ALL-UNIVERSITY TRAFFIC & TRANSPORTATION COMMITTEE
MEETING MINUTES
MARCH 21, 2013

PRESENT
POTTER, KACOS, GREENE, PRUSH, MILLER, NICHOLLS, FASHBAUGH, NOWICKI, ROBERTSON, STRAUSS

ABSENT
BECKER, BUCKWALTER, DENEAU, KOZAR, LEWIS, MARTENIUK, MARTIN-STONEY, MCCAMPBELL, NOWLIN, OHARA, REID, SMITH-TYGE, ADDITIONAL COG REP, ADDITIONAL 4 RHA REPS & UACOR REP

CALL TO ORDER
POTTER conducting meeting in DENEAU’S absence
1408

ROUNDTABLE INTRODUCTIONS
Roundtable introductions were made.
Kate Rice: With MSU Police Department - taking minutes in BUCKWALTER’S absence.
Nate Strauss: New RHA representative

APPROVAL OF AGENDA
Quorum not met. No vote was made to approve the January minutes.

PUBLIC COMMENT AND CORRESPONDENCE
PEDRAZA commented that there were two spaces reserved for motorcycle parking only in the Auditorium Road parking ramp. He suggested that the spaces be open for full-size vehicles in the winter and then resume motorcycle parking only during the summer.

DEPARTMENT UPDATES
Campus Planning and Administration:

KACOS stated that hiring a consultant whom would evaluate campus signage and make suggestions on posting signs to improve guests experience on campus was being considered.
POTTER asked about signage along the river trail.

KACOS stated that the information from the consultant would be pursued in generating a policy on managing signage on campus.

MSU Police:

PRUSH stated that there were no updates to report

Transit:

GREENE stated there were no updates to report

MSU Bikes:

POTTER stated that MSU Bikes was now integrated with MSU IPF Sustainability. He continued that a new shop was being built at Surplus to fix the impounded bikes and get them usable for students.

Resource Center for Persons with Disabilities (RCPD):

PEDRAZA stated there was an awards and appreciation reception on Friday, April 12th at 1:00pm at the Kellogg Center in Big 10 room C. He continued that persons may RSVP online at RCPD@msu.edu.

PEDRAZA mentioned a possible meeting with MSU Bikes on helmet safety.

Campus Sustainability (CS):

No updates were reported.

Physical Plant:

FASHBAUGH reported that the MSU Physical Plant was now known as Infrastructure Planning and Facilities.

Residential and Hospitality Services (RHS):

No updated were reported.

Student Affairs:

No updates were reported.

COMMITTEE REPRESENTATIVES REPORTS AND CONCERNS

Associated Students at MSU (ASMSU):

No updates were reported
Residence Hall Association:

STRAUSS reported that he was the new RHA representative.

Council of Graduate Students (COGS):

No updates were reported.

Greek System:

No updates were reported.

University Apartments Council of Residents:

No updates were reported.

Faculty:

Neither NICHOLS nor MILLER had updates to report.

Staff:

Neither NOWICKI nor ROBERTSON had updates to report.

2012-2013 AUTTC DRAFT RECOMMENDATIONS WORK

Note: Quorum was not met; therefore, the results below are based on those present at the time.

1. Observation:
The communication manager position approved in the 2010-2011 AUTTC Recommendations with responsibilities including the communication of transportation and pedestrian safety issues to the campus community remains unfilled.

Recommendation:
Institute the communication manager position and provide an annual budget for communicating information specifically on transportation and pedestrian news and safety matters.

   • No change

2. Observation:
Many employees are unaware that one of their benefits is free use of CATA bus system for campus travel.

Recommendation:
Utilize multiple existing campus communications mediums like “The Source” with regular frequency to remind and stimulate use of CATA by employees.

   • No change
3. Observation:
On campus CATA bus shelters provide an excellent location for campus communications.

Recommendation:
Negotiate the use of on campus bus shelters for hosting a campus communication campaign on safety issues.

Comments:
- GREENE stated CATA has strict policies on NO advertising material being posted on their equipment. He continued that additional material often resulted in more graffiti.
- MILLER asked about posting an electronic billboard at the high volume hub next to the Shaw Ramp. GREENE replied that he couldn’t comment on it as that question would need to be directed to Dave Smith at CATA
- PEDRAZA stated that info in shelters were not in Braille. He continued that if MSU was allowed to post advertisements they must be accessible.
- GREENE stated the bus route information at the Shaw Lane CATA station was raised for those who were blind or visually impaired.
- Conclusion-further exploration

4. Observation:
Current campus street lighting coupled with the number of pedestrians and bicyclists on campus creates a safety concern at night with less than ideal visibility.

Recommendation:
Accelerate the change of campus street lighting to brighter LED lighting and prioritize the change schedule to do primary traffic crosswalks first.

- Moved to strike “LED” and leave statement as brighter lighting.

5. Observation:
The current model that splits funding, planning, and maintenance of bicycle and moped parking areas on campus between Physical Plant handling academic areas, and Residential and Hospitality Services handling residential areas, may not be the most effective model.

Recommendation:
Assign this university function to only one department for the most effective and coordinated funding, planning and maintenance.

- Needed further discussion and reworked
6. Observation:
   Many of the signs identifying building locations are located on roadways but few are located on pedestrian or bike ways like the river trail.

   Recommendation:
   Review current pedestrian and bike way directional signs on campus and increase as necessary.

   Comments:
   • Agreed that it should not be a recommendation

7. Observation:
   Many of the areas that the AUTTC has studied and made recommendations on over the years have been incorporated into the annual operations and responsibilities of campus departments like the MSU Police, MSU Bikes, Campus Planning, etc. This has reduced the need for recommendations from the committee in these areas.

   Recommendations:
   1. Repurpose the work of the committee toward campus transportation and pedestrian safety concerns, education, and awareness, while continuing its role as a sounding board for concerns on other traffic, parking, and transportation issues.
   2. Review the composition of the group and make adjustments as needed based on the new purpose such as the inclusion of Olin Health Center representation.
   3. Rename the group to correlate with its new purpose as the All University Safety and Transportation Committee.

   • Would like to Strike #7, observations and recommendations not agreed upon.

ADJOURNMENT

NEXT MEETING April 18th, 2013 2-5pm, MSU Police Department Community Room

Chief Dunlap slated to be present after 3pm that meeting.