All-University Traffic and Transportation Committee

MEETING MINUTES

JANUARY 18, 2013

PRESENT

BRIESENTHEKE, BUCKWALTER, CERNAK, DENEAU, FASHBAUGH, KOZAR, LI, MARTENIUK, MARTIN-STONEY, MILLER, NICHOLLS, NOWICKI, POTTER, PRUSH, ROBERTSON, SMITH-TYGE,

ABSENT

BECKER, CALDWELL, KACOS, LEWIS, MCCAMPBELL, NOWLIN, O’HARA, PEDRAZA, REID, THOMAS (4) ADDITIONAL RHA REPRESENTATIVES, (1) ADDITIONAL ASMSU REPRESENTATIVE, (1) ADDITIONAL COGS REPRESENTATIVE, (1) ADDITIONAL GREEK SYSTEM REPRESENTATIVE

CALL TO ORDER

1405

ROUNDTABLE INTRODUCTIONS

None

APPROVAL OF AGENDA

The agenda was approved.

LAST MEETING MINUTES

ROBERTSON motioned to accept the November 2012 minutes as written.

MARTIN-STONEY seconded the motion.

All were in favor of the minutes as amended.

The November 2012 minutes were accepted.
PUBLIC COMMENT AND CORRESPONDENCE

POTTER reported that he had received comment stating that snow near bus areas along Farm Lane was interfering with bicycle traffic and needed to be removed. He continued that he had contacted the Physical Plant in regards.

FASHBAUGH stated that Landscape Services handled snow removal concerns.

ROBERTSON informed the committee that University Traffic Engineer, Dr. Thomas Maleck, would be retiring. She reported that a retirement party would not be held per his request.

DENEAU reported that he had participated in the Office of Campus Sustainability’s Green Certification Program. He stated that one of the questions asked when completing the form was whether the individual encouraged the use of the faculty/staff bus privileges offered with the employee ID card. He reported that some peers completing the form commented that they were not aware that the service was offered. DENEAU stated that this privilege needed to be communicated to faculty/staff.

PRUSH stated that the ID office may be able to communicate the CATA privileges.

POTTER suggested that the AUTTC website contain a crosslink to the ID office.

POTTER stated that he wanted it on record that he had forwarded a pedestrian’s concern regarding crosswalk safety along Shaw Lane to BUCKWALTER.

DEPARTMENT UPDATES
Campus Planning and Administration:
   No updates were reported.

MSU Police:
   PRUSH stated that there were no updates to report.

Transit (CATA):
   BRIESCHKE stated that there were no updates to report.

MSU Bikes:
   POTTER reported that a couple of secure bicycle parking facilities were approved and would be housed in the Grand River Avenue and Trowbridge Road parking structures. He stated that the areas would be fenced and require users to access it with their MSU IDs. POTTER continued that there would be an annual fee and a permit issued to identify bicycles approved for parking there. He reported that there would be about 75 spaces per area.

   DENEAU asked who would manage the facilities.

   POTTER replied that MSU BIKES would be managing them.

   DENEAU asked why an administrative department [such as Parking] would not be managing it instead.
POTTER stated that he, PRUSH and former Assistant Chief Rice had discussed it and it was determined that MSU BIKES would manage it at this time.

NOWICKI asked how much the annual fee would be.

POTTER stated that it had not yet been determined, but likely around $50-$60.

MARTENIUK asked if they would be using the State News to advertise the facilities.

POTTER stated that details needed to be worked out before any official announcement or advertising was made.

SMITH-TYGE asked if the facilities were for MSU student/employee use only.

POTTER confirmed that was the intention. He continued that it would be announced when the program in place and ready to launch.

DENEAU asked how many bicycles were impounded each year.

POTTER reported between 1,000 – 1,500. He stated that some of the bicycles were claimed by the owner and after a specified time, the remaining bicycles were forwarded to surplus and sold ‘as is’. POTTER continued that an ‘as is’ bicycle sold between about $30-$40 and a repaired bicycle sold between $125 - $150.

Resource Center for Persons with Disabilities (RCPD):
No updates were reported.

Campus Sustainability (CS):
MARTENIUK stated that there were no updates to report.

Physical Plant:
FASHBAUGH stated that there were no updates to report.

Residential and Hospitality Services (RHS):
DENEAU reported that the RHS Food Truck was up and running and that it could be followed on Twitter.

Student Affairs (OCAT):
KOZAR stated that there were no updates to report.

COMMITTEE REPRESENTATIVE REPORTS
Associated Students MSU (ASMSU):
No updates were reported.

Council of Graduate Students (COGS):
SMITH-TYGE stated that there were no updates to report.
Interfraternity and Panhellenic Councils:
CERNAK stated that there were no updates to report.

Residence Hall Association (RHA):
No updates were reported.

University Apartments Council of Residents:
LI stated that there were no updates to report.

Faculty:
Neither MILLER nor NICHOLLS had updates to report.

Staff:
Neither MARTIN-STONEY, NOWICKI nor ROBERTSON had updates to report.

2012-2013 AUTTC RECOMMENDATION WORK

The committee separated into groups to discuss the January draft recommendations generated by DENEAU, POTTER and MILLER after November’s meeting. The committee reconvened and discussed them.

DENEAU added that after discussion, the recommendations would be presented in an observation followed by recommendation format.

2012-2013 AUTTC Recommendations (Draft – January 2013)

1. Engage in personal safety communication and education including moped, skateboard, bicycle, pedestrian, and general safety in the residential neighborhoods by using the resident assistant floor bulletin boards and the digital signage in the engagement centers health areas.
   
   Comments
   • Include in communication manager position approved in 2011.
   • Add table tent use in dining areas

2. Increase the amount of advance notice with regards to parking and roadway changes to promote more discussion and reduce public misconceptions regarding projects. Recommend using parking registration communications media that can support this. Examples: Bessey Ramp, West Shaw Parking lot, Wilson Road Extension
   
   Comments
   • Incorporate into proposed recommendation #1.
3. Increase campus safety by accelerating the change of campus street lighting to brighter LED lighting. Prioritize the change schedule based on high accident areas, primary traffic crosswalks, and then secondary traffic crosswalks.

   **Comments**
   - No changes
   - Seek input from Rivan Frazee of Physical Plant if necessary

4. Centralize the funding and responsibility for improvement and maintenance of bicycle and moped parking areas. This is currently split between general funding to Physical Plant and financial support provided by Residential and Hospitality Services for areas near residence halls. Centralization will allow for better prioritization and planning.

   **Comments**
   - Suggested starting recommendation with “We recommend...”
   - Remove second and third sentence from recommendation

5. Contractually negotiate the use of CATA bus shelters to be able to post public service posters on safety and wellness information.

   **Comments**
   - No changes

6. Provide bike safety items (lights, helmets, etc.) to students at a reduced price compared to local market. Fund the reduction in margin through revenue received from the sale of bikes at MSU Surplus.

   **Comments**
   - TABLED at this time –not to present at February’s Construction Junction

7. To reduce perceived abuse by staff, label all disability parking spaces as visitor only.

   **Comments**
   - STRICKEN from recommendations – handicap parking spaces for use by all who are issued and display valid placard or plate.

8. To remind and stimulate use, institute a twice a year electronic communication regarding faculty/staff free CATA campus use.

   **Comments**
   - Suggested that reminder be included in the MSU Source and with renewal of parking permit.
9. To aid in general navigation by campus users, increase the use of way finding signs along pedestrian and bicycle trails. Currently a majority are located only near roads.

   Comments
   • PRUSH reminded the committee that posting signs along paths were a safety concern already addressed by Dr. Maleck
   • POTTER stated that perhaps they could be added to existing poles

10. Create a new All University Safety and Wellness Committee (AUSWC). Suggest the following representation: Physical Plant, Olin, Police, Healthy U, Residence Halls, MSU Bikes, CATA, Women's Resource Center, and other campus groups representing campus constituents similar to the AUTTC membership.

   Comments
   • Do not include “Wellness” if rename – purpose more safety related.
   • Is renaming a Board of Trustee action?
   • Maintain AUTTC (See #13 below)

11. Institute the communication manager position as approved in the 2010-2011 AUTTC Recommendations to provide an area of responsibility for communicating to campus on safety and transportation topics and to provide service to the AUSWC proposed above.

   Comments
   • Incorporate into proposed recommendation #1.

12. Establish an annual budget and funding for the communication of safety and wellness to be used by the communication manager position.

   Comments
   • Remove #12 as is and replace with: “Fund and fill the communication manager position.”
   • Incorporate into proposed recommendation #1.

13. Since the proposed AUSWC group mirrors many of the same members of AUTTC and as many of the original AUTTC responsibilities are now incorporated into MSU departments disband the AUTTC should be considered.

   Comments
   • Maintain AUTTC, but repurpose work and possibly rename: “All University Safety and Transportation Committee”
   • Review composition of group and adjust membership based on purpose

ADJOURNMENT

DENEAU thanked the committee for their work and stated that the recommendations would be honed and presented at the Physical Plant’s February Construction Junction for comment.