CIUS Board Meeting Notes
Meeting held on: 7/18/04

1. General Notes
   a. Board meetings will be held Tuesday evenings after 7 pm, General body meetings will remain on Thursdays at 7 pm
   b. Website will contain a history of CIUS section
   c. Publicity Chair will be responsible for archiving pictures onto website
   d. We should consider getting group pictures in costume for each dance at a dress rehearsal
   e. Communication: E-Mail’s are important!
   f. Everybody needs to help in finding a Graduate advisor, be on the lookout for a graduate student, preferably Indian, who can attend Faculty meetings to represent us and sign off on our papers

2. Beginning of year events
   a. Aug 23rd: Set up to showcase to Intl students from 9am- 12 pm
   b. Aug 25th
   c. Aug 28th/29th: party at the Aud and CIUS BBQ
      i. Party at the Aud
         1. set up from 3-6, event from 6-10
      ii. CIUS BBQ
         1. Prashant has to get APF forms for the grounds near the rock
         2. generator and DJ needed, Paint the rock
         3. set up at 2 pm, event: 3-6 pm
         4. food: make sure everything is individually wrapped!
   d. Re-election in fall
      - 1st meeting: Sept 2nd (2/3rds approval for new positions, announcement of open positions, ice breaker
      - 2nd meeting: Sept 9th: voting takes place
      - First couple of meetings: MAKE A BIG IMPRESSION, SHOW THEM ALL WE HAVE TO OFFER!

3. Financial Situation:
   a. make sure to let Sushma know everything related to budget and spending issues.
   b. Funding for Satrang: make it a group effort, everybody finds at least three sponsors for the show
   c. Fundraisers ideas: Penn Masala, stand up comedy show

4. Preliminary social events
   a. Parties at clubs, Satrang Formal on the Boat, Holyfest (March)
   b. Gandhi Day
      i. Event in October, planning must be done in March
      ii. Must contact East Lansing community service centers for different sites
      iii. Call Big Daddy/other taxi’s to find out group rates to and from centers
      iv. 10-20 people per site, every site must have a:
         1. contact person
         2. contact phone number
         3. student capacity
   c. Temple club party for first major party
      i. Prashant find out whether there’s a cover per person charge
      ii. DJ’s – must find some good ones
      iii. Anup will help when he can as a secondary; Sean (Likwid) will also help depending on rates

5. Satrang Coord expansion – 5 positions
a. Internal funding coordinator – funding on campus, Residence hall associations, academic departments, scholarship
b. External funding coordinator – elsewhere in East Lansing, and outside
c. Internal Dance coordinator – heads dance meetings, dance criteria, ensures music cut, handles costumes
d. Technical coordinator – runs dress rehearsals, handles APF forms, ensures lights and sounds checks are done properly
e. Publicity coordinator – getting the word out to the public, handling video issues
   i. Theme and advertising will be done as a team from now on