As a member of my major project production team for PRR 351, I agree to participate fully in the discussion, planning and production of our team's brochure and electronic media piece (video or web site). I agree that our team will choose a topic of interest to each member; at least to some degree (recognizing that not all of us will have exactly the same ideas and preferences). As a team member, I will contribute my ideas and will also listen to ideas of other members before making final decisions WITH the group. We will work to schedule team meetings at times appropriate for all of us, recognizing that at some times any of us may have a schedule conflict. I will contribute my fair share to the project throughout the process, will follow through with all of my commitments, and will contact other group members PRIOR to a planned meeting (including in-class work sessions) or deadline if some extenuating circumstance arises that prevents me from meeting my obligation at that time. In such cases, I will get needed materials to the group and I will make timely arrangements to fulfill the rest of the obligation at another time.

As a team member, I will work to resolve any group problems with other team members in an open and equitable manner.

IMPEACHMENT CLAUSE
I agree that, should I repeatedly fail to meet my obligations, or do not work cooperatively with my team, the team has a right to impeach me as a team member. Such action would occur, however, only after the rest of the team has made reasonable efforts to resolve the issue in working with me (must be documented) and has discussed the issue with Dr. Vander Stoep. I will make every effort to work with my group to help resolve participation concerns, both for myself and other team members.

OTHER ITEMS AS DEVELOPED AND AGREED TO BY TEAM MEMBERS (re: issues such as:
- How team will communicate, schedule meetings.
- How team will solicit ideas from all, and how final decisions will be made.
- How work will be distributed/shared; how/when all will review others' work and make sure all parts are consistent and integrated.
- How team will deal with absences, members not "doing their parts," or other potential problems.

Note: Write on back of this sheet or on an additional piece of paper (attach to this).

SIGNATURES: 

__________________________________________

__________________________________________

__________________________________________

__________________________________________

LAB/TEAM #: __________________________ DATE: ________________________