Committee Members Present: Judy Olson (Chair), Tanya Allison, Hal Moellering, Bill Thompson
Other Participants: Bob McMaster, Keith Clarke, Xiaojun Yang, Tim Trainor, Ute Dymon, Julie Rice, Matt Rice, Cherie Northen, Thom Eley, Scott Crosier, Dalia Varanka

ICA Updates
The proposal for an ICA journal was turned down by Elsevier. Work on a strategic plan for ICA continues.

Planning for Beijing
- Tanya Allison gave a report on U.S. exhibits at Beijing. She sent out a letter in November and a follow-up in February. The deadline for exhibits is April, which is later than for past conferences. Tanya has received 45 responses and items from some of them. She thinks we will be able to show everything as long as there is space. If there is not enough space committee members will choose the exhibits to be shown. Tanya is checking on availability of hardware and software for some of the exhibits.
- Roughly 60 people from the U.S. plan to attend Beijing.

Replacements
- A replacement for Leo Dillon is still needed to work on the Petchenik Children’s Map Competition. Several names were discussed. The Petchenik Competition web site needs updating.
- The committee agreed to ask Ann Johnson of ESRI to replace Mike Phoenix on the USNC.

Beijing Travel Funding
All funds on hand have been distributed according to the committee’s plan. Hal Moellering reported that National Geographic Society has been receptive to his initial contacts. He will submit to them a formal proposal for travel funding. Microsoft and USGS will buy a few copies of the current Visualization issue of CaGIS. Jon Thies is working on a contact at Rand McNally. Beyond this, we seem to be approaching the point of diminishing returns on fundraising efforts.

Durban ICC 2003
At this time the plan is to publicize Durban just as we have publicized Beijing, primarily through e-mail. 2003 will be the year for a U.S. National Report to the ICA to be published. We need ideas for the format and someone to coordinate the writing.

ICA Commission Updates
- Spatial Data Standards: Hal Moellering distributed a written report. The Commission will have a presentation session at Beijing. He hopes the Commission’s book, World Spatial Metadata Standards, will be published this summer.
- Visualization: This Commission will meet in Beijing.
- Maps and the Internet: This Commission will have a pre-conference meeting in Guangchow.
- Generalization: Bob McMaster said this Commission will have a pre-conference meeting in Hong Kong. They are working on a book, but behind schedule at the moment.
- National Atlases: Tim Trainor reported that they are getting organized, and hope to meet in Beijing.
- Census Cartography: They are now working on a bibliography.
USNC-ICA Guidelines
Judy stated that it is time to review the rules governing the USNC-ICA, and its relationship to CaGIS, its sponsoring organization. These rules are part of guidelines written in 1981.

Information for Beijing Travelers
- Papers have a May 1 deadline. Judy will send information on submission format, etc.
- We are not sure what technology will be available for presentations. Presenters will want to have a backup system such as slides or overheads ready.
- Attendees need an invitation from the conference in order to obtain a visa. To get a visa, travelers will have to surrender their passports for at least two weeks. They may want to use an expedited service for an extra fee.
- Visitors to China need hepatitis and TB immunizations. The immunization process can take up to six months.

Next Meeting
The next meeting of USNC will be at Beijing. We will try to have a combination committee meeting/social event, possibly with the entire U.S. delegation.

Notes by Matt Rice