Compliance Area: SCHOLARSHIP RENEWAL AND NONRENEWAL

Institutional financial aid may be awarded for any term during which a student-athlete is in regular attendance as an undergraduate with eligibility remaining or within six years after initial enrollment in a collegiate institution (provided the student does not receive such aid for more than five years during that period) or as a graduate student.

If a student’s athletics ability is considered in any degree in awarding financial aid, such aid shall neither be awarded for a period in excess of one academic year nor for a period less than one academic year. The institution is required to give the student-athlete a written statement of the amount, duration, conditions and term of the financial aid award. An institution may award athletically related financial aid to a student-athlete for a period of less than one academic year only under the following circumstances:

(a) Midyear Enrollment. A student-athlete whose first full-time attendance at the certifying institution during a particular academic year occurs at midyear (e.g., the beginning of the second semester or second or third quarter of an academic year) may receive a financial aid award for the remainder of that academic year.

(b) Final Semester/Quarter. A student-athlete may receive athletically related financial aid for less than one academic year, provided the student is in the final semester or final two quarters of his or her degree program and the institution certifies that the student is carrying (for credit) the courses necessary to complete the degree requirements.

(c) One-Time Exemption. One time during a student-athlete’s enrollment at the certifying institution he or she may be awarded athletics aid for less than a full academic year, provided the student-athlete has not previously received athletically related financial aid from the certifying institution.

(d) Eligibility Exhausted/Medical Noncounter. A student-athlete who has exhausted eligibility and is exempt from counting (per Bylaw 15.5.1.6) in the institution’s financial aid limit, or a student-athlete who is exempt from counting (per Bylaw 15.5.1.3) due to an injury or illness may receive athletically related financial aid for less than one academic year. If an institution awards aid under this provision, the institutional financial aid agreement shall include specific nonathletically related conditions (e.g., academic requirements) the student-athlete must satisfy in order for the aid to be renewed for the next academic term or terms. If the student-athlete satisfies the specified conditions, the institution shall award financial aid at the same amount for the next term or terms of the academic year. If the student-athlete does not satisfy the specified conditions, he or she must be provided a hearing opportunity per Bylaw 15.3.2.4.

An institution also may award financial aid for a summer term. It is necessary to make an additional award for a summer term, inasmuch as a member institution is limited to the award of financial aid for a period not in excess of one academic year.

Institutional financial aid based in any degree on athletics ability may be reduced or canceled during the period of the award if the recipient:

(a) Renders himself or herself ineligible for intercollegiate competition;

(b) Fraudulently misrepresents any information on an application, letter of intent or financial aid agreement;
(c) Engages in serious misconduct warranting substantial disciplinary penalty; or
(d) Voluntarily withdraws from a sport at any time for personal reasons; however, the recipient's financial aid may not be awarded to another student-athlete in the academic term in which the aid was reduced or cancelled.

An institutional financial aid agreement may include nonathletically related conditions (e.g., compliance with academics policies or standards, compliance with athletics department rules or policies) by which the aid may be reduced or canceled during the period of the award.

If a student-athlete is awarded institutional financial aid on the basis of declaring intention to participate in a particular sport by signing a letter of intent, application or tender, action on the part of the grantee not to participate (either by not reporting for practice or after making only token appearances as determined by the institution) would constitute fraudulent misrepresentation of information on the grantee’s application, letter of intent or financial aid agreement and would permit the institution to cancel or reduce the financial aid.

An institution may cancel or reduce the financial aid of a student-athlete who is found to have engaged in misconduct by the university’s regular student disciplinary authority, even if the loss-of-aid requirement does not apply to the student body in general.

Institutional financial aid may be increased for any reason prior to the commencement of the period of the award. Once the period of the award begins, institutional aid may only be increased if the institution can demonstrate that such an increase is unrelated in any manner to an athletics reason.

Institutional financial aid based in any degree on athletics ability may not be increased, decreased or canceled during the period of its award:
(a) On the basis of a student-athlete’s athletics ability, performance or contribution to a team’s success;
(b) Because of an injury, illness or physical or mental medical condition; or
(c) For any other athletics reason.

An institution may not set forth an athletically related condition (e.g., financial aid contingent upon specified performance or playing a specific position) that would permit the institution to reduce or cancel the student-athlete's financial aid during the period of the award if the conditions are not satisfied. However, an institution may include other nonathletically related conditions (e.g., compliance with academic policies or standards, compliance with team rule or policies) in its financial aid agreement. Regardless of the reason for reduction or cancellation, the student-athlete must be provided the opportunity for a hearing before the aid is reduced or cancelled.

An institution may not decrease a prospective student-athlete's or a student-athlete's financial aid from the time the prospective student-athlete or student-athlete signs the financial aid award letter until the conclusion of the period set forth in the financial aid agreement, except under the conditions set forth above.

The renewal of institutional financial aid based in any degree on athletics ability shall be made on or before July 1 prior to the academic year in which it is to be effective.
The institution shall promptly notify in writing each student-athlete who received an award the previous academic year and who has eligibility remaining in the sport in which financial aid was awarded the previous academic year whether the grant has been renewed or not renewed for the ensuing academic year. Notification of financial aid renewals and nonrenewals must come from the institution’s regular financial aid authority and not from the institution’s athletics department.

The institution’s regular financial aid authority shall notify the student-athlete in writing of the opportunity for a hearing when institutional financial aid based in any degree on athletics ability is reduced or cancelled during the period of the award, or is reduced not renewed for the following academic year. The institution shall have established reasonable procedures for promptly hearing such a request and shall not delegate the responsibility for conducting the hearing to the university's athletics department or its faculty athletics committee. The written notification of the opportunity for a hearing shall include a copy of the institution's established policies and procedures for conducting the required hearing, including the deadline by which a student-athlete must request such a hearing.

It is permissible for an institution that has notified a student-athlete that he or she will not be provided institutional financial aid for the next academic year subsequently to award financial aid to that student-athlete.

Procedure:

The head coach will complete a Tender Requisition Form for each student-athlete that is awarded athletically related financial aid.

Forms Used for Documentation:

<table>
<thead>
<tr>
<th>Name of Form/ Report</th>
<th>Purpose</th>
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<tbody>
<tr>
<td>Tender Requisition Form</td>
<td>Tender requisition to request athletics financial aid for the upcoming academic year for student-athletes</td>
</tr>
<tr>
<td>Reduction or Cancellation of Athletics Grant-in-Aid and Notification of Student-Athlete’s Right to a Hearing</td>
<td>Form in which student-athlete relinquishes his/her athletics grant-in-aid and voluntarily withdraws from his/her team. Form must be completed by student-athlete in presence of OCS staff member</td>
</tr>
<tr>
<td>Notification of Upgrade</td>
<td>Notice to a student-athlete that his/her athletics aid has been upgrade for the academic year. The upgrade is nonrenewable for the subsequent academic year.</td>
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