All-University Traffic and Transportation Committee

MEETING MINUTES

March 17, 2011

PRESENT

BRIESEKHE, BUCKWALTER, DENEAU, FASHBAUGH, GOYAL, HAKARI, KACOS, LADUCA, LEE, MARTENIUK, MCCONNELL, NOWICKI, OTTARSON, PEDRAZA, POLZIN, POTTER, SHAMASS, TUCKEY, RICE

HARLEY, NAMIE, SOFFIN, STUDENT AFFAIRS

GUESTS

Steve Troost: Campus Planner, Campus Planning and Administration and representative of the Environmental Stewardship Transportation Technical Team

CALL TO ORDER

1401

ROUNDTABLE INTRODUCTIONS

None

LAST MEETING MINUTES

LEE stated that it should be reflected that she was absent from the January 2011 meeting.

LADUCA stated that on page two of the minutes that instead of his statement reading, “LADUCA suggested that the program be placed on the MSU home page.”, that it should read, “LADUCA asked if the program could be placed on the MSU home page if it were implemented.”

MCCONNELL stated that on page three, paragraph three, sentence two should read: “He continued that whatever system was available for reporting these issues may not be the committee’s call and that a better system than the one currently in use may be available.”

FASHBAUGH motioned to approve the January 2011 minutes.

KACOS seconded the motion.

All were in favor of the minutes being accepted as amended, none were opposed.

The January 2011 minutes were approved.
GUEST PRESENTATION

Steve Troost presented the MSU Student Transportation Survey offered by the Environmental Stewardship Transportation Technical Team of which he is a member.

Mr. Troost stated that the original survey had asked about transportation options for emergencies. He continued that the recently introduced Zip Car program on campus addressed that question.

Mr. Troost stated that the survey had a unique attribute that allowed them to imbed a map where survey respondents could identify locations on campus where they have experienced conflicts between pedestrians, bicyclists and automobiles.

Mr. Troost stated that the new survey would be launched on a Sunday because students were more likely to check their emails on that day.

LADUCA asked if there was an incentive to take the online survey and suggested that a donation could be made to an effort when a survey was completed.

Mr. Troost stated that one of the ideas was to have an electronic coupon, but it had not yet been determined.

NOWICKI stated that some of the residence hall areas were not included on the survey map as campus travel destinations. He continued that some of the residence halls held classes and students often visited students in the halls.

Mr. Troost agreed that additional labels were needed.

Mr. Troost stated that the survey included CATA questions. He continued that the survey chiefly addressed improving and better coordinating different systems on campus to help reduce environmental impact.

POTTER asked if the survey was open to more suggestions.

Mr. Troost replied that the survey had been honed to the point where they thought it was ready to launch, with exception of a few edits. He added that skip logic had been added into the survey to help eliminate persons having to read questions that did not pertain to their situation.

Mr. Troost stated that once the data was gathered, then he could present it to the committee.

LADUCA asked if Mr. Troost could present at the beginning of the 2011-2012 AUTTC year.

Mr. Troost stated that he could present at September’s meeting.

LADUCA thanked Mr. Troost for his presentation.
CORRESPONDENCE AND PUBLIC COMMENT

HAKARI asked if there was an option for motorcyclists to pay a reduced rate for parking privileges, specifically at meters.

RICE replied that alternatives were being explored at this time. He added that if a motorcyclist was eligible for parking throughout campus and opted for those privileges, then he or she would still pay the full rate.

LADUCA mentioned the correspondence POTTER received in January regarding vehicles stopping/not stopping to allow pedestrian crossing at crosswalks. He suggested that the pedestrian ordinance may be an item that the committee could explore for 2011-2012.

DEPARTMENT UPDATES

Campus Planning and Administration:

KACOS stated that there were no updates to report.

Department of Police:

RICE stated that there were no updates to report.

Transit – CATA:

BRIESCHKE stated that there were no updates to report.

MSU Bikes:

POTTER reported that MSU was recently awarded a bronze medal certification as a Bike Friendly University by the League of American Bicyclists.

LADUCA asked the reasons that MSU merited the bronze.

POTTER replied that a formal response would be received in 4-6 weeks.

POTTER stated that he was working with a student on a short video for MSU BIKES.

POTTER announced that there was a Complete Streets workshop on May 12th.

Resource Center for Persons with Disabilities (RCPD):

PEDRAZA reported that the Tower Guard, a sophomore honor society dedicated to reading textbooks and classroom materials to visual and learning disabled students, was hosting its annual Shamrock 5K Run-Rock-Roll event on Saturday that benefited the RCPD.
PEDRAZA announced the RCPD Annual Recognition Award ceremony would be held on April 15, 2011 and invited all to join them.

Campus Sustainability

MARTENIUK stated that there were no updates to report.

OLD BUSINESS

LADUCA asked how the AUTTC could improve audience participation at the February Construction Junction meeting.

POTTER stated that he did not think that enough questions were asked of the committee and stated that the AUTTC public forums used to be held separately.

PEDRAZA reported that the separate forum did not generate much attendance. He continued that holding the AUTTC public forum in coordination with the Physical Plant’s Construction Junction provided a captive audience. PEDRAZA added that it could be advertised more and in the past, with University approval, the public forum meeting information was distributed via email to deans on campus.

LADUCA reported that an audience member was surprised to find out that the CATA bus privileges were now provided on the faculty/staff identification card.

LADUCA reported feedback he had received from Kathy Lindahl regarding AUTTC recommendations from 2010. He stated that the installment of speed tables in Spartan Village had been determined not necessary at this time.

RICE stated that there were several factors that lead to the decision not to install speed tables in Spartan Village. He reported that there were fewer people residing in Spartan Village, the school was no longer located there, there were only a few occasional, non-resident drivers and after enforcing the area, few speeding incidences were reported.

LADUCA thanked RICE for following up on the Spartan Village speed table item.

LADUCA stated that Kathy Lindahl stated that the SeeClickFix item would need to be indefinitely tabled as there was no person, power and/or budget for a designated technician.

LADUCA presented the questions/answers that were to be recommended to Dr. Poston and Kathy Lindahl for the driver/pedestrian/bicycle safety quiz that Ms. Lindahl approved to be administered at the time a person ordered a parking permit online.

NEW BUSINESS:

The committee reviewed, revised, finalized and voted on the non-motorized and motorized draft recommendations to be presented to Vice President and Treasurer, Dr. Fred Poston, and Asst. Vice President, Finance and Operations, Kathy Lindahl.

The NON-MOTORIZED subcommittee submitted five draft recommendations. Thirteen of the 15 voting members present voted to table the subcommittee’s fourth recommendation to implement a pilot safety education/enforcement program, and not present it at the April meeting. Of the five, four were
approved and finalized with amendments to be presented to Dr. Poston and Ms. Lindahl. They were as follows:

**Non-Motorized Vehicle Subcommittee**

1. We recommend that a position be established in order to design, conduct and evaluate campus-wide bicycle and pedestrian safety initiatives. This person will be responsible for development of print and online supporting materials and event programming, to help improve bicycle and pedestrian safety and promote sustainable modes of transportation on the MSU campus.

2. We recommend that MSU establish a formal process for collecting bicycle-related accident data via Olin Health Center, local urgent care facilities, etc. in order to acquire more comprehensive information beyond that already reported to Police. Doctor-patient confidentiality would be ensured by the removal of personally identifying information. Ideally the data should be collected and presented in such a way that it can be mapped geographically and used by AUTTC and others to support decision making about transportation system enhancement, education and enforcement.

3. We recommend the development of an ongoing bicycle safety program that would include staging a major bicycle education event each Fall Semester (beginning in 2011) to encourage people to safely use existing bicycle facilities. Bike-safety related demonstrations can include light demonstrations for night riding, proper helmet fitting, and legal riding behavior. We request funding to implement this program.

4. We recommend formally adopting a Complete Streets Policy for the MSU campus, which would establish and document our current practice of designing new streets or refurbishing existing streets, in order to accommodate all legal road users. To date, 32 Michigan communities have passed Complete Streets policies (resolutions or ordinances), the most of any State in the nation. Specific information about Complete Streets can be found in the Appendix:

Information about Complete Streets Policies is available at:

http://www.completestreets.org/complete-streets-fundamentals/complete-streets-faq/

http://www.completestreets.org/policy/state/complete-streets-on-a-roll-in-michigan/

http://michigancompletestreets.wordpress.com
The MOTORIZED subcommittee submitted four draft recommendations. Of the four, the driver/bicycle/pedestrian quiz was already approved by Kathy Lindahl to be implemented. The remaining three were approved with amendments to be presented to Dr. Poston and Ms. Lindahl. They were as follows:

**Motorized Vehicle Subcommittee**

1. We recommend holding the current rate for the new Commuter Plus faculty/staff parking plan constant ($240 for 2011-2012) for the next renewal period (2012-2013), in order to further incentivize its use, while other parking plan rates undergo normal increases. The impact of this action on growth in sales of this permit type will be reviewed by AUTTC approximately in October 2011 after the Summer-Fall renewal and purchase period. Future rate increases for the Commuter Plus faculty/staff parking plan should be held low in comparison to other types of permits.

2. We recommend that the University should fund promotion of vehicle related, sustainability oriented, travel options. As examples these should include:
   a. Faculty and Staff “Free” Bus Pass Use Reminders*
   b. Car Pool Use and the CATA Clean Commute Site
   c. Commuter Plus Parking Permit Awareness and Savings
   d. Zip Car Program
   *From responses at the AUTTC/Construction Junction in February, it appears that the wider faculty/staff is unaware that their ID card entitles them to no-cost CATA rides on routes 31-39, now that separate bus passes are not mailed on a yearly basis.

3. We recommend creating a link on the MSU Maps website to a readily available no-cost access web utility (e.g. Google Maps) in order to assist visitors and new members of the MSU community with transportation options to and from campus locations. This web utility will provide quickest route travel maps for pedestrians, bicyclists, CATA riders, and motorists, along with nearby parking options.

**ADJOURNMENT**

The meeting was adjourned.