All University Traffic and Transportation Committee (AUTTC)
Michigan State University
Academic Year 2008 – 2009

Annual Report
May 1, 2009
Communications (Judy Marteniuk, chair):
1. Review AUTTC website and recommend updates
2. Work with other subcommittees to educate/inform University community about issues involving pedestrians, cyclists and vehicular traffic
3. Work with Physical Plant regarding Public Forum (Thursday, February 12, 2009, 8:30 am in B106 Wells Hall) – advertising, topics covered
4. MSU web-based car pool program/ride-share bulletin board
5. Provide support to other subcommittees

<table>
<thead>
<tr>
<th>Eric Bailey</th>
<th>Fayyaz Hussain</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:baileye9@msu.edu">baileye9@msu.edu</a></td>
<td>5 BERKEY HALL</td>
</tr>
<tr>
<td><a href="mailto:uacor@msu.edu">uacor@msu.edu</a></td>
<td>517-353-9964</td>
</tr>
<tr>
<td>Office: UACOR</td>
<td><a href="mailto:hussain3@msu.edu">hussain3@msu.edu</a></td>
</tr>
<tr>
<td></td>
<td>Office: Ctr For Integrative Std - Social Science</td>
</tr>
<tr>
<td>Judith Marteniuk</td>
<td>John Pedraza</td>
</tr>
<tr>
<td>A105 VET MEDICAL CTR</td>
<td>120 BESSEY HALL</td>
</tr>
<tr>
<td>517-355-8498</td>
<td>517-884-1906</td>
</tr>
<tr>
<td><a href="mailto:marteniu@msu.edu">marteniu@msu.edu</a></td>
<td><a href="mailto:pedrazaj@msu.edu">pedrazaj@msu.edu</a></td>
</tr>
<tr>
<td>Office: Large Animal Clinical Sciences</td>
<td>Office: Resource Ctr For People With Disabilities</td>
</tr>
</tbody>
</table>
**Communication Subcommittee Report**

Judy Marteniuk, Chairperson

1. Review AUTTC website and recommend updates
   A. Tabs on the site and bottom as well to make it easier navigating the site
   B. Rearrange tabs
   C. Home, then contact us, etc
   D. Minutes and reports together
   E. Additional links
      - CATA, Bike Center, DPS
   F. Parking applications (Bikes, Faculty/Staff), not just leased and leased 13
   G. FAQs
      - Active link by itself and not just in the FAQs for those with questions
      - Additional FAQs
   H. More pictures and changing pictures on home pages (other pages?)
   I. PR – what AUTTC and university doing to “Go Green”

2. Other website changes
   A. Active email addresses for members
   B. Spell out abbreviations – RCPD, ASMSU, etc
   C. Monitor website for links and tabs being functional – the following link is not functional
      - Farm Lane Underpass Project information: [http://www.michigan.gov/farmland](http://www.michigan.gov/farmland)
   D. Link to alert page rather than home page
      - Latest updates on campus road construction, closures and detours: [http://www.construction.msu.edu](http://www.construction.msu.edu)

3. Work with other subcommittees to educate/inform University community about issues involving pedestrian, cycling and vehicular traffic safety issues.
   A. Increase visibility of the AUTTC as a voice for faculty, and staff by improving the website (see above).

   A. Held with “Construction Junction” -- This is the second year that the AUTTC has scheduled the public forum with Construction Junction. There was a good attendance, and the subcommittee recommends continuing the combined meeting format.

5. Promote web-based car pool program/ride-share bulletin board once established.
   A. CATA Clean Commute – have a link to CATA’s Clean Commute page. Support CATA’s program rather than having a program for only MSU employees.

6. Provide support to other subcommittees as needed.
   A. No support requested by the other subcommittees.
Pedestrians and Bicycles (Mike Gardner and Bill McConnell, co-chairs):
1. On-line registration quiz update
2. Bicycles – review of current paths, survey for cyclists, provide input for additional paths
3. Safety issues between pedestrians and cyclists; compliance with bicycle ordinances/regulations
4. Review usage of bike racks
5. Parking and traffic regarding new museum area (East Circle Drive)
6. Proposed Farm Lane/Collingwood Entrance changes
7. Lot 89 expansion
8. Morrill Hall replacement
9. Shaw Lane/Hagadorn Road area sidewalk near Holmes Hall

<table>
<thead>
<tr>
<th>Name</th>
<th>Office 1</th>
<th>Email</th>
<th>Office 2</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Gardner</td>
<td>12 OWEN GRADUATE HALL</td>
<td><a href="mailto:gardne24@msu.edu">gardne24@msu.edu</a></td>
<td>Office: Owen/VanHoosen Halls</td>
<td></td>
</tr>
<tr>
<td>William McConnell</td>
<td>Manly Miles Building</td>
<td><a href="mailto:mcconn64@msu.edu">mcconn64@msu.edu</a></td>
<td>1405 S. Harrison Rd STE 115</td>
<td></td>
</tr>
<tr>
<td>Timothy Potter</td>
<td>B10 BESSEY HALL</td>
<td><a href="mailto:bikes@msu.edu">bikes@msu.edu</a></td>
<td>1405 S. Harrison Rd STE 115</td>
<td></td>
</tr>
<tr>
<td>Aaron Rapp</td>
<td>248-361-9285</td>
<td><a href="mailto:rappaaro@msu.edu">rappaaro@msu.edu</a></td>
<td>Office: ASMSU</td>
<td></td>
</tr>
<tr>
<td>Shawn Silver</td>
<td>248-721-2239</td>
<td><a href="mailto:Silver48@msu.edu">Silver48@msu.edu</a></td>
<td>Office: RHA</td>
<td></td>
</tr>
<tr>
<td>Agnes H. Widder</td>
<td>DEPT COLL-MGT 100</td>
<td><a href="mailto:widder@mail.lib.msu.edu">widder@mail.lib.msu.edu</a></td>
<td>Library</td>
<td></td>
</tr>
</tbody>
</table>
Pedestrians and Bicycles Subcommittee Report
Mike Gardner and Bill McConnell, Co-Chairs

1. On-line motor vehicle registration quiz update.

   A. The Sub-Committee has been advised that the Department of Police and Public Safety is not administering the motor vehicle registration quiz, amid complaints that the registration process is already too “cumbersome.” The Sub-Committee recommends DPPS administer the quiz.

   B. Furthermore, the Sub-Committee has been advised that the quiz currently being administered as part of the bicycle registration process is not capable of reporting information on which questions are being answered incorrectly, which is necessary for proper targeting of education efforts. The Sub-Committee recommends that both quizzes be setup in such a way that this information can be collected (anonymously) and provided to the AUTTC at the start of the Committee’s term each fall.

2. Bicycles - review current paths, and provide input for future paths

   A. The Sub-Committee learned that the Campus Planner recently supplied information on completed and pending bicycle paths as part of a broader report to the VP for Operations on facilities and infrastructure. The Sub-Committee recommends that this report be made available to the AUTTC as appropriate to the deliberations of the Committee.

3. Safety issues between pedestrians and cyclists and compliance with bicycle ordinances.

   A. The Sub-Committee recommended changes to ordinances concerning bicycles last year, and was advised that these have yet to be considered by the Board of Trustees, pending consolidation with other proposed ordinance changes. The Sub-Committee recommends that these proposals be forwarded to the Board of Trustees as soon as possible.

   B. We recommend that an annual survey of bicycle and pedestrian movements be conducted during class changes at key pathways and intersections to better understand key safety and compliance issues and specific locations of problem areas.

4. Review usage of bike racks

   A. Engineering and Architectural Services is nearing its goal of replacing the older-style movable racks with permanent loops. We recommend that a census be conducted of the usage of each bicycle parking area on campus, noting the number of (un)registered bicycles. This information could either be obtained by Parking Services, during their spring pre-impoundment notification, or through a separate survey.

   B. Physical Plant is conducting a limited trial of bicycle lockers, and the Sub-Committee has made recommendations concerning provisions for lockers in the expansion of Lot 89.
C. The Sub-Committee recommends that all parking ramps be fitted with bike loops and/or lockers, cages, or other secured bicycle parking.

5\6. Parking and traffic concerns around new Collingwood entrance and East Circle Drive.

A. The Sub-Committee recommends temporary accommodations for bicycle and pedestrian movements during the construction phase of the Collingwood entrance.

7. Lot 89 expansion review

A. The Sub-Committee made two rounds of recommendations concerning bicycle and pedestrian aspects of the Lot 89 expansion plan. The initial recommendations concerning bicycle parking appear to be well-reflected in the 90% Review Construction Documents. Likewise, the Sub-Committee’s recommendations for the construction of a dedicated westbound bicycle lane on Mt. Hope are reflected in the most recent documents, which show approximately 325’ of marked bicycle lane on Mt. Hope Road. Unfortunately, neither this lane nor the bicycle lanes inside the new lot conform to the stipulations of the MSU Bicycle Facilities Plan (2007), with regard to width, and the use of pocket and shared use lanes to avoid conflicts with right-turning vehicles.

B. It is the Sub-Committee’s recommendation that the project be constructed so as to conform with the Bicycle Facilities Plan, per our Memorandum to Engineering and Architectural Services dated March 16, 2009.

8. Morrill Hall replacement

A. The project appears to be at a very early planning stage, and the Sub-Committee has no specific recommendations, but will be pleased to participate in that planning as it progresses.

9. Shaw Lane\Hagadorn Road new crosswalk – review

A. The Sub-Committee raised concerns about the crosswalk with Engineering and Architectural Services. The response, in part, was “We will have to see if issues develop after the installation is completed.” A similar response was received to inquiries about accommodations for mid-block pedestrian movements across Farm Lane to access Baker Woodlot.

B. The Sub-Committee recommends that the University take a more pro-active approach to anticipating the behavior of bicycles and pedestrians in such projects, and that the MSU Bicycle Facilities Plan be consulted, as a matter of course, in the design of all projects that affect bicycle parking and movement.
All University Traffic and Transportation Committee (AUTTC)
Subcommittee Charges with Membership 2008—2009
http://www.auttc.msu.edu/

Vehicular Traffic (Jared Rapp, chair):
1. MSU web-based car pool program/ride-share bulletin board
2. Visitor parking
3. Lot 89 expansion
4. Employee commuter lot permit program/perimeter parking
5. Two-tier parking rate system
6. Parking and traffic regarding new museum area (East Circle Drive)
7. Proposed Farm Lane/Collingwood Entrance changes
8. Bessey Hall parking ramp replacement (displaced parking, visitor parking, bicycle issues)
9. State Police building space
10. Morrill Hall replacement
11. SBA/COGS bill 116-002 creating a permit for graduate/professional students to park until 6PM in the Wharton Center lot for the special AUTTC Permit rate of $161/semester billable with tuition and fees. Overflow parking space recommended in metered spaces of Ramps 1 & 5 in the relatively rare case of a weekday daytime event at Wharton.
   a. Vehicles can currently enter before an event commences and exit afterward at no charge. Vehicles can also enter during the day and exit after 10PM at no charge. Parking is ample and free in nearby F/S spaces after 6PM. We recommend no change to these current operating policies/procedures.
   b. Add electronic ingress/egress for these parking privileges by adding gate card readers to the eastern exit lane.
   c. Permits should be limited in number and sold first come, first served and the Ramp should remain open to cash parking for visitors.
12. Review .90 parking ratio – How is the University doing here?

<table>
<thead>
<tr>
<th>Jason Bidwell</th>
<th>James Fashbaugh</th>
</tr>
</thead>
<tbody>
<tr>
<td>517-394-1100</td>
<td>135 PHYSICAL PLANT</td>
</tr>
<tr>
<td><a href="mailto:jbidwell@cata.org">jbidwell@cata.org</a></td>
<td>517-432-0525</td>
</tr>
<tr>
<td>Office: Capitol Area</td>
<td><a href="mailto:jFASHBAU@pplant.msu.edu">jFASHBAU@pplant.msu.edu</a></td>
</tr>
<tr>
<td>Transportation Authority (CATA)</td>
<td>Office: Maintenance Scheduling and Supervision</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sherri Kleinhardt</th>
<th>Jared Rapp</th>
</tr>
</thead>
<tbody>
<tr>
<td>305 COMPUTER CTR</td>
<td></td>
</tr>
<tr>
<td>517-353-6770</td>
<td><a href="mailto:jared@msu.edu">jared@msu.edu</a></td>
</tr>
<tr>
<td><a href="mailto:kleinhar@msu.edu">kleinhar@msu.edu</a></td>
<td>Office: COGS</td>
</tr>
<tr>
<td>Office: Academic Computing &amp; Network Services</td>
<td></td>
</tr>
</tbody>
</table>
1. MSU web-based car pool program/ride-share bulletin board:
   A. The Sub-Committee believes that the CATA program is the way to go. It’s brilliant
to take advantage of the level of service that CATA is prepared to offer, which is
also coincidentally the option at the lowest expense to the University.

2. Individual leased parking spaces:
   A. The Sub-Committee is not in possession of sufficient information to make a
recommendation related to individual leased parking spaces at this time, other than
the issuance of leased parking spaces is recommended if it actually results in
lower permit costs for other users of the parking system on campus.

3. Visitor parking:
   A. The Sub-Committee is not in possession of sufficient information to make a
recommendation relating to visitor parking at this time.

4. The sub-committee believes that the lot 89 expansion is a move in the right direction. In
order for this to effectuate its goals, there must be a sufficient incentive for faculty and
staff to park there. At the present time, the total number of lot 89 permits owned by
faculty/staff is less than 10. The time to move to perimeter parking is now and the way to
do it is to offer a viable option at a favorable cost. CATA routes currently serve this lot
while school is in session, but not during winter, spring and summer breaks. Parking in
the commuter lot becomes a non-viable option when there is no transportation available
to get to campus. To overcome this, the committee recommends two options.
   A. Allow faculty/staff to buy a commuter lot sticker and park in the lot during the times
that CATA buses are running. During breaks when buses are not running we
should allow faculty/staff to park on campus. This does not cause parking issues
since parking is not a problem during breaks. The cost of these permits should be
kept low, preferably at the current commuter lot rate, to be an incentive to
encourage people to utilize the off campus parking option.

5. Two-tier parking rate system:
   A. The subcommittee has no official recommendation at this time.

6. Parking and traffic regarding new museum area (East Circle Drive):
A. This project is still too early in the planning stages for the committee to make any specific recommendations.

7. Proposed Farm Lane/Collingwood Entrance changes:
   A. The Sub-Committee has no specific recommendations regarding this change at this time.

8. Bessey Hall parking ramp replacement (displaced parking, visitor parking, bicycle issues):
   A. This project is in the early planning stages. At this time the Sub-Committee recommends that sufficient visitor parking be included in the design.
   B. In addition, it is suggested that the University consider implementing a heated pavement solution so that conditions within the ramp will not become unsafe during the winter months.

9. State Police building space:
   A. This concept is in the early planning and decision stages, and the Sub-Committee has no specific recommendations pertaining to traffic and safety issues at this time, but will be pleased to participate in that planning as it progresses.
   B. It is recommended that this location be utilized for perimeter parking to free up additional green space in the central campus. Eventually this space could be utilized as some type of “priority” commuter lot.

10. Morrill Hall replacement:
    A. This project is at the very early planning stages, and the Sub-Committee has no specific recommendations, but will be pleased to participate in that planning as it progresses.

11. Review .90 parking ratio – How is the University doing here?:
    A. The Sub-Committee has no specific recommendations at this time.
All University Traffic and Transportation Committee (AUTTC)
Membership 2008—2009

RCPD/Disability Issues

Pedraza, John (Chair)
120 BESSEY HALL
EAST LANSING MI 48824-1033
517-884-1906
pedrazaj@msu.edu
Office: Resource Center For Persons With Disabilities

Faculty

Hussain, Fayyaz
5 BERKEY HALL
EAST LANSING MI 48824-1111
517-353-9964
hussain3@msu.edu
Office: Ctr For Integrative Std - Social Science

Widder, Agnes
H DEPT COLL-MGT
100 LIBRARY
EAST LANSING MI 48824-1048
517-884-6394
widder@mail.lib.msu.edu
Office: Libraries

McConnell, William J
MANLY MILES BLDG
1405 S HARRISON RD STE 115
EAST LANSING MI 48823
517-432-7108
mcconn64@msu.edu
Office: Fisheries & Wildlife

ASMSU

Rapp, Aaron
rappaaro@msu.edu

RHA

Silver, Shawn
silver48@msu.edu
COGS
Rapp, Jared
jared@msu.edu

Mass, Samuel
masssam@msu.edu

Owen Hall
TBD

University Apartments
Bailey, Eric
baileye9@msu.edu
uacor@msu.edu

APA/APSA
Gardner, Michael
12 OWEN GRADUATE HALL
EAST LANSING MI 48825-1109
517-355-5007
gardne24@msu.edu
Office: Owen/Vanhoosen Halls

CTU
Kleinhardt, Sherri
305 COMPUTER CTR
EAST LANSING MI 48824-1042
517-353-6770
kleinhar@msu.edu
Office: Academic Technology Services

AFSCME, 1585/999, 547 O.E.
Rhodes, James
NISBET BLDG 1407 S HARRISON RD
STE 250
EAST LANSING MI 48823
517-353-5510
CATA

Bidwell, Jason
Capitol Area Transportation Authority
jbidwell@cata.org
517-394-1100

Campus Planning and Administration

Kacos, Jeffrey R
412 OLDS HALL
EAST LANSING MI 48824-1047
517-355-9582
kacos@cpa.msu.edu
Office: Campus Planning & Administration

Physical Plant

Fashbaugh, James
135 PHYSICAL PLANT
EAST LANSING MI 48824-1215
517-432-0525
JFASHBAU@pplant.msu.edu
Office: Maintenance Scheduling and Supervision

Housing and Food Service

Procopio, Guy D
20 BRESLIN CTR
EAST LANSING MI 48824-1003
517-353-2005
procopio@msu.edu
Office: Concessions

Student Affairs

TBD

Police Department

Rice, Michael
87 Red Cedar Rd
EAST LANSING MI 48824-1219
517-432-2489
ricem@msu.edu
MSU Police Department
Ombudsman

Soffin, Stanley I
129 N KEDZIE HALL
EAST LANSING MI 48824-1031
517-353-8830
soffin@msu.edu
Office: **Ombudsman**

Harley, Sandra M
129 N KEDZIE HALL
EAST LANSING MI 48824-1031
517-353-8830
harleysa@msu.edu
Office: **Ombudsman**

Committee on Sustainable Campus

Marteniuk, Judith
A105 VET MEDICAL CTR
EAST LANSING MI 48824-1314
517-355-8498
marteniu@msu.edu
Office: **Large Animal Clinical Sciences**

MSU Bikes Service Center

Potter, Timothy
B10 BESSEY HALL
EAST LANSING MI 48824-1033
517-432-3414
bikes@msu.edu

Executive Secretary

Buckwalter, Wendy
87 Red Cedar Rd
EAST LANSING MI 48824-1219
517-353-5093
buckwalter@police.msu.edu
**MSU Police Department**