Mid-Term Exam Retake Rules

Students have the opportunity (not requirement) to recover as much as ½ of the credit they lost (i.e., ½ of the difference between the current grade and 100%) on one of the two mid-term exams. Deadlines and requirements to fulfill this opportunity are as follows:

1. Students need to notify Dr. Ward by the end of class on Wednesday, April 25 which test they will be working on (exam 1 or exam 2). Fill in the information at the bottom of this page for this purpose and submit a copy to me by hand or by leaving it in the plastic ‘in-box’ on my door at 382 PSSB.
   a. students electing to not participate in this program do not need to notify me.

2. For all questions for which you received less than full credit on the exam you have chosen you will submit a typed 4-8 sentence paragraph explaining the correct answer. DON"T tell me why you got it wrong. Just explain the correct answer. You are required to cite a page/section(s) in the book and slide number(s) from the class handouts to support your argument. Conciseness is good.
   a. Preface the explanatory paragraph with the question- in other words type the question and its number.
   b. Failure to address all questions you missed any credit on nullifies the entire process and I will not change your grade.

3. Deadline for submission is 5:00 p.m., Tuesday, May 1, 2001.
   a. You MUST attach your original exam to your submission.
   b. This is a genuine deadline and I will not accept submissions after that point.

4. I will personally review each submission. If I feel you have addressed the question adequately, in reasonable English including full sentences, etc, including references to the text AND the class handouts, then you will be awarded ½ of the credit lost for that question.

5. Summary:
   a. choose an exam and notify me by Wednesday’s class.
   b. attach your original exam
   c. type the question
   d. type a 4-8 sentence paragraph with references to the text and handouts explaining the correct answer.
   e. turn in to me by 5:00 next Tuesday.

I will participate in this program:
Name: Exam 1 / Exam 2 (circle one)
PID:
TA name: