ALL-UNIVERSITY TRAFFIC & TRANSPORTATION COMMITTEE
MEETING MINUTES
APRIL 18, 2013

PRESENT
BUCKWALTER, DENEAU, FASHBAUGH, GREENE, KACOS, MARTENIUK, MILLER, NICHOLLS, NOWICKI, POTTER, ROBERTSON, SMITH-TYGE, STRAUSS

ABSENT
BECKER, CALDWELL, KOZAR, LEWIS, MARTIN-STONEY, MCCAMPBELL, NOWLIN, OHARA, PEDRAZA, REID, (ADDITIONAL COG REP, ADDITONAL 4 RHA REPS & UACOR REP)

GUEST
Lauren Olson: MSU IPF Sustainability Educational Programs Coordinator

CALL TO ORDER
1410

APPROVAL OF AGENDA
The agenda was approved.

REVIEW and APPROVAL of JANUARY 2013 and MARCH 2013 MINUTES
ROBERTSON motioned to accept the January 2013 minutes as written.
FASHBAUGH seconded the motion.
All were in favor of the January 2013 minutes being accepted.
ROBERTSON motioned to accept the March minutes with amendments.
FASHBAUGH seconded the motion.
All were in favor of the March 2013 minutes being accepted with amendments.
PUBLIC COMMENT AND CORRESPONDENCE

Lauren Olsen announced that the MSU Office of Campus Sustainability was hosting a Bicycle to Work Breakfast on Friday, May 17, 2013. She asked if the members would be willing to spread the word to the MSU community.

NOMINATIONS FOR 2013-2014 COMMITTEE CHAIR

DENEAU reported that he would no longer be on the committee and that a new chair needed to be elected.

POTTER nominated MILLER for the 2013-2014 chair position.

MILLER respectfully declined.

MILLER nominated POTTER for the 2013-2014 chair position.

POTTER respectfully declined.

NICHOLLS offered to chair 2013-2014.

KACOS nominated NICHOLLS to chair.

ELECTION OF CHAIR

GREENE abstained from the vote. The remainder of the members voted in favor of the nomination and elected NICHOLLS as AUTTC Chair for 2013-2014.

DEPARTMENT UPDATES

Campus Planning and Administration:

KACOS stated that after the spring semester, CATA would no longer service a stop at Harrison Road/Brody Complex. He continued that the stops north of the Brody Complex and the one near Beal Street (both off Michigan Avenue) would remain.

MILLER asked if there was any feedback on the east side bussing changes.

GREENE stated that CATA had received positive feedback in regards. He stated that there were some peak times, but for the most part they were moving people quickly. KACOS agreed.
Department of Police and Public Safety:

PRUSH reported that Lot 67, by the Jenison Fieldhouse, would be under construction most of the summer. He reminded the committee of www.construction.msu.edu for detour information.

Transit:

GREENE stated that CATA would no longer be servicing the drop point at Hagadorn and Service Roads. He continued that Route 23 would have one stop at Farm Lane and Service Road.

MSU Bikes:

POTTER stated that the plans to install secure bike areas were on schedule. He continued that a soft-launch was planned for the early part of summer. POTTER stated that the use of the garages would be ID access and membership based.

KACOS asked if fees had been determined.

POTTER reported that it was yet to be determined, but thoughts included possibly prorating the fee. He added that fix stations may be included as well.

POTTER stated that he has met with PRUSH regarding bicycle impoundment policies.

PRUSH stated that the current tag used to identify bicycles that may be impounded would be changed to a Tyvek-like tag that would be more durable. He stated that DPPS was working to make the campus more bicycle friendly.

POTTER reported that bicycle lanes were going to be added to Michigan Avenue.

POTTER reported that the City of East Lansing may expand the Bogue Street Bridge based on funding.

Resource Center for Persons with Disabilities (RCPD):

No updates were reported.

Campus Sustainability (CS):

MARTENIUK reported that MSU participated in a college and university Recycle Mania event. She stated that 500 schools competed and together at least 90 million pounds was recycled.

MARTENIUK reported of an upcoming recycling event in Okemos.

DENEAU stated that Ingham County recycling may accept hazardous materials.
Infrastructure Planning and Facilities:
    FASHBAUGH stated that there no updates to report.

Residential and Hospitality Services (RHS):
    DENEAU stated that there were no updates to report.

Student Affairs:
    No updates were reported.

COMMITTEE REPRESENTATIVES REPORTS AND CONCERNS

Associated Students at MSU (ASMSU):
    No updates were reported.

Residence Hall Association:
    POTTER suggested that RHA have a standing committee for bicycle-related issues.
    STRAUSS replied that it would need to be submitted for discussion for the first RHA meeting.

Council of Graduate Students (COGS):
    SMITH-TYGE asked if an amphitheater was going to replace Lot 37.
    KACOS replied that lawn was the plan at this time.
    SMITH-TYGE stated that there were no updates to report.

Greek System:
    No updates were reported.

University Apartments Council of Residents:
    No updates were reported.

Faculty:
    MILLER reported that the asphalt used to fill potholes was coming out of the holes. She asked if a material other than asphalt could be used to fill the potholes on campus.
    FASHBAUGH replied that Sean OConnor of Landscape Services was the person to contact.
    MILLER commented that Michigan Avenue looked bleak and vegetation had been removed.
    KACOS stated that he was not expecting a change along Grand River, but added that he did not know MDOTs plan for re-landscaping.

Staff:
DENEAU suggested that an item for new business next year may be review of the operation procedures.

2012-2013 AUTTC DRAFT and FINAL RECOMMENDATIONS

1. Observation:
The communication manager position approved in the 2010-2011 AUTTC Recommendations with responsibilities including the communication of transportation and pedestrian safety issues to the campus community remains unfilled.

Recommendation as of March 2013:
Institute the communication manager position and provide an annual budget for communicating information specifically on transportation and pedestrian news and safety matters.

Comments:
NOWICKI asked if this position could become part of another’s current position to help generate some activity in the area.

POTTER stated that he had been incorporating this in with his job.

FASHBAUGH stated that it was a place mark in holding the recommendation as is.

ROBERTSON agreed with FASHBAUGH that one person be assigned specifically to that position.

SMITH-TYGE motioned to add “(motorized and non-motorized)” to the recommendation after the word transportation.

MARTENIUK seconded the motion.

GREENE abstained from the vote. The remainder of the members were in favor of the change.

The recommendation as amended was put to vote. GREENE abstained from the vote. The remainder of the members voted in favor of the recommendation and it was approved as recommendation #1:

Observation #1
The communication manager position approved in the 2010-2011 AUTTC Recommendations with responsibilities including the communication of transportation and pedestrian safety issues to the campus community remains unfilled.

Recommendation #1
Institute the communication manager position and provide an annual budget for communicating information specifically on transportation (motorized and non-motorized) and pedestrian news and safety matters.
2. Observation:
On campus CATA bus shelters provide an excellent location for campus communications.

Recommendation as of March 2013:
Negotiate the use of on campus bus shelters for hosting a campus communication campaign on safety issues.

Comments:
KACOS asked if CATA would allow posting advertisements on or in the bus shelters.

GREENE replied that CATA would not allow it and provided a copy of the CATA Board policy in regards.

KACOS reported that the shelters were owned by CATA. He noted that while it was a desirable area other people could add advertisements and it would become a mess. CATA would then have the additional cost of cleaning the area.

SMITH-TYGE stated that those using CATA already have the transportation information.

FASHBAUGH stated that the recommendation would not likely go any further as presented and was not crucial enough to break the contract between MSU and CATA.

KACOS stated that as the MSU/CATA contract administrator he agreed with FASHBAUGH.

GREENE stated that CATA was looking at monitors for routing information. He added that the FTA helped pay for the Shaw Ramp/CATA hub.

KACOS stated that an MSU electronic message board may be a possibility in the Shaw Ramp. He stated that MSU personnel would need to manage it.

The recommendation was amended and put to vote. GREENE abstained from the vote. The remainder of the members voted in favor of the recommendation and it was approved as recommendation #2:

**Observation #2**
The CATA bus transit center provides an excellent location for campus communications on safety and other university community issues.

**Recommendation #2**
Negotiate the placement of digital signage inside the MSU/CATA Transportation center to communicate to the MSU Community.

3. Observation:
Current campus street lighting coupled with the number of pedestrians and bicyclists on campus creates a safety concern at night with less than ideal visibility.

Recommendation:
Accelerate the change of campus street lighting to brighter LED lighting and prioritize the change schedule to do primary traffic crosswalks first.

Comments:

The recommendation was amended as suggested in the March meeting to remove “LED” from the recommendation and put to vote. GREENE abstained from the vote. The remainder of the members voted in favor of the recommendation and it was approved as recommendation #3:

**Observation #3**
Current campus street lighting coupled with the number of pedestrians and bicyclists on campus creates a safety concern at night with less than ideal visibility

**Recommendation #3**
Accelerate the change of campus street lighting to brighter lighting and prioritize the change schedule to do primary traffic crosswalks first.

4. Observation:
The current model that splits funding, planning, and maintenance of bicycle and moped parking areas on campus between Physical Plant handling academic areas, and Residential and Hospitality Services handling residential areas, may not be the most effective model.

Recommendation:
Assign this university function to only one department for the most effective and coordinated funding, planning and maintenance.

The observation and recommendation were amended and put to vote. GREENE abstained from the vote. The remainder of the members voted in favor of the recommendation and it was approved as recommendation #4:

**Observation #4**
Currently the update and planning for bicycle and moped parking areas near residence halls, outside of major renovations, is handled by Residential and Hospitality Services with the rest of campus handled by Infrastructure Planning and Facilities.

**Recommendation #4**
To be more proactive and consistent in planning of all campus bicycle and moped parking, the planning function should be assigned solely to Infrastructure Planning and Facilities.
5. **Observation:**
   Many of the signs identifying building locations are located on roadways but few are located on pedestrian or bike ways like the river trail.

   **Recommendation:**
   Review current pedestrian and bike way directional signs on campus and increase as necessary.

   **Comments:**
   FASHBAUGH reminded the committee of Dr. Maleck’s comments on the dangers of bicyclists hitting posted signs/poles.

   POTTER stated that signs could be placed on existing light poles.

   The observation and recommendation were amended and put to vote. GREENE abstained from the vote. The remainder of the members voted in favor of the recommendation and it was approved as recommendation #5:

**Observation #5**
Many of the way finding signs identifying building locations and directions are located on or near campus roadways, but few are located on off road pedestrian or bike ways paths like the river trail.

**Recommendation #5**
Review current pedestrian and bike way finding signs located on campus off road paths, and increase as necessary.

**ADJOURNMENT**

The meeting was adjourned.