Michigan State University has established policies on the integrity of scholarship and grades that are contained in the All University Policy on Integrity of Scholarship and Grades, General Student Regulation 1.00 Protection of Scholarship and Grades, Ordinance on Examinations, and Academic Freedom for Students. The Biological Sciences Program faculty support these policies. It is the joint responsibility of students, faculty and administrators in maintaining the integrity of scholarship and grades.

Students' Responsibilities:
Students are responsible for their own behaviors and are expected to maintain stated standards of academic honesty. Students share the responsibility with the faculty for maintaining an environment that supports academic honesty and discourages plagiarism or cheating. Therefore, students are expected to:

- develop personal practices that prevent suspicion of academic dishonesty such as avoiding sitting near friends in exams or avoiding wandering eyes
- report instances of academic dishonesty to appropriate faculty and administrators
- name individuals involved in academic dishonesty
- participate as a witness at judicial hearings in alleged cases of academic dishonesty
- avoid generating accusations of academic dishonesty that cannot be substantiated

Faculty and Administrator Responsibilities:
Faculty are responsible for creating a classroom and testing environment that discourages cheating, confronts suspected violators and insures fair treatment of all students. Administrators also share the responsibility for developing an environment that discourages academic dishonesty. Accordingly, administrators are expected to:

- respond in a timely fashion to follow_up accusations of academic dishonesty.
- implement Program, College and University procedures to investigate accusations of student academic dishonesty
- hear appeals and render a judgment
- notify Provost and Ombudsman of decisions

Academic Dishonesty:
The following activities are considered to be academically dishonest in BS111L:

- failing to report observed instances of academic dishonesty
- plagiarism, defined as representing as one's own, the ideas, writings, or other intellectual properties of others, including other students; any material taken from the work of others must be placed in quotation marks and a reference cited.
- collaboration on assignments when it is expressly prohibited in the course protocol/syllabus
- falsifying academic records
- bribing University staff/faculty to improve academic scores or grades in any way
- acquiring an examination during the preparation, typing, duplication or storage
- removing or acquiring secured examinations after administration
• copying answers from another student's examination
• taking a crib sheet or other form of prepared answers/notes into an examination when not permitted by the faculty member
• leaving the examination room and returning without permission
• taking an examination for someone else or preparing and submitting an assignment for someone else
• having someone take an examination or preparing an assignment in one's stead
• systemically memorizing questions from secured exams and collating them for future study
• receiving, retaining, and/or using materials obtained in a manner that is defined as academically dishonest
• using signals or otherwise communicating during an examination to share answers with another student
• continuing to answer test items beyond the prescribed exam time limit
• falsifying reasons for excused absences from examinations
• taking examinations at times other than the one to which you have been assigned in order to obtain more preparation time