timely warnings are issued by e-mail, phone, or text message sent to students, faculty, and staff informing them of the crime. Alerts may also be posted to Facebook or Twitter. An announcement of the crime may be posted on the MSU Police website at [www.police.msu.edu](http://www.police.msu.edu). The University may also make formal press releases to various media outlets in the surrounding area. Depending on the incident, particularly in situations that pose an immediate threat to the community, the MSU Police will coordinate with the University Communications Office to post a notice on the MSU website at [www.msu.edu](http://www.msu.edu).

## ***Emergency Notifications***

Emergency Notifications are issued when the Chief of Police or designee has confirmed a significant emergency or dangerous situation (e.g., tornado/severe weather warning, chemical spill, fire, active violence, natural gas leak, or terrorist incident) is currently occurring on or imminently threatening the campus.

MSU will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate an alert via the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The MSU Chief of Police or designee evaluates information available on a case-by-case basis and determines whether an emergency notification is necessary. The Chief or designee determines who will receive the notification based on the location and type of emergency. The entire campus community may be notified where there is the potential that a large segment of the community will be affected. MSU Police determine the content of the notification based on what information is available and relevant to ensure the safety of the campus community. MSU Police will continue to assess the situation and notify additional segments of the community, if necessary. MSU Police initiate the emergency notification system using text message, email, social media, desktop alerting, sirens/speakers, and/or telephone. MSU Police Sergeants, Lieutenants, Captains, Deputy Chiefs, Assistant Chief, the Chief of Police, and the trained Professional Emergency Managers are responsible for carrying out these procedures. This warning is different from a Timely Warning because it is not limited to Clery crimes or Clery geography and it may target certain segments of campus.

## ***Public Safety Notices***

Public Safety Notices are issued when neither a Timely Warning nor an Emergency Notification is warranted, but the MSU Police Department nevertheless believes that it has important public safety information that should be made available to the campus community. Examples of instances when a Public Safety Notice could be issued include: providing general crime prevention information, a request for public assistance in solving a crime, or distributing specific safety information in a situation that does not reach the threshold for a Timely Warning or an Emergency Notification.

## ***Clery Crime and Fire Log***

MSU Police Department maintains a daily log of crimes (and fires) that occur on campus. The log is accessible to the public and can be accessed at: <http://police.msu.edu/resources/clery-crime-fire-log/>. It contains the most recent 60 days' worth of reports of crimes and fires. Each incident is posted within two business days of the report. Each entry in the log contains the nature, date, time, and general location of each crime and the disposition of the complaint, if known.

Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

## ***Programming***

Programs regarding security procedures and practices are provided at least 24 times a year at student orientation in order to reach all new students before classes begin. These programs also encourage the campus community to look out for themselves and one another. The program provides students with instructions on the Spartan ID card used to enter residence halls and other secured areas, locking their door when they leave their rooms, using "Green Light" emergency phones located around campus, and calling 911 for emergencies. A 1-2 hour training session is conducted annually with facility representatives, known as Emergency Action Team Leaders, who assist faculty, staff, students, and patrons in the event of a campus security emergency, such as a person actively shooting, suspicious persons, securing a building from theft, etc. Each session has between 50-75 representatives in attendance and the sessions are conducted 8-10 times during the summer months. MSUPD conducts direct delivery "Active Violence Training" programs with faculty, staff and students upon request. These programs are offered to departments as needed throughout the academic year and during summer break.

Crime Prevention programs are provided for both students and employees through our Community Policing initiative. Community Police Officers, with offices located strategically throughout campus, provide tailored programming as needed. These trainings are conducted in-person and include information on securing your belongings and personal property, locking doors, reporting suspicious persons or activity, the "See Something, Say Something" campaign, MSUPD's anonymous texting tip line, personal safety for moving around campus, and instruction on reviewing online crime logs.

A variety of community programs are aimed at bringing awareness of issues to the community and offering training. These programs include information on active violence incidents, alcohol and drug issues, car seat inspections and installations, canine demonstrations, "RAD" (Rape, Aggression, Defense) training for students, and safety and security surveys of campus work areas. MSUPD partners with the Michigan Office of Highway Safety and Planning to promote seatbelt usage and to reduce and eliminate incidents of driving while impaired by alcohol or drugs. MSUPD has also conducted responsible awareness campaigns regarding safety and alcohol and drug use during holidays and celebrations.

## ***Safety and Security: Campus Facilities***

University facilities are well maintained and their security is given regular attention. Many cultural and athletic events held in University facilities are open to the public. Other facilities, such as the bookstore, library, and residence hall convenience stores, are also open to the public. Access to academic and administrative facilities on campus is

generally limited to students, employees, and visitors who are present to conduct University business.

Administrative buildings are generally open from 8:00 a.m. until 5:00 p.m., Monday through Friday, and academic buildings are generally open from 7:00 a.m. until 11:00 p.m. Academic buildings are scheduled to be open on weekends only as needed. Building access hours are posted on each facility. Access to individual classrooms, laboratories, and programs is limited to those enrolled. Access to University residence hall and apartment living areas is limited to residents and their invited guests.

Landscaping and outside lighting on campus is designed for pedestrian safety and security. Sidewalks are designed to provide well-traveled, lighted routes from parking areas to buildings and from building to building. Landscape personnel trim shrubs from sidewalks, walkways, and building entrances to enhance lighting and visibility.

Campus walkways are inspected regularly to ensure adequate lighting and replacement of burned-out lights. The "Green Light" Emergency Telephone System follows major walkways. Maps showing the walkways and emergency telephones are available at the MSU Police Department, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 355-2221.

## **Safety and Security: Residence Halls**

All living areas in the residence halls are locked and can only be accessed by residents using their MSU identification card. Public spaces in residence halls and university apartments are locked by midnight each night.

Residents entering after midnight must scan their MSU ID at designated doors through the use of electronic key access. Guests must be escorted and must always be accompanied by a resident of the building. Each resident is limited to three guests. Access protocols are outlined in the On-Campus Housing Handbook with which students agree to comply.

At the start of each semester, a Safety Awareness Campaign titled Live On Live Safe is launched by Residence Education and Housing Services (REHS) Communications. Materials are posted in each lobby of the residence halls and apartments to remind students and guests of important safety reminders including but not limited to alcohol safety, being mindful of friends behavior, remaining in groups when possible, locking your door, securing belongings, being aware of surroundings and reminders of whom to contact if help is needed.

## **RELATIONSHIP VIOLENCE AND SEXUAL MISCONDUCT**

MSU prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. Under Michigan law, these crimes are defined as follows:

- Stalking is a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.
- Domestic violence is defined as an assault or assault and battery of: 1) a current or former spouse, 2) an individual with whom the assailant has or has had a dating relationship, 3) an individual with whom the assailant has had a child in common, or 4) a resident or former resident of the assailant's household.
  - "Dating relationship" means frequent, intimate associations primarily characterized by the expectation of affectional involvement. This term does not include a casual relationship or an ordinary fraternization between two individuals in a business or social context.
  - Dating Violence is a form of domestic violence under Michigan law.
- Michigan criminal laws regarding sexual assault are separated into four degrees of criminal sexual conduct. For each of those criminal offenses, the following definitions apply:
  - "Sexual contact" includes the intentional touching of the victim's or actor's intimate parts or the intentional touching of the clothing covering the immediate area of the victim's or actor's intimate parts, if that intentional touching can reasonably be construed as being for the purpose of sexual arousal or gratification, done for a sexual purpose, or in a sexual manner for: (i) revenge, (ii) to inflict humiliation, or (iii) out of anger.
  - "Sexual penetration" means sexual intercourse, cunnilingus, fellatio, anal intercourse, or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, but emission of semen is not required.
- Consent is not defined by Michigan law. MSU's Relationship Violence and Sexual Misconduct Policy defines consent as the "voluntary, willful, and unambiguous agreement to engage in a specific sexual activity during a sexual encounter."

The University encourages all witnesses of relationship violence or sexual misconduct to engage in bystander intervention when safe to do so. The role of a bystander is to intervene or interrupt a situation that could violate someone's autonomy or safety.

## Relationship Violence and Sexual Misconduct and Title IX Policy

The MSU Relationship Violence and Sexual Misconduct and Title IX (RVSM) Policy, which can be found at <https://civil-rights.msu.edu/assets/documents/RVSM%20and%20Title%20IX%20Policy.pdf>, applies to all members of the University community—faculty, staff, and students—and applies to all types of RVSM, including same-sex RVSM. The policy defines prohibited behavior and outlines procedures for submitting a complaint about sexual misconduct and relationship violence, including with whom to file a complaint. Specifically, the policy defines domestic violence, dating violence, stalking, sexual harassment, non-consensual sexual contact, non-consensual sexual penetration, rape, incest, sexual exploitation, retaliation, and consent. The policy also covers privacy and confidentiality, complaint procedures, and provides resources. Offices providing information regarding relationship violence and sexual misconduct are listed in the policy.

The MSU Office for Civil Rights and Title IX Education and Compliance, through its Office of Institutional Equity (OIE), has primary responsibility for the enforcement of the RVSM Policy at MSU. MSU produces periodic reports, which can be found on the Office for Civil Rights and Title IX website at [www.civilrights.msu.edu](http://www.civilrights.msu.edu), summarizing University’s investigative efforts, advocacy services, and education and awareness programs. Note that there are a number of key differences in the way data is reported in this Annual Security and Fire Safety Report and in the Title IX reports. For example, the Title IX reports include reports of crime outside of jurisdiction under the Clery Act. The Clery Act, however, requires reporting only those Clery Act crimes occurring on “Clery geography”. In addition, the Title IX reports includes incidents of sexual harassment, which would not constitute sex offenses under the Clery Act. Finally, some reports of crime are made without a report of where the crime occurred. If the University cannot determine the crime occurred in or on its “Clery geography,” it cannot count it under the Clery Act as a Clery Act crime; however, those numbers are included in MSU’s Title IX reports.

### Immediate Considerations for Survivors

#### *Sexual Assault*

- Survivors are encouraged to consider getting immediate medical care for their health needs (such as possible injuries, pregnancy, sexually transmitted infections (STIs), or HIV) and evidence collection. Survivors should try to preserve evidence even if they are unsure at the time whether to press charges. Evidence collection can be important for proof in a criminal or university investigation as well as in obtaining a protection order. Survivors should not shower, douche, urinate, brush their teeth, or change/discard their clothes until evidence can be collected by the MSU Sexual Assault Healthcare Program (SAHP) program and/or the police. SAHP is a program that

provides survivors with the services of a registered nurse specially trained to care for sexual assault patients. The specially trained nurse conducts medical forensic examinations and can serve as an expert witness in a court of law. Survivors should store evidence in a paper bag.

- Survivors can call the confidential Sexual Assault Crisis Line at (517) 372-6666, available 24 hours and seven days a week.
- Survivors can contact the Center for Survivors (<https://centerforsurvivors.msu.edu/>) for confidential counseling, survivor advocacy assistance, and safety planning. The Center for Survivors notifies survivors of the MSU and Police reporting process.
- Survivors are encouraged to consider contacting the police. Even if a survivor does not know whether they want to make a criminal complaint, the police can still document the information and collect evidence. The MSU Police Department encourages all survivors to file a report. University personnel will assist the survivor, at the survivor’s request, in notifying the authorities.
- For suspected drug-induced assaults, survivors should seek medical attention including drug testing as soon as possible. The presence of drugs in blood or urine is short-lived, sometimes as short as six hours. If necessary, a survivor should save urine in a clean container and refrigerate it until it can be tested.
- Survivors are encouraged to seek support from a sexual assault advocate/counselor, close friend, family member, or another supportive, safe person.

#### *Relationship Violence / Stalking*

- Survivors are encouraged to seek medical attention if needed.
- Survivors should try to preserve evidence even if they are unsure at the time whether to press charges. Evidence collection can be important for proof in a criminal or university investigation as well as in obtaining a protection order.
- Survivors are encouraged to engage in safety planning with an advocate, if possible, before leaving an abusive relationship or serving legal documents. Survivors are encouraged to consider obtaining a Personal Protection Order if they are being stalked or abused. For additional information including office contacts, see Orders of Protection and No-Contact section below.
- Survivors should consider that an abuser might be monitoring cell phone, e-mails, odometer, financial statements, etc.
- Survivors are encouraged to consider contacting the police. Even if a survivor does not know whether they

want to pursue criminal proceedings in court, the police can still document the information and collect evidence. The MSU Police encourage all survivors to file a report. University personnel will assist a survivor, at the survivor's request, to notify the authorities.

- Survivors are encouraged to document abusive behavior in a journal, with dates, times, and other details.
- Survivors are encouraged to seek support from an advocate, counselor, friend, or other supportive, safe person.
- Survivors can contact MSU Safe Place, which provides advocacy, emergency shelter, counseling, support groups, safety planning, referrals, and other information to survivors of relationship violence and stalking. Services are available to students, faculty, staff, and their spouses/partners and to non-affiliated members of the surrounding communities. All services are free and confidential. MSU Safe Place notifies survivors of the MSU and Police reporting process. Call MSU Safe Place at (517) 355-1100 or visit [www.safeplace.msu.edu](http://www.safeplace.msu.edu).

## Reporting

Pursuant to the RVSM Policy, most University employees are obligated to bring reports of relationship violence and sexual misconduct to the attention of the Office of Institutional Equity and to the MSU Police. All individuals are encouraged to report promptly to the University conduct that may violate the RVSM Policy. In addition, all individuals are encouraged to report conduct that may also violate criminal law both to the University and to local law enforcement. These processes are not mutually exclusive, however.

The reporting mechanisms for University students, employees, or third party community members who seek to make a complaint or report of sexual misconduct or relationship violence are:

- Make a report to OIE<sup>24</sup>;
- Contact the MSU Police for assistance in filing a criminal complaint and preserving physical evidence; and/or
- Contact local law enforcement to file a criminal complaint if the conduct occurs off campus.

Claimants<sup>25</sup> may pursue some or all of these steps at the same time (e.g., one may simultaneously pursue an internal complaint and a criminal complaint). When talking to one of these offices, Claimants do not need to know whether they wish to request any particular course of action. Claimants do not need to know how to label what happened. Choosing to make a complaint and deciding how to proceed after making

the complaint can be a process that unfolds over time. Before or during this decision-making process, Claimants are encouraged to seek support and information from a confidential resource.

Persons who experience relationship violence or sexual misconduct may decline to notify authorities. The MSU Center for Survivors, MSU Safe Place, the University Ombudsman, MSU Counseling and Psychiatric Services, and the MSU Employee Assistance Program offices can provide a confidential space where University community members may explore their options as well as possible outcomes. Whether parties opt to report or not, members of the University community are encouraged to seek support from confidential counselors, on or off campus. Campus authorities can assist survivors in notifying law enforcement authorities if the survivor so chooses.

## Reporting Contact Information

Anyone may make a report using any method (online, phone, email, in-person, etc.) Following is the contact information for both reporting units on campus:

### Office of Institutional Equity (OIE)

408 W. Circle Dr, Suite 4, Olds Hall  
East Lansing MI 48824  
(517) 353-3922  
[www.oie.msu.edu](http://www.oie.msu.edu)  
[oie@msu.edu](mailto:oie@msu.edu)

### MSU Police Department

1120 Red Cedar Road  
East Lansing, MI 48824  
(517) 355-2221  
Emergencies: 911

## Interim Action for Survivors and Orders of Protection and No-Contact

### Interim and Supportive Measures

The University may take interim or supportive measures it deems necessary during an investigation and adjudication. Interim and supportive measures are those services, accommodations, and other forms of assistance the University puts in place after receiving notice of alleged relationship violence or sexual misconduct, but before any final outcomes (investigatory, disciplinary, or remedial) have been determined.

- **Supportive Measures:** The University offers non-disciplinary, non-punitive individualized services as appropriate, as reasonably available, and without fee or charge to a Claimant or a Respondent before or after the filing of a formal complaint or where no formal

<sup>24</sup> OIE includes the Title IX Coordinator, Director of OIE, Deputy Directors of OIE, and its investigators.

<sup>25</sup> An individual who may have been subjected to prohibited conduct regardless of whether that person makes a report is referred to as a

“Claimant” and an individual against whom a complaint is filed is referred as a “Respondent.”

complaint has been filed, and regardless of whether the Claimant chooses to speak with MSU PD or other law enforcement. Supportive measures are designed to restore or preserve equal access to MSU's education programs or activities, including but not limited to protecting the safety of all parties or the University's educational or employment environment or to deter conduct prohibited under this policy. Supportive measures will not unreasonably burden the other party. Supportive measures may include referrals to counseling; extensions of deadlines or other course-related adjustments; modifications of work or class schedules; mutual no contact directives; ASMSU Safe Ride services; changes in work or housing locations; leaves of absence; increased security and monitoring of certain areas of the campus; and other similar measures. To the extent possible, the University will not disclose the provision of supportive measures to a Claimant or Respondent unless necessary to provide the supportive measures.

- **Emergency Removal of Students:** The University may remove any student from its program or activity on an emergency basis if there is an immediate threat to the physical safety of any students or other individuals arising from allegations under this Policy. Prior to removal, the University must undertake an individualized safety and risk analysis, and, where such analysis determines a credible safety risk exists, provide the party with notice and an opportunity to challenge the decision immediately following the removal.
- **Administrative Leave of Employees:** The University may place non-student employees on administrative leave prior to or following the filing of formal complaint and through final resolution of the formal grievance process. More information regarding administrative leave of faculty and academic staff may be found at [https://hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/tenure\\_discipline\\_dismissal.html](https://hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/tenure_discipline_dismissal.html). For information regarding staff, please contact the MSU Office of Employee Relations.
- **Other Interim Measures:** Other interim measures may be available on a case by case basis. Any interim employment action will be taken consistent with the University's rights as an employer.

### *Orders of Protection and No-Contact*

OIE may decide to issue a "no-contact directive" as a protective measure. For example, a no-contact directive may prohibit the Claimant and Respondent from having contact with one another. It can also limit or block the Claimant's or Respondent's access to certain areas of campus or require the Claimant or Respondent to move to a different residential location and/or class section. No-contact directives are issued on a case-by-case basis and are enforced at the University level.

A Personal Protection Order (PPO) is different than a no-contact directive or another order issued by the University.

A PPO is issued by the state court system – not by the University. A PPO is an order that forbids an individual from doing something or requires an individual to do something. A PPO is enforced by the police. The Center for Survivors and Safe Place offer advocacy services, including assistance in obtaining a PPO. The Personal Protection Order Office contact information for MSU's various campuses is below:

#### **Ingham County (East Lansing campus)**

313 W. Kalamazoo St.

Lansing, MI 48933

Lansing Personal Protection Order Office - (517) 483-6545

Mason Personal Protection Order Office - (517) 676-8285

[https://cc.ingham.org/courts\\_and\\_sheriff/circuit\\_court/personal\\_protection\\_order.php](https://cc.ingham.org/courts_and_sheriff/circuit_court/personal_protection_order.php)

#### **Wayne County (Detroit campus)**

Wayne County Clerk's Office

Coleman A. Young Municipal Center

Suite 928

Detroit, MI 48226

(313) 224-6262

<https://www.waynecounty.com/elected/clerk/personal-protection.aspx>

#### **Macomb County (Macomb campus)**

40 North Main

1st Floor

Mount Clemens, MI 48043

(586) 469-7479

<https://clerk.macombgov.org/Clerk-Services-PPOAssistance>

#### **Kent County (Grand Rapids campus)**

180 Ottawa NW, Suite 3500

Grand Rapids, MI 49503

(616) 632-5071

<https://www.accesskent.com/Courts/17thcc/ppo.htm>

#### **Oakland County (Troy campus)**

Oakland County Courthouse

1200 North Telegraph Road

Pontiac, Michigan 48341

(248) 975-9511

<https://www.oakgov.com/courts/circuit/family/ppo/Pages/default.aspx>

## **Procedures**

When the University learns of an incident of sexual misconduct or relationship violence, the University has an obligation to review the complaint and determine the appropriate process for responding to and addressing the report of prohibited conduct. The process will be prompt, fair, and impartial to the final result. The University has an obligation to determine what occurred and then to take appropriate steps to resolve the situation. In fulfilling these obligations, the University will respond to complaints, reports, or infor-

mation about incidents of sexual misconduct and relationship violence to stop the prohibited conduct, eliminate any hostile environment, take steps to prevent the recurrence of the prohibited conduct, and address any effects on campus or at University-sponsored programs and activities off-campus.

Trained professionals<sup>26</sup> conduct investigations under the oversight of the Title IX Coordinator or their designee. Upon receipt of a report (verbal, in-person, electronic, in writing, or other means), OIE will conduct an initial assessment to determine coverage under the policy. If after the submission of a report, a formal complaint is signed by a claimant or the Title IX Coordinator and the information in the formal complaint meets either the University RVSM coverage criteria and/or the Title IX coverage criteria, the University will follow the formal grievance process. A formal complaint may be dismissed for various reasons outlined in the policy, including if coverage requirements are not met, the claimant requests withdrawal, lack of affiliation with the university, or specific circumstances prevent gathering sufficient evidence.

If a formal complaint meets both the University RVSM coverage and the Title IX coverage, Title IX regulations require that the formal grievance process include all of the procedural requirements specific to the Title IX regulations, as set forth in the Relationship Violence and Sexual Misconduct and Title IX Policy. If jurisdiction under the policy is established, investigations typically include interviews of the Claimant, Respondent, and any witnesses. A review of evidence, such as electronic and written material, will be conducted if any such evidence is available. The University utilizes a preponderance of the evidence standard during the investigation process, as well as in all related proceedings, including disciplinary hearings. At the conclusion of the fact-finding portion of the investigation, both the Claimant and the Respondent will be provided with an opportunity to review all evidence that directly relates to the allegations and provide feedback to the information gathered. A hearing may take place, if the reported conduct falls within Title IX or if credibility is at issue and material to the outcome, to allow for cross-examination of the other party and requested witnesses. The Resolution Officer conducts the hearing and will issue a written decision determining whether University policy was violated.

If a hearing does not occur, the investigator will issue a final investigation report and make a determination whether University policy was violated. The University will use its best efforts to complete the fact-finding portion of investigations of relationship violence, stalking, or sexual misconduct within 90 calendar days, although this timeframe may be extended for good cause. Throughout the process, Claimants

and Respondents may have an advisor or support person of their choice present at any meeting related to Relationship Violence and Sexual Misconduct and Title IX Policy.

## *Appeals*

If a formal complaint is dismissed, claimant and respondent shall receive notice of the dismissal, including notation as to the reason for the dismissal and an explanation of their rights to appeal to the University Equity Review Officer or designee within five (5) calendar days of the notice of dismissal.

Claimants and Respondents may file a written appeal regarding the determination of responsibility with the University's Equity Review Officer within ten (10) calendar days from the date that a written decision is issued on any of the following bases:

1. Procedural irregularity that affected the outcome of the matter;
2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
3. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against claimants or respondents generally or the individual claimant or respondent that affected the outcome of the matter; and/or
4. The written decision was arbitrary and capricious.

If an appeal is filed regarding the determination of responsibility, the other part(ies) will have ten (10) calendar days to respond to the appeal in writing. The response may include a written statement in support of, or challenging, the decision. The Equity Review Officer<sup>27</sup> will review the appeal and any response(s) and issue a written decision within eighteen (18) calendar days of receiving the appeal documents, including any responses. The appeal decision will be issued simultaneously to all parties.

## *Disciplinary Proceedings*

### **Student**

If a student is found responsible for an RVSM Policy violation, the Associate Director for the Office for Civil Rights and Title IX or designee will determine the appropriate sanction(s) after consultation with the decision-maker and consideration of the sanctioning factors. If either party (Claimant or Respondent) wishes to challenge the sanction(s), they may do so by submitting a written challenge to the Dean of

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<sup>26</sup> Annual training is provided by the University and outside organizations that covers MSU's policies and grievance procedures; issues related to dating violence, domestic violence, sexual assault and stalking; how to conduct an investigation and hearing process that protects the safety of the victims and promotes accountability; the role and duties of the OIE office and the Title IX Coordinator; how to recognize and appropriately address incidents and complaints under Title IX, including where and with whom to report such incidents; how to identify sex discrimination, sexual and gender-

based harassment, assault and violence; the University's responsibilities under Title IX to address such allegations; confidentiality requirements; information on the relevant resources available to victims; and trauma-informed investigation practices.

<sup>27</sup> The Equity Review Officer is a neutral individual appointed by the Title IX Coordinator to adjudicate appeals under this process.

Students Office within ten (10) calendar days after the determination of responsibility becomes final. The Dean of Students Office may modify a sanction if it determines that the sanction is clearly inappropriate or incommensurate with the seriousness of the conduct. MSU will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by MSU against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

For more information about appeals and the student disciplinary system with respect to sexual misconduct and relationship violence at MSU, visit <https://civilrights.msu.edu/assets/documents/RVSM%20and%20Title%20IX%20Policy.pdf>.

## **Employee**

If a non-student is found responsible for violating the Policy, the sanction will be referred to the appropriate process for discipline or corrective action facilitated by the Office of Employee Relations, Academic Human Resources and/or unit leadership to determine the appropriate personnel action or other corrective measure. Remedies, sanctions, and discipline as to faculty, staff, and academic staff will be determined and implemented consistent with the University's rights as an employer and applicable collective bargaining agreements. Institutional discipline for a finding of responsibility may be informed by the nature and the gravity of the misconduct.

Staff, academic staff, and faculty may be subject to disciplinary action up to and including discharge. The following policies set forth options available to employees at MSU to challenge sanctions imposed because of a finding of violation of the RVSM Policy. The policies include descriptions of the parties' right to advisors, right to information, timeframes, notifications, and other matters:

### ***Faculty and Academic Staff Grievance System***

For employees, appeals of the OIE or Resolution Officer decision are governed by the Appeal Procedures under the RVSM and Title IX Policy. Appeals of sanctions are governed by the Faculty Grievance Policy for faculty and academic staff.

A faculty member or an academic staff member who is not covered by a collective bargaining agreement may file a formal grievance against an administrator that alleges a violation of University, college, department, school, or unit policy or an established practice. Thus, if a faculty or academic staff member is disciplined under the RVSM Policy, he/she may file a grievance with the Faculty Grievance Officer claiming the disciplinary action violated a University, college, department, school or unit policy or established practice.

For more information on the Faculty Grievance Policy and process, see: [https://www.hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/grievance\\_policy.html](https://www.hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/grievance_policy.html) and <https://fgo.msu.edu/>. For more information on the Faculty and Academic Staff Appeal Procedures, see: [https://www.hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/grievance\\_policy.html](https://www.hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/grievance_policy.html).

## ***Union Contracts***

MSU is a party to a number of collective bargaining agreements with unions covering MSU employees. Each collective bargaining agreement will govern how the employees subject to that agreement may challenge a disciplinary action: <https://hr.msu.edu/contracts/index.html>.

## ***Other***

MSU has a grievance system for non-union support staff. The policy specifics are contained in the Non-Union Regular Support Staff Grievance Procedure: <https://hr.msu.edu/ua/discipline/support-staff/>.

## ***Possible Sanctions***

### ***Student***

The MSU Student Rights and Responsibilities, Article 5, Section H, sets forth sanctions that may be issued in a non-academic disciplinary proceeding. These include:

1. **Warning:** An official written statement expressing disapproval of the behavior and notifying the student it must not occur again.
2. **Probation:** An official written statement establishing a period of time for observing and evaluating a student's conduct and indicating that any additional violations may result in more severe disciplinary action. This period may be accompanied by stipulations, including but not limited to restitution, participation in an educational program, or loss of specified University privileges.
3. **Restitution:** A requirement that a student pay for property damages or losses resulting from acts committed by the student, with the date by which the restitution must be completed.
4. **Change of residence:** A requirement that a student move from his or her current on-campus residence, either to an off-campus location or to another location within the University housing system.
5. **Other:** The student may be required to complete an educational program or activity or comply with the reasonable conditions of a behavioral contract.
6. **Disenrollment from a course:** If the complaint is based on disruptive behavior in a specific class, the hearing body may recommend to the Provost that the student be disenrolled from that course.

7. **Suspension:** A suspension is temporary removal from the University for a particular period of time, at the conclusion of which the student is eligible to apply for readmission. A suspension may also be a conditional suspension, in which case the student must demonstrate that he/she has fulfilled stated conditions prior to applying for readmission. Only the Vice President for Student Affairs may impose the sanction of suspension from the University.
8. **Dismissal:** A dismissal is a permanent removal from the University. Only the Vice President for Student Affairs or Provost may impose the sanction of dismissal from the University.

### ***Employee***

A Respondent may receive some level of progressive discipline or may receive summary discipline depending on the context and the misconduct. Numerous forms of employee sanctions are possible:

1. **Reprimand:** A verbal or written reprimand to the employee that the behavior was unacceptable and must not occur again, and outlines the professional expectations of the position
2. **Other:** A Respondent may be required to complete a training program or activity or comply with the reasonable conditions of a behavioral contract
3. **Demotion:** a Respondent may be demoted to another position in classification and/or pay
4. **Suspension:** a Respondent may be suspended without pay as a result of misconduct under the policy
5. **Termination:** a Respondent may be terminated from MSU employment as a result of misconduct under the policy
6. **Change/removal of work duties:** A Respondent may have a reassignment or removal of duties (e.g., supervisory duties may be removed from their assignment, or serving on a peer review committee may be removed)
7. **Ineligible for a salary increase:** A Respondent may not be eligible to receive a salary increase within a specified period of time
8. **Temporary reduction in salary:** A Respondent may have a temporary reduction in salary (Note: this is not the same as a suspension)
9. **Permanent reduction in appointment:** A Respondent may have a permanent reduction in employment percent, resulting in a permanent reduction in salary (Note: this is not the same as a suspension)
10. **Travel ban:** A Respondent may be banned from travel as it relates to their position, or banned from travelling with a particular person or group
11. **Monitoring of behavior or performance:** A Respondent may have their behavior monitored for a specified period of time or permanently
12. **Other:** Restriction from certain areas of campus, or from working with a particular person or group

The University also reserves the right to impose other sanctions as deemed appropriate based on the circumstances of the case at hand.

## **Confidentiality/Privacy**

### ***Investigations – confidentiality***

Complaints and information gathered during the investigation process are kept private to the extent permitted by law, except insofar as information needs to be disclosed so that the University may effectively investigate the matter or take corrective action.

### ***Public Reporting – confidentiality***

The University has a number of public reporting obligations. Nevertheless, the University endeavors to protect confidentiality to the extent permitted by law. For example, public reports and the Crime Log do not include any personally identifying information about a survivor. Additionally, MSUPD's timely warnings and emergency notifications do not contain personally identifiable information about the survivor.

The Office of Institutional Equity, Office for Civil Rights, and MSUPD work with the University's FOIA Coordinator to appropriately identify and redact documents subject to public records requests in order to remove personally identifying information not required to be shared pursuant to law and University policy.

### ***Interim and Supportive Measures – confidentiality***

The University will maintain the privacy of any interim and supportive measures provided under this policy to the extent practicable and will promptly address any violation of the interim measures. The Office of Institutional Equity and Office for Civil Rights limit the sharing of information to University officials who assist in carrying out such accommodations and protective measures.

## **Written Notification**

### ***Complaint Submission***

Each employee and student who files a RVSM claim with the University receives written notification of:

- The availability of supportive measures<sup>28</sup>, interim measures, confidential resources, and other resources with or without the filing of a formal complaint; the availability of University-provided advisors; the process for filing a formal complaint; and the opportunity to meet with OIE to discuss options.
- Information about counseling, health, mental health, survivor advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for survivors, both within the institution and in the community (see the resources section below and/or visit <https://oie.msu.edu/resources/resources.html> for more information).
- An explanation of the investigation process.
- An explanation of the institutional disciplinary procedures.

### **Parties in an Investigation**

Upon receipt of a formal complaint and within three (3) business days, OIE will notify the Claimant(s) and the Respondent(s), in writing, of the initiation of an investigation. In the notice of investigation, OIE will identify the parties; specify the date, time, location, and nature of the reported prohibited conduct; identify potential policy violations; identify the investigator; explain the availability of supportive measures, confidential resources, and the right to an advisor of a party's choosing (including the availability of University provided advisors); and an instruction to the parties to preserve any potentially relevant evidence.

Additionally, parties will receive simultaneous written notification of:

- The result of the disciplinary proceeding (if applicable)
- The University's procedures for appealing the disciplinary proceeding
- Any change to the result of the disciplinary proceeding arising out of an appeal
- When the disciplinary proceeding becomes final

### **Awareness and Prevention**

The MSU Police pursues crime reduction by conducting sexual assault and personal safety seminars aimed at risk avoidance and crime prevention. These seminars are regularly scheduled in the residence halls and may be requested by groups at any time by contacting the MSU Police. The MSU Police also publish and distribute personal safety awareness brochures that may be obtained by contacting the MSU Police Department, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 355-2221.

MSU Police officers speak at every Family Orientation Program. Information about personal and property safety, crime awareness, emergency procedures, and police resources is distributed to students through *Spartan Life OnLine*, on bulletin boards in every residence hall; in orientation newsletters, housing newsletters, and the campus newspaper, *The State News*; and on the MSU Police Department's web page at <http://www.police.msu.edu/>, as well as by communications to Facebook and Twitter accounts.

### **Educational Programs**

The University has several methods of providing education about RVSM to campus, including online and in-person training, educational and awareness campaigns and other educational opportunities throughout the academic year. These are described further herein. The University's RVSM educational programs make clear that RVSM is prohibited at MSU. For more information on MSU's education and awareness programs visit the MSU Office for Civil Rights Prevention, Outreach and Education department (POE) website at [www.poe.msu.edu](http://www.poe.msu.edu).

First year, second year, and transfer students are required to complete in-person training. All other students are required to complete an annual online training program. Students will not be able to access important academic information in the StuInfo system, including grades, until they complete this training.

All employees are required to complete an online training program within 30 days of hire and biennially thereafter. Failure to complete the required online training will result in notification to Human Resources or Academic Human Resources, which may result in disciplinary action.

The online RVSM training programs for students and employees are designed to provide information on the following:

- Information to identify sex discrimination and sexual harassment, including relationship violence and sexual misconduct;
- Raise awareness of the impact of these issues on the campus community and encourage community members to engage in efforts to end these types of violence;
- Advise members of the MSU community about their rights and reporting options;
- Communicate behavioral expectations for all members of the MSU community as outlined in the policy;

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<sup>28</sup> Supportive measures may include requests regarding academic situations, living situations, transportation situations, working situations, and protective measures.

- Connect community members with support, resources, and information on how to support others who have experienced violence;
- Provide safe and effective strategies for bystander intervention;
- Share strategies for risk reduction; and
- Train employees on their role in administering the policy and their obligations as mandatory reporters.

For more information on MSU’s online RVSM training programs visit the POE website at [www.poe.msu.edu](http://www.poe.msu.edu).

POE offers a variety of prevention programs to educate MSU Community members regarding RVSM. The Sexual Assault and Relationship Violence Prevention Program (“SARV”) workshop is a two-hour, peer-facilitated workshop for first year students and transfer students. The SARV program offers a forum for students to engage in conversation and be educated about sexual assault and relationship violence on campus, and empowers these students to become active members in keeping the MSU community safe.

POE also offers a LBGTQ SARV Specialized Workshop. During this workshop, the format is slightly changed so all scenarios are gender neutral. There is no gender breakout for the second half of the workshop, as there are for other SARV programs. Additional information will be provided regarding unique challenges LBGTQ survivors of sexual assault and relationship violence may face, as well as resources to address needs specific to LBGTQ individuals.

POE provides an International Student SARV Workshop is designed to accommodate a wide range of cultural backgrounds, social norms, and education regarding issues of sexual assault and relationship violence. This workshop provides more definitions of terms, education regarding American university culture, and additional information about legal issues and resources for international students. For more information or to register, visit the POE website at [www.poe.msu.edu](http://www.poe.msu.edu).

POE provides specialized workshops for Greek-affiliated students, called Greeks Take the Lead. The focus of this program, which was developed collaboratively with the Greek community, is to raise awareness about issues of relationship violence and sexual misconduct, recognize ways to intervene, understand the intersection of alcohol and sexual violence, discuss positive tools for supporting survivors, and tips for making their environment safer.

MSU teaches bystander intervention in a multitude of programs. Bystander intervention education teaches people to intervene or interrupt a situation that could violate someone’s autonomy or safety. Bystander intervention techniques may include speaking up if you hear someone harassing another person, interrupting something you think might be suspicious or calling 911 when you see someone in immediate danger. Because every situation has unique circumstances, similar situations may require different methods of interven-

tion. The trainings not only discuss various bystander intervention options, but also help participants understand when it is appropriate to intervene.

POE also provides a Bystander Network Program designed for upper-level students as a way to continue the conversation of preventing and ending sexual violence through bystander intervention, notions of consent, and challenging rape culture. This specialized, MSU-specific workshop is designed to engage upper-level students in conversations and content that encourage open and honest dialogue on taking action in their communities and stepping up to end sexual violence. The Bystander Network Program is mandatory for all second year MSU students.

Similarly, multiple programs discuss safety and risk reduction. MSU focuses on reducing risk of sexual assault and relationship violence by educating students on the dynamic and tactics of relationship violence; educating students on common misconceptions, such as strangers perpetrate most sexual assaults, (when, in fact, most are actually from people that an individual knows/trusts); teaching how alcohol is utilized to coerce someone into having sex; “fight, flight or freeze” response information; and how other tactics, such as isolating a victim, are used to make someone more vulnerable.

Educating students, staff and faculty in identifying and understanding the problem, taking action safely and knowing resources to help impacted people is critical to creating a safe campus environment.

Bystander intervention and other risk reduction education is incorporated into many campus trainings including:

- The Sexual Assault and Relationship Violence Prevention Program (mandatory in-person training for incoming students)
- The Bystander Network (mandatory in-person training for second year students)
- Greeks Take the Lead training for risk managers and chapter presidents in MSU fraternity and sorority communities
- Residential Assistant staff trainings
- Online faculty/staff training (mandatory)
- Third year and above student online training (mandatory)
- Assorted community-specific trainings and workshops

MSU offers a Self Defense Program, which is a free, two-hour self-defense workshop that provides common sense and practical information regarding sexual assault prevention. Learn verbal, non-verbal, psychological, and physical techniques for defending potentially violent encounters. Participants will also practice basic self-defense skills to help ward off an attack. The program is interactive and fun while open to both women and men for no cost.

The MSU Center for Survivors (“CFS”) provides crisis intervention, counseling, and advocacy services to survivors of sexual violence. Services available include a 24-hour hotline, online crisis chat (7 days a week 10am-10pm), individual and group counseling, and legal, institutional, academic and personal advocacy. These services are available to survivors of sexual assault and non-offending co-survivors.

## **Resources**

Below are a few of the resources available on campus.

Tanya Jachimiak  
Title IX Coordinator  
Associate Vice President  
Office for Civil Rights and Title IX Education and Compliance  
105 Olds Hall  
(517) 353-3922  
[oiie@msu.edu](mailto:oiie@msu.edu)

Melody Werner, Ed.D.  
Director and Deputy Title IX Coordinator  
Office of Institutional Equity  
4 Olds Hall  
(517) 353-3922  
[oiie@msu.edu](mailto:oiie@msu.edu)

Debra Martinez  
Deputy Director  
Office of Institutional Equity  
4 Olds Hall  
(517) 353-3922  
[oiie@msu.edu](mailto:oiie@msu.edu)

Jessica Packard  
Campus Equity Navigator  
Office for Civil Rights and Title IX Education and Compliance  
105 Olds Hall  
(517) 353-3922  
[oiie@msu.edu](mailto:oiie@msu.edu)

MSU Police Department:  
1120 Red Cedar Road  
(517) 355-2221  
Emergencies: 911  
<http://police.msu.edu/>

MSU Counseling and Psychiatric Services  
Olin Health Center Building, 3<sup>rd</sup> floor  
(517) 355-8270  
Emergencies: 911  
<https://caps.msu.edu/>

MSU Employee Assistance Program  
10 Linton Hall  
(517) 355-4506  
<https://eap.msu.edu/>

MSU Center for Survivors  
207 Student Services Building  
(517) 355-3551 (office)

(517) 372-6666 (24 hour crisis line)  
[www.endrape.msu.edu](http://www.endrape.msu.edu)

MSU Safe Place  
(517) 355-1100  
[noabuse@msu.edu](mailto:noabuse@msu.edu)  
<http://safeplace.msu.edu>

University Ombudsperson  
129 North Kedzie Hall  
(517) 353-8830  
[ombud@msu.edu](mailto:ombud@msu.edu)  
<https://www.msu.edu/unit/ombud/index.html>

MSU Psychological Clinic  
151 Psychology Building  
(517) 355-9564  
<https://psychology.msu.edu/clinic/index.html>

MSU Sexual Assault Health Care Program  
Sexual Assault Nurse Examiner (SANE) on staff  
207 Student Services Building  
(517) 355-3551  
<https://centerforsurvivors.msu.edu/msu-sexual-assault-healthcare-program/>

Student Health & Wellness  
Olin Health Center Building  
(517) 884-6546  
For Appointments: (517) 353-4660  
<https://olin.msu.edu/>

Office of Financial Aid  
252 Student Services Building  
(517) 353-5940  
<https://finaid.msu.edu/>

Office for International Students and Scholars  
105 International Center  
(517) 353-1720  
<https://oiss.isp.msu.edu/>

For additional resources as well as a downloadable resource guide regarding existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available for victims, both within the institution and in the community, please visit <https://oiie.msu.edu/resources/resources.html>.

## DRUGS AND ALCOHOL

### Drug and Alcohol Policy Statement

MSU's compliance with provisions of the Drug-Free Schools and Communities Act is achieved through a comprehensive alcohol and other drug prevention program, which includes policy enforcement, education programs, counseling supports and referral to treatment services.

The [MSU Drug and Alcohol Policy](#) applies to all members of the University community—faculty, staff, and students. The Policy defines prohibited behavior and outlines consequences for violations. Also described are educational and counseling resources. Additional regulations specifically addressing student behaviors related to alcohol and other drugs can be found in [Spartan Life OnLine](#).

As outlined more fully in the Policy, General Student Regulations 2.11-2.14 prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on University property or as part of any of its activities, including University-sponsored or student group-sponsored activities off campus. Alleged violations of MSU regulations are adjudicated through the student conduct process. Consequences for violations may include, but are not limited to, some form of disciplinary probation, required attendance at educational programs, referral for assessment and treatment, relocation to a new living environment, and suspension from MSU for sale of illegal drugs or repeated violations of the regulations. In addition, students can expect to be arrested and prosecuted for unlawful possession, use, or distribution of illicit drugs and alcohol on campus.

Consistent with Michigan and federal law, MSU maintains a workplace free from the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance. The unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illicit drugs, and alcohol are prohibited on any property under the control of and governed by the Board of Trustees of MSU, and at any site where work is performed by individuals on behalf of the University. Pursuant to applicable University procedures governing employee discipline, any employee involved in the unlawful use, sale, manufacturing, dispensation, or possession of controlled substances, illicit drugs, or alcohol on University premises or work sites, or working under the influence of such substances, will be subject to disciplinary action up to and including dismissal and referral for prosecution.

MSU enforces all local, state, and federal laws regarding the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illicit drugs, or alcohol, including state underage drinking laws.

Michigan State University is a tobacco-free campus. For more information, please visit <http://tobaccofree.msu.edu/>.

## Alcohol and Other Drug Resources

Due to the novel coronavirus pandemic, there may be some adjustments to the delivery method of resources on campus (i.e. telehealth and virtual resources).

### Alcohol and Other Drugs (“AOD”) Health Promotion Program

(517) 884-6598

The AOD Health Promotion program is committed to reducing the negative impacts associated with substance use, while cultivating a health-affirming environment in which students can flourish personally, civically, and academically. The overall strategies used and promoted by the AOD program are based in sound research and scholarship, and are implemented in a manner that is both respectful, non-judgmental, self-reflective and engaging.

To that end, the AOD program coordinates a [Social Norms](#) campaign (also known as “The Ducks”) to promote a better understanding of alcohol use by the student population and challenge the prevailing myths and misperceptions that often lead to high-risk consumption. Social Norms messages are developed using student use and perception data from NCHA's National College Health Assessment and Michigan State University's [UCelebrate!](#) survey instrument.

In partnership with the [B.R.A.D. \(“Be Responsible About Drinking”\) Foundation](#), the AOD program reaches out to all students on their 21st birthdays to wish them a happy, safe birthday, and to educate them about the risks associated with some 21st birthday celebration practices. This birthday card also contains information on specific tools and strategies for effectively managing and reducing those risks. In conjunction with the mailed birthday cards, the Responsible Hospitality Council of East Lansing has adopted best practices to help safely manage 21<sup>st</sup> birthday celebrations that occur within local alcohol-serving establishments.

The AOD program offers [Spartan Smart](#), an interactive alcohol and drug education and risk management class. This class is for any student who has been referred from the Dean of Students Office, Residence Education and Housing Services, or Michigan courts/probation officers for a violation of university policy or Michigan law, relating to alcohol/substance use. Through didactic group process, students participate in guided discussions and activities focusing on the effects of substances neurobiologically, psychologically, and behaviorally. Risk management tools, bystander intervention, education about the disease of addiction, and values clarification are explored in the context of how substances may affect the student's academic, career, and personal goals. Additionally, students are asked to identify specific strategies and changes in behavior that they may take to effectively manage those risks. Spartan Smart is evaluated annually to ensure that it consistently meets or exceeds established outcomes.

The AOD program also provides interactive educational sessions to between 1,500 and 4,000 students annually through

classroom infusion, presentations to student groups and organizations, and engagement with Fraternity and Sorority Life. The primary emphasis of these presentations is on knowledge around the neurobiological and physiological effects of substances on the human body, harm reduction tools, and risk management strategies.

The AOD program also provides two-evidence-based, online prevention and intervention tools that are free and accessible to students at all times. The e-CHECKUP TO GO for alcohol and e-CHECKUP TO GO for marijuana, are personalized programs designed to motivate individuals to reduce their consumption using information about the student's own use, behaviors, and risk factors. Programs are individualized and specific to Michigan State University and explore student's quantity and frequency of use, physical health information, amount and percent of income spent, individualized negative consequences feedback, normative comparisons, behavioral alternatives and harm reduction strategies, and local referral information. Freshman and transfer students are encouraged to complete e-CHECKUP TO GO for alcohol as part of their orientation to MSU and students who complete Spartan Smart also complete e-CHECKUP TO GO programs for either alcohol or marijuana.

The AOD program develops and distributes a variety of print information available to both on and off-campus students, REHS staff, and staff and faculty regarding alcohol, other drugs, and tobacco. Printed information is available in the form of informational and educational brochures, cards and stickers highlighting how to connect with resources or support, medical amnesty, how to identify signs and symptoms of alcohol poisoning, how to arrange for a safe ride home, recovery resources and a variety of substance specific educational brochures including, but not limited to cannabis/marijuana, vaping, alcohol, stimulants, and tobacco.

An AOD specialist is on staff and is available as a consultant to parents, concerned friends, mentors, and staff/faculty who may have concerns about a student's use of alcohol and other drugs. The AOD specialist is a Certified Advanced Alcohol and Drug Counselors and provides individualized educational consultations, brief intervention, referral services, and recovery support to students who are concerned about their own use of alcohol and drugs, or the use of a friend or family member.

The AOD Health Promotion program coordinates the University's Collegiate Recovery Community (CRC), a program serving students in or seeking recovery from alcohol and other drug use disorders. The CRC Coordinator supports this population by engaging students in individualized and person-centered recovery planning and relapse prevention, facilitating peer support, sponsoring alcohol-free social events, provision of a designated lounge space accessible 24/7, wellness workshops, and community services opportunities. The CRC Coordinator and AOD specialist also provide accountability, counseling support and referral for treatment if needed. In addition, the CRC Coordinator advises Spartans' Organization for All Recovery (SOAR), a registered student

organization for students in recovery from addictive disorders and their allies. In partnership with REHS, the CRC and REHS offer on-campus Recovery Housing for students who are in recovery from a substance use disorder. This housing option offers a safe and supportive living environment where students can have a college experience, without the use of alcohol or drugs. Recovery Housing offers the opportunity to form meaningful relationships based on sobriety, friendship, and academic success. Recovery Housing provides a live-in Recovery Housing Support Specialist, REHS community support, 24-hour access to the Collegiate Recovery Lounge, counseling support, academic resources, and organized activities.

Last, the AOD office is actively engaged in community coalitions focused on reducing the harms associated with substance use within the greater Lansing/East Lansing community as well as working with student groups, city officials, and campus decision-makers to advise on policies related to health and safety issues associated with alcohol, tobacco, and other drug use. For more information, visit <https://healthpromotion.msu.edu/alcohol-drugs/>.

### **MSU Counseling and Psychiatric Services (CAPS)**

**(517) 355-8270**

MSU CAPS is the primary mental health resource for all eligible and enrolled MSU students and provides screening, assessment, treatment, care management, and consultation for a wide range of mental health concerns. CAPS provides individual and group counseling services, which include screening, assessment, intervention, and referral services. CAPS also provides psychiatric services and medication management. CAPS screens all students for substance use risk and provides case management services and referrals for students who screen positively. Requests for services that are secondary to alcohol or other drug-related legal involvement, such as driving under the influence or drug possession/trafficking, are referred to service providers in the community. For more information, visit <https://caps.msu.edu/>.

### **MSU Employee Assistance Program**

**(517) 355-4506**

The Employee Assistance Program ("EAP") provides confidential counseling, assessment, and referral at no cost to faculty, staff, graduate student employees, retirees and their benefits-eligible dependents. The EAP is staffed by licensed mental health professionals skilled in helping clients assess alcohol or substance use, providing short term counseling and referral when issues need to be addressed through longer term intervention services.

The EAP is located in Suite 110 Linton Hall. To make an appointment with the EAP call (517) 355-4506, email: [eap@hc.msu.edu](mailto:eap@hc.msu.edu) or stop by the EAP Office. Additional alcohol or substance use information is available on the EAP website: <http://eap.msu.edu>.

## **MSU Psychological Clinic**

**(517) 355-9564**

The MSU Psychological Clinic provides a wide range of services to the general public, including treatment for alcohol and drug use. It is staffed by clinicians enrolled in the MSU Clinical Psychology doctoral program and the MSU Clinical Psychology faculty. All clinicians are supervised by experienced Ph.D. psychologists. Fees for services at the clinic are set on an income-adjusted basis.

The clinic is located in the MSU Psychology Building in East Lansing. For additional information or to schedule an appointment, please call (517) 355-9564 or visit <https://psychology.msu.edu/clinic/>.

## **MSU Couple and Family Therapy Clinic**

**(517) 432-2272**

The MSU Couple and Family Therapy Clinic provides therapy services to families, couples and individuals. The clinic is an Affiliated Agency of the Capital Area United Way and is able to provide services on a sliding fee scale. The clinic is located at 804 Service Road on the south end of the MSU campus. For more information or to schedule an appointment visit <https://hdfs.msu.edu/clinic>.

## **MSU Psychiatric Clinic**

**(517) 353-3070**

The Department of Psychiatry is part of the MSU Health Care and provides comprehensive evaluation and treatment for a wide variety of substance use and mental health disorders. For further information, please call (517) 353-3070 or visit: <http://psychiatry.msu.edu/services/index.html>.

## **Health Risks and Medical Consequences of Alcohol and Drug Use**

High risk alcohol and illegal drug use can cause serious problems. Illegal drug use includes the use of illicit drugs, as well as misuse of prescription drugs. Combining alcohol and drugs can greatly increase health risks.

Major health risks of alcohol and drug use include acute and chronic illness, psychological and emotional impairment, substance-use dependency, and death. Other health risks include short-term memory problems, learning impairments, sleep disruption, immune compromise, and mood swings. Side effects such as impaired judgment, slowed response time, mental confusion, and decreased motor coordination can lead to accidents, motor vehicle crashes, physical alterations, loss or damage to personal belongings and injuries.

Use of alcohol and illegal drugs presents significant short-term and long-term health risks and medical consequences:

- Marijuana comes with significant risks that can impact a person's life and health and includes substantial risks to an individual's brain health, mental

health, athletic performance, risks during pregnancy and to the unborn fetus, and the development of an addiction. Approximately 1 in 10 people who use marijuana will become addicted and if individuals start using before the age of 18, the rate of addiction increases to 1 in 6 (SAMHSA, CDC, 2020). Marijuana directly affects the brain, specifically the areas responsible for memory, learning, attention, decision making, coordination, emotions and motor coordination and reaction times. These effects can make it difficult to learn and retain information, may interfere with driving skills, and increase the risk of injuries and potentially harmful behaviors. Marijuana use in developing brains of children and adolescents can reduce attention, memory and learning functions, and affect how the brain builds connections between the areas necessary for these functions. This can result in poor educational outcomes, cognitive impairments, diminished life satisfaction and achievement. These effects can be long lasting or even permanent. Physical effects of marijuana can include breathing and respiratory complications including chronic bronchitis, increased heart rate, problems with child development during and after pregnancy, sleep interference, intense nausea, and vomiting. Marijuana has been linked to mental health problems such as depression, anxiety, paranoia and suicidal thoughts as well as an increased risk of psychosis and psychotic disorders (including schizophrenia) in persons with a genetic predisposition to those disorders.

- Marijuana edibles, or food and drink products infused with marijuana and eaten, have some different risks than smoking marijuana, including a greater risk of poisoning. Unlike inhaling marijuana, ingesting marijuana can take 30 minutes to 2 hours to take effect. Overconsumption can lead to poisoning and/or serious injury. The effects of edibles may last longer than expected depending on the amount consumed, the individual's last meal, and medication, alcohol, or other substances used at the same time. The amount of THC, the active ingredient in marijuana, is very difficult to measure and is often unknown in edible products. Many users can be unprepared for the strength and long-lasting effects of edibles. Marijuana affects children and adults differently. Marijuana products that look like candy or treats have posed significant risks to children, who have required emergency medical care as a result of consuming such products.
- According to the 2018 National Survey on Drug Use and Health ("NSDUH"), 14.4 million adults ages 18 and older and 401,000 adolescents ages 12-17 have an Alcohol Use Disorder. An estimated 88,000 people die each year due to alcohol related causes, making alcohol the third leading preventable cause of death in the United States. In 2018, alcohol-impaired driving fatalities accounted for 29%

of the overall driving fatalities (10,511 deaths). Alcohol is a central nervous system depressant and affects every organ in the body and can impair brain function and motor skills. Alcohol interferes with the brain's communication pathways, affecting how the brain looks and works. These disruptions can change mood and behavior and make it harder to think clearly and move with coordination. Heavy use can increase the risk of certain cancers including head and neck cancer, esophageal cancer, liver cancer, breast cancer and colorectal cancer. Drinking heavily over a long time, or on a single occasion can damage the heart causing problems including cardiomyopathy, arrhythmias, stroke and high blood pressure. Alcohol causes the pancreas to produce toxic substances that eventually lead to pancreatitis, a dangerous inflammation and swelling of the blood vessels in the pancreas and liver diseases include steatosis, alcoholic hepatitis, fibrosis and cirrhosis. Alcohol also weakens the immune system, making chronic drinker more susceptible to diseases like pneumonia and tuberculosis and drinking on a single occasion slows your body's ability to fight infections up to 24 hours after use. (NIAAA, 2020).

- Club drugs (MDMA, GHB, Rohypnol, Ketamine, and LSD (Acid)) can cause serious physical and mental health problems including long-lasting confusion, depression, increased anxiety, aggression, impulsiveness, cell and organ damage, heart and brain problems and in some cases, death. Because some club drugs are colorless, tasteless, and odorless, they can be added to beverages to sedate or intoxicate, with the intent to facilitate sexual assaults.
- Stimulant medication, including Amphetamines like Adderall®, methylphenidate like Ritalin/Concerta, and illicit substances like methamphetamines and cocaine, can cause irritability, mood disorders, acute and/or chronic anxiety, elevated blood pressure, and cardiac arrest, particularly in those with preexisting heart conditions. Long-term use of some stimulants may cause permanent damage to the brain, heart, lungs, and other organs.
- Opioids include prescription pain relievers like oxycodone, morphine, fentanyl and heroin. When misused, opioids can lead to addiction, fatal overdose, spontaneous abortion, and infectious diseases associated with injection drug use like hepatitis and HIV. They also can cause serious health conditions including pulmonary complications, infection of the heart lining and valves, liver and kidney disease. Nearly half of the individuals who inject heroin reported using prescription opioids before starting to use heroin. Opioids can also greatly increase the risk of accidents and automobile crashes because they affect vision, depth perception, coordination, and other physical skills. Psychological side effects include poor concentration and impaired judgment.

Driving under the influence of legal medication may result in a DUI violation.

- Long-term or heavy use of depressants like opioids, benzodiazepines and alcohol can lead to a profound physical addiction, requiring medically monitored detoxification in order to discontinue use safely. Individuals who are physically addicted to depressants can experience serious medical complications when attempting to discontinue use, including seizures, hallucinations, stroke, and death.
- Almost all drugs, carry the potential risk for overdose.

Chronic, high-risk use of alcohol and drugs can also have psychological and social consequences, including loss of intimacy and significant relationships, pervasive feelings of unhappiness, a lack of motivation, drive and interest in the things that were once important, academic and employment impairments, financial losses, estrangement from family and other social support, inability to meet responsibilities and obligations, and significant legal issues. For additional information regarding commonly used drugs and up to date health risks, visit: <https://www.drugabuse.gov/drugs-abuse/commonly-abused-drugs-charts>.

## Federal and State Penalties for Drug Sale and Possession

The federal government decides if and how a drug should be controlled. Psychoactive (mind-altering) chemicals are categorized according to Schedule I to V. This schedule designates if the drug must be prescribed by a physician and under what conditions. Factors considered in this categorization include a drug's known and potential medical value, its potential for physical or psychological dependence, and risk, if any, to public health. Penalties for the illegal sale or distribution of a drug are established using the designation of Schedule I to V. The State of Michigan designates controlled substances as Schedule I through V, using similar definitions to those employed by the federal government. The State of Michigan's schedule designations of individual drugs are similar, but not identical to those of the federal government.

**Schedule I** drugs have a high potential for abuse, have no currently accepted medical use in the United States, and lack acceptable safety for use under medical supervision. Examples of substances listed in Schedule I include heroin, lysergic acid diethylamide (LSD), marijuana (cannabis), peyote, methaqualone, and 3,4-methylenedioxy-methamphetamine (ecstasy). GHB (gamma-hydroxybutyrate) can be a Schedule I or III drug, depending on its form.

**Schedule II** drugs have a currently accepted medical use in the United States, despite a high potential for abuse that may lead to severe psychological or physical dependence. Examples include combination products with less than 15 milligrams of hydrocodone per dosage unit (Vicodin), cocaine, methamphetamine, methadone, hydromorphone (Dilaudid),

meperidine (Demerol), oxycodone (OxyContin), fentanyl, Dexedrine, Adderall, and Ritalin.

Federal and State of Michigan penalties for selling Schedule I and II drugs vary with the type and quantity of the drug. Additionally, if death, rape, or serious injury is associated with the use of the drug and/or if it is a second offense, penalties are more severe.

Unless otherwise specified by federal law, the federal penalty for the first offense involving a Schedule I or II controlled substance, GHB, or 1 gram of flunitrazepam (Schedule IV) is imprisonment for not more than 20 years. If death or serious bodily injury results from the use of such substances, the penalty is imprisonment for not less than 20 years or more than life, a fine not to exceed \$1 million for an individual, or both. The State of Michigan's penalty for other Schedule I or II controlled substances is imprisonment for not more than twenty years, a fine of not more than \$25,000, or both.

The State of Michigan's penalty for unlawful manufacture, delivery, or possession with intent to deliver less than 50 grams of a Schedule I or II controlled substance is imprisonment for up to 20 years, and/or a fine of up to \$25,000. Use of a Schedule I or II controlled substance is a misdemeanor that has a penalty of imprisonment for up to one year, a fine of up to \$2,000, or both. Michigan law also provides for up to seven years imprisonment and/or a fine of not more than \$5,000 for individuals who manufacture, deliver, or possess with intent to manufacture or deliver gamma-butyrolactone (GBL), a compound related to GHB.

For less than 50 kilograms of marijuana, except in the case of 50 or more marijuana plants regardless of weight, 10 kilograms of hashish, or one kilogram of hashish oil, the federal penalty is imprisonment for not more than 5 years, a fine not to exceed \$250,000 for an individual, or both. In Michigan, with the exception of manufacture, possession, use, or sale consistent with the Michigan Medical Marijuana Act and Medical Marijuana Facilities Licensing Act, the "unlawful manufacture, delivery, or possession with intent to deliver" of less than 5 kilograms of marijuana or a mixture containing marijuana, or fewer than 20 marijuana plants, is a felony punishable by imprisonment for up to four years, a fine of up to \$20,000, or both.

**Schedule III** drugs have a potential for abuse that is less than Schedule I and II substances, and abuse may lead to moderate or lower physical dependence or high psychological dependence. Examples include products containing less than 90 milligrams of codeine per dosage unit such as Tylenol with codeine, ketamine, anabolic steroids such as oxandrolone, or testosterone.

**Schedule IV** drugs have a low potential for abuse relative to substances in Schedule III. Examples include propoxyphene (Darvon® and Darvocet-N 100®), alprazolam (Xanax®), clonazepam (Klonopin®), diazepam (Valium®), lorazepam (Ativan®), and midazolam (Versed®).

**Schedule V** drugs have a low potential for abuse relative to substances listed in Schedule IV and consist primarily of

preparations containing limited quantities of certain narcotics that are used for antitussive, antidiarrheal, and analgesic purposes, such as Robitussin AC®, Lomotil, Motofen, Lyrica, Parepectolin.

Except as otherwise provided by federal law, the penalty for first offense sale of a Schedule III drug is imprisonment for not more than ten years, a fine of not more than \$500,000 for an individual, or both. The federal penalty for first offense sale of Schedule IV drugs is imprisonment for not more than five years, a fine of not more than \$250,000 for an individual, or both. The federal penalty for first offense sale of Schedule V drugs is imprisonment for not more than one year, a fine of not more than \$100,000 for an individual, or both.

The State of Michigan's penalty for unlawful manufacture, delivery, or possession of Schedule III controlled substances is imprisonment for not more than seven years, a fine of not more than \$10,000, or both. The penalty for Schedule IV controlled substances is imprisonment for not more than four years, a fine of not more than \$2,000, or both. The penalty for Schedule V controlled substances is imprisonment for not more than two years, a fine of not more than \$2,000, or both. The penalty for use of lysergic acid diethylamide, peyote, mescaline, dimethyltryptamine, psilocin, psilocybin, or a controlled substance classified in Schedule V is imprisonment for not more than six months, a fine of not more than \$500, or both. Use of all other Schedule I, II, III, and IV controlled substances is punishable by imprisonment for not more than one year, a fine of not more than \$1,000, or both.

<b>VIOLATION</b>	<b>SUMMARY OF VIOLATION</b>	<b>POSSIBLE PENALTIES</b>
OWI (drunk driving)	A person licensed or not, under the influence of alcohol, drugs, or both, driving in a public place.	First offense: misdemeanor, \$100 to \$500 fine and one or more of the following: not more than 93 days in jail and/or community service not more than 360 hours. As part of sentence, court may order suspension and/or restrictions of operator's license. Vehicle immobilization or ignition interlock may also be required. Up to six points may be added to driver record.  If the person has a blood alcohol content of 0.17 grams or more, possible fines include one or more of the following: up to 180 days in jail, and/or a \$200 to \$700 fine, and/or up to 360 hours of community service. Other possible penalties include: driver's license suspension for up to one year, license plate confiscation, vehicle immobilization, and up to six points may be added to an offender's driving record.
Permitting person under the influence to drive	Allowing intoxicated person to drive in area open to the public.	Misdemeanor: not more than 93 days in jail, or fine not less than \$100 or more than \$500, or both.
Minor possessing or transporting alcohol in motor vehicle	Person under 21 years of age may not possess or transport alcohol in a vehicle. (Does not apply to transport of alcohol by a minor if a person of at least 21 years of age is present inside the motor vehicle.)	Misdemeanor: May be ordered to perform community service and undergo substance abuse screening and assessment at own expense; vehicle can be impounded for up to 30 days. License sanctions may also be imposed.
Operating while visibly impaired (OWVI)	A person driving in areas open to public while impaired from alcohol, drugs, or both.	First offense: misdemeanor, community service for not more than 360 hours; and/or imprisonment for not more than 93 days; and/or a fine of not more than \$300. May be required to immobilize vehicle. Restrictions on driver license may also be imposed.
Operating with any presence of a Schedule I drug (OWPD)	A person driving in areas open to the public with any amount of a schedule I or other designated controlled substance in the body.	First offense: \$100 to \$500 fine and one or more of the following: not more than 93 days in jail and/or community service not more than 360 hours. As part of sentence, court may order suspension and/or restrictions of operator's license. Vehicle immobilization or ignition interlock may also be required. Up to six points may be added to driver record.
OWI causing death of another person	A person driving under the influence of alcohol or a controlled substance causes the death of another person.	Felony: Imprisonment of not more than 15 years, a fine of \$2,500-\$10,000, or both. Vehicle may be forfeited or immobilized.
OWI causing serious impairment	A person driving under the influence of alcohol or a controlled substance causes a serious impairment of a body function of another person.	Felony: Imprisonment for not more than 5 years, a fine of \$1,000-\$5,000, or both. Vehicle may be forfeited or immobilized.
Purchase/possession/ consumption or attempt to purchase/possess/consume by minor (MIP)	Person under 21 years of age may not purchase, possess, or consume alcohol.	First offense: Civil infraction, a fine of not more than \$100, or court-ordered participation in substance use disorder services, community service, or substance abuse screening at own expense.  Second offense: misdemeanor: up to 30 days imprisonment if in violation of probation, failed to successfully complete any treatment, screening, or community service ordered by the court, or failed to pay any fine for that conviction or juvenile adjudication, or by a fine of not more than \$200, or both. May be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense. Licensing sanctions may also be imposed.  Third or subsequent offense: misdemeanor: up to 60 days imprisonment if the court finds that the minor violated an order of probation, failed to successfully complete any treatment, screening, or community service ordered by the court, or failed to pay any fine for that conviction or juvenile adjudication, or by a fine of not more than \$500.00, or both. . May be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense. Licensing sanctions may also be imposed.
Using false ID to purchase alcohol	A minor shall not use fraudulent identification to purchase alcohol, nor shall another individual furnish fraudulent identification to a minor.	Imprisonment for not more than 93 days, a fine of not more than \$100, or both.

<b>VIOLATION</b>	<b>SUMMARY OF VIOLATION</b>	<b>POSSIBLE PENALTIES</b>
Selling or furnishing alcohol to a minor	Alcohol shall not be sold or furnished to a minor.	First offense: a fine of not more than \$1,000 and imprisonment for not more than 60 days. Second or subsequent offense: a fine of not more than \$2,500 and imprisonment for not more than 90 days. Operator's or chauffeur's license may also be suspended. May be ordered to perform community service for any violation.
Consumption on public highway	No alcoholic beverage can be consumed on public highways	Misdemeanor: not more than 90 days in jail, a fine of not more than \$500, or both.
Open alcohol in vehicle	No alcohol item can be open, uncapped, or seal broken in passenger area of vehicle.	Misdemeanor: not more than 93 days in jail, a fine of not more than \$500, or both. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense. Licensing sanctions may also be imposed.
Disorderly person (intoxicated)	Intoxicated in public place and endangering the safety of another person or of property, or causing a disturbance.	Misdemeanor: not more than 90 days in jail, a fine of not more than \$500, or both.
Minor operating with any bodily alcohol content	Person under 21 years of age who is driving cannot have any bodily alcohol content.	First offense: misdemeanor; a fine of not more than \$250 and/or community service for not more than 360 hours. Driver license may be restricted for 30 days. Up to four points may be added to driver record.
Consumption or possession of alcohol by a minor or a controlled substance at a social gathering	A person having control over any premises, residence, or other real property shall not knowingly allow a minor to consume or possess alcohol, or allow any individual to consume or possess a controlled substance, at a social gathering on or within that real property, unless consumption or possession of the controlled substance or alcohol is otherwise lawful.	First offense: imprisonment for not more than 30 days, a fine of not more than \$1,000, or both. Second or subsequent offense: imprisonment for not more than 90 days, a fine of not more than \$1,000, or both.
Adult use and cultivation of marijuana in public	A person who possesses not more than the amount of marijuana allowed, cultivates not more than the amount allowed, delivers without receiving remuneration to a person who is at least 21 years of age not more than the amount allowed, or possesses with intent to deliver not more than the amount allowed by section 5	Civil infraction and may be punished by a fine of not more than \$100 and forfeiture of marijuana
Possession or cultivation of not more than two times the amount allowed by law	A person who possesses not more than twice the amount of marijuana allowed, cultivates not more than twice the amount of marijuana allowed, delivers without receiving any remuneration to a person who is at least 21 years of age not more than twice the amount of marijuana allowed, or possess with intent to deliver not more than twice the amount of marijuana allowed	First offense: civil infraction and may be punished by a fine of not more than \$500 and forfeiture of marijuana  Second offense: civil infraction and may be punished by a fine of not more than \$1,000 and forfeiture of marijuana  Third and subsequent offenses: misdemeanor and may be punished by a fine of not more than \$2,000 and forfeiture of marijuana
Possession or cultivation of marijuana by a minor	A person under 21 years of age who possesses not more than 2.5 ounces of marijuana or who cultivates not more than 12 marijuana plants	First offense: civil infraction and may be punished as follows: <ul style="list-style-type: none"> <li>▪ If less than 18 years of age, by a fine of not more than \$100 or community service, forfeiture of marijuana, and 4 hours of drug education or counseling</li> <li>▪ If at least 18 years of age, by a fine of not more than \$100 and forfeiture of marijuana</li> </ul> Second offense: civil infraction and may be punished as follows: <ul style="list-style-type: none"> <li>▪ If less than 18 years of age, by a fine of not more than \$500 or community service, forfeiture of marijuana, and completion of 8 hours of drug education or counseling</li> <li>▪ If at least 18 years of age, by a fine of not more than \$500 and forfeiture of marijuana</li> </ul>
Possession or cultivation more than two times the amount allowed by law	A person who possess more than twice the amount of marijuana allowed, cultivates more than twice the amount allowed, or delivers without receiving any remuneration to a person who is at least 21 years of age more than twice the amount of marijuana allowed	Misdemeanor but a person shall not be subject to imprisonment unless the violation was habitual, willful, and for a commercial purpose or the violation involved violence
MSU ordinances	Use/possession of alcohol prohibited except as allowed by State law.	Not more than 90 days in jail, fine of not more than \$100, or both.

## Suspension of Financial Aid Eligibility for Drug Related Offenses

Federal law provides that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance shall not be eligible to receive any grant, loan, or work assistance during the period beginning on the date of such conviction and ending after the interval specified in the following table.

If convicted of an offense involving:

Possession of a Controlled Substance	Ineligibility Period
First offense	1 year
Second offense	2 years
Third offense	Indefinite

Sale of a Controlled Substance	Ineligibility Period
First Offense	2 years
Second Offense	Indefinite

A student whose eligibility has been suspended based on a conviction for possession or sale of a controlled substance may resume eligibility before the end of the ineligibility period if:

- A. the student satisfactorily completes a drug rehabilitation program that –
  - i. complies with the criteria prescribed in the federal regulations; and
  - ii. includes two unannounced drug tests; or
- B. the conviction is reversed, set aside, or otherwise rendered nugatory.

## East Lansing Ordinances

East Lansing ordinances prohibit the possession of any alcoholic beverage in an open container or a container with a broken seal in any public place or private area open to the public, except a licensed liquor establishment or elsewhere as provided by ordinance. Partying and tailgating on public property with alcoholic beverages is prohibited within the City's jurisdiction. All open alcohol containers should be kept in the tailgating area on MSU's campus when tailgating. Any person suspected of being a Minor in Possession of Alcohol (MIP) will be required to show proof of age and may be asked to take a breath alcohol test.

Directly endangering the safety of another person or property while intoxicated in a public place is prohibited. City ordinances also prohibit furnishing or using any type of

false identification to enter a bar or to purchase liquor from a carry-out store and require liquor establishments to confiscate suspected false identification and turn it over to the Police Department.

Violations of all East Lansing ordinances except MIP and Open Alcohol are punishable by a maximum sentence of 90 days in jail or a \$500 fine or both. Penalty for Open Alcohol is a fine up to \$100 for the first violation. Second and third violations constitute misdemeanors and are punishable by not more than 90 days imprisonment and/or fines up to \$250 or \$500, respectively. However, if the Open Alcohol violation occurs between 8:00 P.M. and 6:00 A.M., or at any time while in a business district, the violation is punishable by a fine of not more than \$500, imprisonment for not more than 90 days, or both. Maximum penalties for MIP are up to \$100 for a first violation, \$200 and/or up to 30 days imprisonment for a second violation, and \$500 and/or up to 60 days imprisonment for a third violation. Community service, substance abuse screening at the violator's own expense, and participation in substance abuse prevention or treatment programs may be imposed for Open Alcohol and MIP violations. East Lansing ordinances also allow for operator's or chauffeur's license sanctions to be imposed for MIP violations.

Students are encouraged to become familiar with their responsibilities under East Lansing ordinances, which may be obtained at East Lansing City Hall. East Lansing Ordinances may be obtained on the internet at <http://www.cityofeastlansing.com>

## THE LAW AND UNIVERSITY POLICIES

To provide for the safety of members of the University community and the protection of University property, MSU has set minimum standards of conduct. Detailed information may be found in University Ordinances, General Student Regulations, and other University policies. These University standards of conduct do not replace, or relieve, persons from the obligation to comply with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecution as well as University disciplinary action.

The use or possession of marijuana on any property owned or managed by MSU, and by MSU's faculty, staff, or students on any MSU property or during off-campus MSU business or events remains illegal and fully criminalized according to federal law. MSU is subject to the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. In addition, the MSU Drug and Alcohol Policy prohibits the unlawful manufacture, distribution, dispensation, possession, and use of controlled substances, illicit drugs, and alcohol on property governed by MSU's Board of Trustees and at any site where university work is performed.

## **FIRE SAFETY INFORMATION AND STATISTICS**

In accordance with the Higher Education Opportunity Act of 2008, institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. MSU complies with this regulation by including all mandatory fire safety information as part of this annual report. The University provides on-campus student housing only at the East Lansing campus. Accordingly, discussion of fire safety information in the fire safety report is limited to the East Lansing campus.

The MSU Police Fire Inspector's Office is charged with all aspects of fire safety for the University except the suppression of active fires. The East Lansing Fire Department is responsible for the suppression of active fires. The Fire Inspector is tasked with monitoring compliance with fire codes, fire safety inspections, and fire/arson investigations.

### **Fire Statistics and Fire Log**

The MSU Police Fire Inspector's Office maintains fire statistics and a fire log of all fire-related incidents that occur on campus in East Lansing. This annual report

contains statistics concerning the number of fires in the University's on-campus student housing facilities; the cause of each fire (unintentional, intentional, or undetermined); the number of injuries and deaths related to each fire; and the value of the property damage caused by each fire.

The MSU Police maintain a daily log that includes both the crime log and fire log. The log includes information about the date the fire was reported; the nature of each fire; the date and time the fire occurred; and the general location of the fire. All incidents are recorded in the log within two business days from receipt of the information. The log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Police Department, and is available online at [www.police.msu.edu](http://www.police.msu.edu). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

The following three charts provide information about fire statistics for each on-campus student housing facility in East Lansing. Chart I contains fire statistics for calendar year 2017, Chart II lists fire statistics for calendar year 2018, and Chart III contains fire statistics for calendar year 2019.

**Chart I – 2017 Fire Statistics**

Brody Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Emmons 340 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bailey 988 S. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bryan 209 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Armstrong 271 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Rather 995 N. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Butterfield 140 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Apartments at 1855 Place	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825 1855 Place Family Housing Buildings 1808-1810 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Spartan Village	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Spartan Village Apart- ments 1406 S. Harrison Road East Lansing, MI 48823	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Campbell 38 Abbott Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Landon 632 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams 25 Beal Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	NA	N/A
Mayo	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
361 Delta Court East Lansing, MI 48825							
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

South Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Case 842 Chestnut Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wilson 219 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wonders 891 Birch Road East Lansing, MI 48825	1	12/18/17	2:40 p.m.	Unintentional/Cardboard box accidentally placed on stove burner.	0	0	\$1,000
Holden 234 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

River Trail Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
McDonel 817 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Owen 735 East Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Shaw 591 N. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

East Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Holmes 919 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Akers 908 Akers Road East Lansing, MI 48825	1	03/27/17	12:05 a.m.	Unintentional/Improper use of smoking materials.	0	0	\$200
Hubbard 964 Hubbard Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

**Chart II – 2018 Fire Statistics**

Brody Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Emmons 340 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bailey 988 S. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bryan 209 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Armstrong 271 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Rather 995 N. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Butterfield 140 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Apartments at 1855 Place	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825 1855 Place Family Housing Buildings 1808-1810 1199 Garden City Rd. East Lansing, MI 48825	1	3/13/2018	9:07am	Unintentional/Laptop battery charger electrical fire	0	0	\$100

Spartan Village	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Spartan Village Apartments 1406 S. Harrison Road East Lansing, MI 48823	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Campbell 38 Abbott Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Landon 632 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams 25 Beal Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	NA	N/A
Mayo	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
361 Delta Court East Lansing, MI 48825							
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

South Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Case 842 Chestnut Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wilson 219 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wonders 891 Birch Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Holden 234 Wilson Road East Lansing, MI 48825	1	1/24/18	1:10PM	Unintentional/Refrigerator electrical fire	0	0	\$1,000

River Trail Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
McDonel 817 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Owen 735 East Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Shaw 591 N. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

East Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Holmes 919 E. Shaw Lane East Lansing, MI 48825	1	4/28/18	8:25pm	Undetermined/Trashcan fire	0	0	\$0
Akers 908 Akers Road East Lansing, MI 48825	1	11/17/18	2:14pm	Unintentional/Smoking materials	0	0	\$100
Hubbard 964 Hubbard Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

**Chart III – 2019 Fire Statistics**

Brody Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Emmons 340 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bailey 988 S. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bryan 209 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Armstrong 271 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Rather 995 N. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Butterfield 140 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Apartments at 1855 Place	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825 1855 Place Family Housing Buildings 1808-1810 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Spartan Village	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Spartan Village Apart- ments 1406 S. Harrison Road East Lansing, MI 48823	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Campbell 38 Abbott Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Landon 632 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams 25 Beal Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	NA	N/A
Mayo	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
361 Delta Court East Lansing, MI 48825							
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

South Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Case 842 Chestnut Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wilson 219 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wonders 891 Birch Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Holden 234 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

River Trail Neighbor- hood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
McDonel 817 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Van Hoosen Apart- ments 603 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Owen 735 East Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Shaw 591 N. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

East Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Holmes 919 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Akers 908 Akers Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Hubbard 964 Hubbard Road East Lansing, MI 48825	1	9/13/19	0000	Unintentional	0	0	\$100.00

## Fire Safety Systems

Notices concerning the following are posted in all University buildings: emergency exits and rally points; fire extinguisher and fire rated stairwell locations; fire pull station locations; emergency shower, eyewash station, and gas shutoff locations; and emergency phone locations. The University has installed safety devices in on-campus student housing facilities, including fire-resistant doors, fire alarms, hard-wired smoke detectors, sprinkler systems for fire suppression, emergency lighting, and illuminated exit signs. The automatic fire detection and alarm systems in the housing facilities are monitored by the MSU Police 24 hours a day, 365 days a year.

The following chart lists the current fire safety systems in each on-campus residence hall at the University.

Brody Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Emmons 340 E. Brody Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system	Full* Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Bailey 988 S. Brody Road East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
Bryan 209 W. Brody Rd. East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
Armstrong 271 W. Brody Rd. East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
Rather 995 N. Brody Road East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
Butterfield 140 E. Brody Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full* Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

\*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.

Apartments at 1855 Place	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
University Village Apartment Buildings 1701-1710 1199 Garden City Rd East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	All buildings – hard wired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
1855 Place Family Hous- ing Buildings 1808-1810 1199 Garden City Rd East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation

\*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.

Spartan Village Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Spartan Village Apartments 1406 S Harrison Rd East Lansing, MI 48823	None	No	Individual apartments -- hardwired, non-re- porting smoke alarms	None	None

North Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Campbell 38 Abbott Road East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms -- hardwired, non-reporting smoke alarms	Partial**	Pull Station Activation
Landon 632 W. Circle Dr. East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*	Pull Station, Sprinkler, Smoke Alarm Activation
Yakeley-Gilchrist 662 W. Circle Dr. East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms -- hardwired, non-reporting smoke alarms	Partial**	Pull Station Activation
Williams 25 Beal Street East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms -- hardwired, non-reporting smoke alarms	None	Pull Station Activation
Mayo 361 Delta Court East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system  Elevator lobbies – hardwired smoke alarms that initiate elevator recall	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Mason-Abbot 256 Bogue St. East Lansing, MI 48825	National Time Model 7000	Yes	Individual student rooms -- hardwired, non-reporting smoke alarms	Full*  Fire Pump	Pull Station, Sprinkler Activation
Snyder-Phillips 362 Bogue St. East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system  Elevator lobbies – hard wired smoke alarms that initiate elevator recall	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

\*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

\*\*Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.

South Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Case 842 Chestnut Rd. East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Wilson 219 Wilson Rd. East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms -- hard wired, non-reporting smoke alarms	Partial**	Pull Station, Sprinkler Activation
Wonders 891 Birch Rd. East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Holden 234 Wilson Rd. East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

\*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

\*\*Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.

River Trail Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
McDonel 817 E. Shaw Ln. East Lansing, MI 48825	Edwards Model 1303	Yes	Individual student rooms -- hardwired, non-reporting smoke alarms  Elevator lobbies – hardwired smoke alarms that initiate elevator recall	Partial**	Pull Station, Sprinkler Activation
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	None	No	Individual apartments -- hardwired, non-reporting smoke alarms	None	None
Owen 735 E. Shaw Ln. East Lansing, MI 48825	Edwards Model 1303	Yes	Individual student rooms – hardwired, non-reporting smoke detectors  Elevator lobbies – hardwired smoke alarms that initiate elevator recall	Full*  Fire Pump	Pull Station, Sprinkler Activation
Shaw 591 N. Shaw Ln. East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building – hardwired, reporting smoke detector system	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

\*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

\*\*Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.

East Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Holmes 919 E. Shaw Ln. East Lansing, MI 48825	Edwards Model 1303	Yes	Individual student rooms -- hardwired, non-reporting smoke alarms	Partial**	Pull Station, Sprinkler Activation
Akers 908 Akers Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building – hardwired, reporting smoke detector system	Full*  Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Hubbard 964 Hubbard Rd. East Lansing, MI 48825	National Time Model 2203	Yes	Individual student rooms – hardwired, non-reporting smoke detectors	Full*  Fire Pump	Pull Station, Sprinkler Activation

\*Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

\*\*Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.

± Elevator lobbies in each residence hall in this neighborhood are hardwired with smoke alarms that initiate elevator recall.

## Fire Safety Education and Training Programs

At the beginning of each fall semester, Residence Education and Housing Services (REHS) staff members who live in and supervise on-campus residence halls receive comprehensive fire safety and emergency action plan training organized by the Health and Safety Office of the Division of Residential and Hospitality Services (RHS). This training includes review of fire safety prevention rules, fire evacuation procedures specific to each residence hall, and fire alarm system operations for staff who conduct evacuation drills twice a semester. The training program is a collaborative effort among REHS, Assistant Director for Coordination and Planning, the RHS Health and Safety Coordinator, MSU Police Emergency Management, and Infrastructure Planning and Facilities.

Upon residential students' arrival on campus in the fall, mandatory floor meetings are conducted providing residents with education around fire safety and prevention rules, informed of fire drills, fire safety hazards, evacuation routes specific to their floor in the residence hall, and operational guidelines for hall evacuation. The RHS Health and Safety Office also conducts a poster campaign in each residence hall focused on

fire and life safety. A series of four posters address topics such as fire alarm use, fire drill participation, and education about automatic sprinklers.

Basic fire safety instruction is also offered to professional staff and faculty members. Emergency Action Teams, consisting of designated employees in each building, receive extensive training on how to implement evacuation and sheltering plans specific to their building. Almost 200 employees are trained as Emergency Action Team leaders. The MSU Police annually train Emergency Action Teams on how to advise first responders in emergency situations, assist with evacuation, notify building occupants, and provide information about special considerations for their building.

All students, faculty, and staff are encouraged to take the time to familiarize themselves with the fire evacuation plans for each building that they work in, live in, or frequent; know their Emergency Action Team leaders and coordinators; and participate in building evacuation drills.

If a fire occurs, students are instructed to leave hazardous areas by the evacuation routes and get to a predetermined location. They are to remain in that location so that Residence Hall Resident Assistants may confirm each student has left the building. REHS staff members are instructed to pull a

fire alarm as they exit the building if they can do so without risking their safety.

### *Fire Drills*

In accordance with State of Michigan fire safety regulations, the residence halls conduct a minimum of one (1) fire drill each semester of each academic year. Two drills are scheduled during fall and winter semester to ensure a make-up day in the event of a cancellation. All drills are announced in advance to allow for the safety of those involved. On occasion, unannounced drills occur due to unanticipated activation of the evacuation alarm systems. In 2019, MSU conducted four fire drills at Case, Emmons, Shaw and Wonders Halls; five fire drills at Mason-Abbot, Akers, Armstrong, Butterfield, Campbell, Holden, Holmes, Hubbard, Landon, Mary Mayo, McDonel, Rather, Williams, Wilson and Yakeley-Gilchrist halls; and six fire drills at Bailey, Bryan, Owen, Van Hoosen, and Snyder-Phillips Halls. Fire drills were not conducted in University Village Apartments, 1855 Place Apartments, or Spartan Village Apartments. Mandatory supervised fire drills are also conducted annually in all academic buildings in May of each year.

The evacuation drills are conducted in cooperation with the MSU Police Fire Marshal's Office, MSU Police Emergency Management Division, REHS, Infrastructure Planning and Facilities, and the Emergency Action Teams. Following every drill, a review is conducted to assess compliance with the MSU Emergency Action Plan. The MSU Police Emergency Management Unit maintains records of drills, documenting the date, time, and description of the exercise, as well as whether it was announced or unannounced. These records are available for inspection upon request.

State law requires that all individuals evacuate immediately when a fire alarm sounds. Students failing to vacate during a drill are subject to disciplinary action.

### *Evacuation Procedures and Guidelines*

Every building/unit on campus has a written Emergency Action Plan that contains the evacuation procedures all students, employees, and visitors must follow in the event of an emergency. The plan identifies evacuation routes and accountability locations in the event of a fire. A short version of each plan is posted at key locations in the respective buildings.

All MSU buildings also have posted notices and floor plans that include: the building's emergency exits and rally points; location of fire extinguishers and pull stations; fire rated stairwell locations; locations of emergency showers, eyewash stations, and gas shutoff; emergency phone locations; and locations of exit/entrance doors for people with disabilities.

An evacuation route and destination map, specifying the location of the nearest stairwell and exits, is posted on the back of each residence hall room door. Students should become familiar with multiple evacuation routes out of their residence hall and leave immediately from the nearest safe exit in the event of a fire.

The REHS staff members on duty are responsible for the supervision and coordination of the evacuation of students in their assigned residence hall until fire and public safety personnel arrive. It is the student's responsibility to remove himself or herself from the building as quickly and safely as possible. Elevators are not to be used during a fire alarm evacuation of the building. If someone cannot be evacuated due to an injury or disability, students and staff are advised to notify the first emergency responder they encounter as they leave the building. Persons with disabilities who are unable to evacuate on their own should remain near a window in their unit and emergency personnel will evacuate them.

Evacuating students are instructed to report to Residence Hall Resident Assistants who will be stationed in designated areas at least 200 feet away from the building. The Residence Education team will account for residents at the rally site. No occupant is allowed to re-enter a building until clearance is given by fire or public safety personnel.

Additional information on evacuation and sheltering plans and procedures is available at [police.msu.edu](http://police.msu.edu) under the Homeland Security tab.

### *Fire Safety Violations and Prohibitions*

All University policies related to on-campus housing are located on [Spartan Life OnLine](#) and in the On-Campus Housing Handbook located at [Live On – Residence Education and Housing Services](#). Each student must acknowledge receipt of and review all policies upon registering for on-campus housing.

The fire safety guidelines and prohibitions, as provided in the [Spartan Life OnLine](#), [University Housing Regulations](#) (2.0 Safety of the Individual and Community), are listed below.

- Fundamental to the protection of the individual is the maintenance of an environment that is physically safe and predictable. As members of a group, each individual has a special responsibility to insure that safety hazards are eliminated, fire equipment is maintained, and fire procedures are established and followed.
  - 2.1 No person shall create, or help to create, a safety hazard.
  - 2.2 No person shall throw or drop anything out of or off of a window or balcony.
  - 2.3 No person shall possess or use firecrackers, fireworks, firearms, or other dangerous weapons or explosives. (NOTE: Legal weapons must be stored at the Michigan State University Police Department.)
  - 2.4 No person shall possess or use in a university housing, without proper authorization, any chemical or other dangerous substance, compound, or container of such substances, which may injure, molest, or cause damage.

- 2.5 No person shall set a fire in residence halls or areas immediately associated with residence halls.
- 2.6 No person shall falsely report a fire, nor interfere in any way with emergency services or procedures, nor fail to conform to established safety regulations.
- 2.7 No person shall tamper with fire equipment, nor use such equipment for other than the prevention or control of fire. (Fire equipment shall include, but not be limited to thermal detectors, fire alarms, fire extinguishers, fire extinguisher boxes, fire hoses, and any other fire-fighting devices.)
- 2.8 No person shall use unauthorized cooking appliances in his or her room, suite, floor study room or other unauthorized hall facilities in a residence hall – residents of University-owned apartments may use appliances as outlined in their lease. (Unauthorized cooking appliances include hot plates, toasters, toasters ovens, rice cookers, woks, crock pots and other electrical devices (excluding microwaves) intended for the preparation, heating or cooking of substantial food items.)

The fire safety guidelines and prohibitions listed in the On-Campus Housing Handbook including those on smoking, open flames, and portable electrical appliances, are as follows:

- **No Smoking.**<sup>29</sup> Michigan State University’s tobacco-free ordinance prohibits the use of products derived from or containing tobacco on University property. The ordinance applies to all property governed by the Board of Trustees and includes not only the main campus but also all MSU sites across the state, nation and globe. In addition to traditional tobacco products such as cigarettes and chewing tobacco, the ordinance also prohibits the use of e-cigarettes and vaporizers. All FDA-approved nicotine replacement therapy products are permitted for cessation use. For more information, visit [tobaccofree.msu.edu](http://tobaccofree.msu.edu).
- **Drills.** Residents are required to cooperate with staff and participate in fire, tornado and other emergency drills. Residents should tour their floor and the hall to know the location of all fire exits and alarm boxes.
- **Fire Safety.** Pulling false alarms, causing a fire, tampering with or misusing safety devices, interfering with firefighters, and tampering with or removing fire-fighting equipment is a violation of the Contract, student group regulations, university ordinances and state law. This includes, but is not limited to, covering or

tampering with smoke detectors and sprinkler heads. Offenders will be removed from on-campus housing, prosecuted to the full extent of the law, referred through the university conduct process and face the loss of student status.

Each corridor entrance is protected by a special fire door that, in the event of a fire, will help prevent the fire and smoke from spreading and are prohibited from being propped open. Fire and safety regulations require corridors be kept clear and unobstructed at all times.

Candle warmers are not permitted in residence halls and apartments. Setting fires is prohibited. **Lighted candles are prohibited: they are one of the major causes of fires.**

No incense of any kind may be burned in the housing unit, except in special circumstances, such as religious observances, with prior approval from the REHS staff.

Room decorations are to be limited to non-flammable materials. Wooden or fake board paneling is highly combustible and is not allowed as decoration in student rooms.

Residents may individualize the outside of their doors, but they must take responsibility for the safety of other residents and will be held accountable for damages that may be caused by any decorations, including damages to the finish of the door. No paper materials may be attached to the door unless covered by a clear, self-adhesive plastic. Loose, flammable materials may be maliciously ignited, and the resulting fire may cut off the exit. Combustible items should not be attached to doors or in doorways (e.g., memo boards, cork boards, dry erase boards, chalkboards).

- **Appliances and Electrical Items.** Radios, televisions, computers, video games and music sound systems are permitted, but each resident is responsible for keeping the volume low enough to avoid disturbing others. No antennas may be installed inside or outside a residence hall.

All printers must be installed according to the manufacturer’s requirements, university policies and MSU facilities recommendations.

Residents may use mini-refrigerators of five cubic feet or less, compact microwaves, coffee makers and fans in their rooms. Appliances must carry the UL-listing mark. The university strongly recommends the use of appliances with the Energy Star® rating.

Voltages can fluctuate within the system, so residents with stereos and personal computers should invest in a

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<sup>29</sup> MSU is now a tobacco-free campus. University Ordinance 29.01 states that “[n]o person shall (a) smoke, or (b) otherwise use any product derived from or containing tobacco, on any property governed by the Board.”

multirated surge suppressor. Michigan State University is not liable for damage to electrical equipment.

Cooking is permitted only in designated kitchen facilities. Use of electrical equipment (other than items listed previously), such as toasters, frying pans, George Foreman®-type grills, hot plates, waffle irons and toaster ovens is prohibited except in designated kitchen facilities. Space heaters are not permitted. Residents may not plug one extension cord into another. All extension cords used must be a minimum of 16-gauge. The university may remove all unauthorized or potentially dangerous electrical appliances. Hoverboards are prohibited on MSU's campus and in the residence halls and apartment communities.

- **Grilling Equipment.** Charcoal grills, lighters and propane gas tanks cannot be used or stored on campus, except by Michigan State University personnel.

### ***Reporting Fire Safety Information***

All fire safety concerns and reports that a fire has occurred should be relayed immediately to the MSU Police Fire Marshal's Office at (517) 432-1587. Individuals should call this non-emergency number to report fires that have already been extinguished in on-campus student housing to ensure that MSU Police have been made aware of these fires. The caller should be prepared to provide as much information as possible about the location, date, time, and cause of the fire.

### **Plans for Future Improvements in Fire Safety**

The University, in collaboration with the City of East Lansing Fire Department, monitors compliance with local, state, and federal codes through periodic building inspections. Plans have been established to make updates to life safety systems in certain residence halls over the coming years. These updates include the addition of 100% automatic sprinkler coverage and addressable fire alarm systems.

## REPORT ON SECURITY AND SAFETY AT MSU COLLEGE OF HUMAN MEDICINE IN GRAND RAPIDS

The MSU Police Department monitors local, state, national, and international concerns that may affect the campus. The MSU Police, in conjunction with the U.S. Department of Homeland Security, conducted an extensive vulnerability assessment of the Secchia Center. The MSU Police have two personnel assigned to work with the FBI as members of the Joint Terrorism Task Force initiative, and they work closely with the Michigan Intelligence Operations (Fusion) Center in obtaining timely intelligence. The MSU Police also have one detective assigned to the FBI Cyber Terrorism Task Force who also works on intelligence related to cyber and technology threats. The MSU Police also provide training on Active Violence Incidents tailored to the Secchia Center and the Grand Rapids Research Center. No on-campus student housing is provided by the University at the Grand Rapids campus.

The MSU College of Human Medicine (CHM) has a Security Director who will oversee security at the new Grand Rapids Research Center. The Security Director supervises a security manager in Flint and a staff of security officers who are assigned, on a 24/7 basis at the Secchia Center, Flint Journal Building, and the Grand Rapids Research Center. The Director of Security is trained in emergency response, evacuation, seeking shelter, and “secure-in-place” procedures. All CHM facilities are staffed by a security officer 24 hours a day, seven days a week. The security officer monitors access into the building. Many entrances and exits are equipped with closed circuit cameras, which have the capacity to record images.

The University has established an Emergency Action Team and plan for the Secchia Center and Grand Rapids Research Center. This Team receives training on how to implement the emergency response and evacuation procedures specific to the Secchia Center and Grand Rapids Research Center. Evacuation and sheltering training is conducted for all new faculty, staff, and incoming students as a part of their building orientation. The drills are announced to allow for the safety of those involved. Notices are also posted in the building that identify the fire rated stairwells and describe the evacuation routes and shelter locations.

Additionally, the MSU Police Department and the Director of Security maintain a professional relationship with local law enforcement agencies in Grand Rapids. The Grand Rapids Police Department is asked to report to MSU Police any criminal activity that occurs on or in the vicinity of the campus. The MSU Police will work closely with the investigative staff at the Grand Rapids Police Department when incidents arise that require joint investigative efforts, resources, crime-related reports, and exchanges of information. There is no written memorandum of understanding between the MSU Police and the Grand Rapids Police Department. The

University does not formally monitor or record criminal activity on off-campus locations.

When the MSU Chief of Police or designee learns of any situation in the area that, in their judgment, constitutes an ongoing or continuing threat to the Grand Rapids campus, a campus-wide timely warning will be issued to the students and employees in Grand Rapids. Depending on the particular circumstances of the crime, the warning may be issued by mass e-mail, announcements on the MSU Police website, voice or SMS text messages, or press releases to local media outlets.

Anyone who becomes the victim of a crime on the Grand Rapids campus is encouraged to report the incident to the Secchia Center Director of Security, the Grand Rapids Police Department, and the MSU Police. **In the event of an emergency, either on or off campus in the greater Grand Rapids area, DIAL 911.** To report a non-emergency security or public safety related matter, contact the Grand Rapids Police Department at (616) 456-3400.

Crime statistics for the Grand Rapids campus are contained in the section titled “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from the MSU Police, the Grand Rapids Police Department, the Secchia Center Director of Security, and from designated Campus Security Authorities. The MSU Police Department also maintains a daily crime log that identifies each criminal incident reported to have occurred on the Grand Rapids campus. This log identifies each criminal incident reported to the MSU Police, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Police Department, and is available on the MSU Police web page, [www.police.msu.edu](http://www.police.msu.edu). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the MSU Relationship Violence and Sexual Misconduct Policy, and General Student Regulations, presented in this annual security report are applicable to the Grand Rapids campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MSU College of Human Medicine Dean’s Office located in the Secchia Center at (616) 233-1678.

## REPORT ON SECURITY AND SAFETY AT MSU ELI BROAD COLLEGE OF BUSINESS IN TROY

The MSU Eli Broad College of Business campus in Troy, Michigan is based at the Management Education Center (“MEC”), 811 West Square Lake Road. The MEC is a 25-acre site with a 30,000-square-foot building that functions as a full-service conference center and educational facility. The MEC was donated to the Broad School in 1975 to serve as a resource for the Southeast Michigan business community. The Broad School Executive MBA (“EMBA”) program is offered at this location for busy business professionals seeking to advance their careers without giving up their day jobs. In addition, MSU also conducts additional for-credit classes and executive development seminars at this location outside of the EMBA program. No on-campus student housing is provided by the University at the Troy campus.

MSU is committed to providing a safe and pleasant environment for those visiting, enrolled at, or working at the Troy campus. The number of serious crimes occurring in the area surrounding the Troy campus is quite low. Monitored alarm and entry security systems have been installed in the MEC to enhance safety. Emergency exits are locked from the outside to prevent unlawful entry. Students and employees are informed during orientation about the importance of maintaining personal safety and building security. Safety information is also communicated through security alert notices, articles sent over University e-mail, and the MSU Police website.

The MEC has established policies for managing significant emergencies or dangerous situations, including building evacuation in the event of a fire and taking shelter during a tornado. An Emergency Action Team and plan for the MEC is in place to handle emergency situations. The MEC conducts a semi-annual review and walk-through of the procedures, including evacuation and sheltering drills. The alarm system is tested twice a year. Students are advised of the building layout during orientation and informed of all emergency exits and shelter locations.

While the MSU Police Department does not have a written memorandum of understanding with the Troy Police Department, the Departments maintain a professional relationship. While the University does not formally monitor or record criminal activity on off-campus locations, the Troy Police Department is asked to report to MSU Police any criminal activity that occurs on or in the vicinity of the campus. The MSU Police will work with the Troy Police Department should incidents arise that require joint investigative efforts or exchange of information.

In the event a crime occurs that requires a timely warning to the Troy campus, the MSU Chief of Police or designee will work with the MEC Director and the Associate Director of the Broad School Executive MBA Program to issue a site-specific campus safety alert to advise of the event and potential risks. Appropriate warnings may be communicated to

students via e-mail, a building-wide emergency public announcement system, group meetings, the MSU website, voice or SMS text messages, or local media outlets. All incident reports are documented and forwarded to the MSU Police and included in the annual security report.

Anyone who becomes the victim of a crime at the Troy campus is encouraged to report the incident to the MEC Administration Office, the Executive MBA Program Office at the MEC, the Troy Police Department, and the MSU Police. **In the event of an emergency on or off campus in the greater Troy area, please DIAL 911.** To report a non-emergency security or public safety related matter, individuals should contact the Troy Police Department at (248) 524-3477 and the MEC Director at (248) 879-2812.

Crime statistics for the Troy campus are provided in the section titled, “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from the MSU Police and the Troy Police Department, and from the Associate Director of the Broad School Executive MBA Program, the MEC Director, and other designated Campus Security Authorities.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the University Relationship Violence and Sexual Misconduct Policy and General Student Regulations discussed in this annual security report are applicable to the Troy campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MEC Director at (248) 879-2812 or the Associate Director of the Broad School Executive MBA Program at (248) 879-2725.

## REPORT ON SECURITY AND SAFETY AT MSU MACOMB COMMUNITY COLLEGE – COLLEGE OF OSTEOPATHIC MEDICINE

The MSU College of Osteopathic Medicine (COM) Macomb University Center site is located at on the campus of Macomb Community College, 44575 Garfield Road, Clinton Township. The campus consists of classroom, laboratory, and office facilities in the Macomb University Center (MUC) which are leased by MSU. While the educational program of the MSU College of Osteopathic Medicine is geared primarily to the training of primary medicine physicians, the curriculum and educational programs are also designed to meet the continuing need for medical specialists and teacher-investigators. Traditionally, osteopathic education seeks to prepare physicians who are especially concerned with maintaining continuing personal relationships with patients, and their families, and with maintaining optimum interaction with the community environmental patterns. This emphasis is reflected in the nature of the curriculum and particularly reinforced during clinical clerkship rotations through a variety of clinical disciplines in both hospital and non-hospital settings.

No on-campus student housing is provided by the University at the Macomb campus. Safety measures in place at MSUCOM-MUC include the following:

- Wall phones located in classrooms and hallways with emergency contact numbers; wall phones in main MSUCOM-MUC classrooms permit direct connection to Macomb Community College (MCC) campus police
- Emergency “blue phones” located along campus walkways and near parking, with direct connection to Macomb Community College (MCC) campus police
- Emergency messaging alert system offered by MCC with options for telephone, email, and/or text message alerts is promoted to students, faculty, and staff
- MSU ID badges are configured to allow electronic access to facilities after hours for authorized MSUCOM students, as well as faculty and staff
- Locks for classroom and office doors were replaced in 2018 to enable occupants to shelter-in-place

MSUCOM students receive instructions regarding campus safety at orientation to the MUC site. Information regarding other emergencies, such as severe weather, or fire is also provided, and drills are conducted periodically.

The Macomb Community College Police Department monitors the jurisdiction that includes the Clinton Township, Michigan location. When the MSU Chief of Police or designee learns of any situation in the area that, in his judgment, constitutes an ongoing or continuing threat to the Macomb

campus, a campus-wide timely warning will be issued to the students and employees there. Depending on the particular circumstances of the crime, the warning may be issued by mass e-mail, announcements on the MSU Police website, voice or SMS text messages, or press releases to local media outlets.

Anyone who becomes the victim of a crime on the Macomb campus is encouraged to report the incident to the Macomb College Police Department and the MSU Police. In the event of an emergency either on or off campus in the greater Clinton Township, Michigan area, DIAL 911. Emergencies on the MCC campus should be reported to MCC Campus Police at extension 2123 (or 586-286-2123). To report a non-emergency security or public safety related matter, contact the Macomb College Police Department at (586) 445-7135 and/or MSUCOM-MUC administration.

Crime statistics for the Macomb campus are contained in the section titled “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from the MSU Police and the Macomb College Police Department, and from COM administrators and other designated Campus Security Authorities. Statistics for MCC Center Campus are available online at <http://www.macomb.edu/about-macomb/college-police/index.html>. The MSU Police Department also maintains a daily crime log that identifies each criminal incident reported to have occurred on the Macomb campus. This log identifies each criminal incident reported to the MSU Police, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Police Department, and is available on the MSU Police web page, [www.police.msu.edu](http://www.police.msu.edu). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the MSU University Relationship Violence and Sexual Misconduct Policy, and General Student Regulations, presented in this annual security report are applicable to the Macomb campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MSU College of Osteopathic Medicine Dean’s Office located in the East Lansing campus at (517) 355-9616 or the office of the Assistant Dean the MUC campus at (586) 263-6711.

## **REPORT ON SECURITY AND SAFETY AT MSU DETROIT MEDICAL CENTER – COLLEGE OF OSTEOPATHIC MEDICINE**

The MSU College of Osteopathic Medicine (COM) Detroit Medical Center is located at 4707 Saint Antoine Street. The program is located on the campus of the Detroit Medical Center (DMC) in “Midtown” Detroit and is surrounded by several tertiary care hospitals and the Barbara Ann Karmanos Cancer Center. The DMC has over 900 graduate medical education positions, of which 84 are osteopathic. No on-campus student housing is provided by the University at the Detroit Medical Center campus.

The MSUCOM site in Detroit is also known as the Old Hutzel Building and formerly was a fully functional hospital. Today it contains the DMC laboratories, administrative offices and tenants, including the Ronald McDonald House. The building has a security officer onsite 24-7-365 and requires access via an authorized badge swipe after hours, weekends, and holidays. All corridors, including those with MSU only badge access, have cameras monitored by DMC Security. Emergency phones that immediately alert security (313-745-7031) when they are picked up are located in key areas. During orientation the students are given a safety presentation by the DMC’s Security Office.

The Detroit Police Department monitors the jurisdiction that includes the Detroit Medical Center location. When the MSU Chief of Police or designee learns of any situation in the area that, in their judgment, constitutes an ongoing or continuing threat to the Detroit campus, a campus-wide timely warning will be issued to the students and employees in Detroit. Depending on the particular circumstances of the crime, the warning may be issued by mass e-mail, announcements on the MSU Police website, voice or SMS text messages, or press releases to local media outlets.

Anyone who becomes the victim of a crime on the Detroit campus is encouraged to report the incident to the Detroit Police Department, and the MSU Police. In the event of an emergency, either on or off campus in the greater Detroit, Michigan area, DIAL 911. To report a non-emergency security or public safety related matter, contact the DMC Police at (313) 745-3325 and/or the Detroit Police Department at (313) 267-4600.

Crime statistics for the Detroit campus are contained in the section titled “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from the MSU Police and the Detroit Police Department and from COM administrators and other designated campus security authorities. The MSU Police Department also maintains a daily crime log that identifies each criminal incident reported to have occurred on the Detroit campus. This log identifies each criminal incident reported to the MSU Police, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the

crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Police Department, and is available on the MSU Police web page [www.police.msu.edu](http://www.police.msu.edu). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the MSU Relationship Violence and Sexual Misconduct Policy, and General Student Regulations, presented in this annual security report are applicable to the Detroit campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MSU College of Osteopathic Medicine Dean’s Office located in the East Lansing campus at (517) 355-9616.

