MICHIGAN STATE UNIVERSITY EXTENSION
4-H COMPANION ANIMAL TEEN AND ADULT LEADER WORKSHOP
May 15-16, 2010

PLACE:
Kettunen Center, Tustin MI

TIME:
Registration: Saturday, May 15, 2010, 11:00 a.m. – 12:00 p.m.
Adjourn: Sunday, May 16, 2010, 3:30 p.m.

WORKSHOP COORDINATOR:
Jake DeDecker

COST:
The fee for 4-H volunteers who attend this workshop is $52.00. MSU Extension staff, including educators (agents), program associates and assistants, who bring a volunteer leader to the workshop, will also be charged the reduced volunteer rate of $52.00. The remainder of their expenses is sponsored by donors to the Michigan 4-H Foundation. This fee includes $37.00 toward meals and lodging and a $15.00 resource fee, which covers the average cost to the State 4-H office for educational materials, resource people, supplies for volunteer training workshops, and support for the Michigan 4-H Companion Animal Program. The fee for all MSU Extension staff, including agents, program associates, assistants who do not bring a leader, as well as personnel from other agencies, is $95.25. This includes $80.25 for meals, lodging and includes the $15.00 resource fee. All fees must be prepaid at your local county MSU Extension office. Persons canceling without a replacement, after May 5, will be charged the $15.00 resource fee. Anyone (including resource people and staff) who does not cancel in writing to ellerg@msu.edu 48 hours before the workshop will be billed a $52.00 "no-show" fee.

RESERVATIONS:
Reservations should be received in the county MSU Extension office by April 30, 2010. This deadline will be strictly enforced, which means registrations received after this date will not be accepted. Reservations are made on a first-come, first-served basis. Please use workshop #715 when registering on the MSUE 4-H Workshop Registration System.

WHO SHOULD ATTEND:
Older youth (13 years by January 1, 2010), teen leaders and adult leaders. This workshop is designed to benefit persons already experienced in the program, as well as, those who contemplate establishing programs. Participants are expected to attend sessions, encouraged to ask questions, and to share the information with others in your home county. In addition, participants are expected to take the information that they have gained at this workshop and share it with others in their local county and club programs.
CONFERENCE OBJECTIVES:
This workshop features Adele Yunck who started as a 4-H member and is now a nationally renowned dog obedience instructor, author, and Michigan record holder for Obedience Trial Champion Titles. To learn more about Adele and Northfield Dog Training please check out this short video: http://www.facebook.com/video/video.php?v=1212185269153&ref=mf

- To teach and learn new information and skills in the area of companion animals
- To develop communication skills and leadership techniques for participants
- Opportunity to share with others from across the state with a common interest of 4-H Youth Development
- To develop and encourage workshop participants to share and re-teach their knowledge with those back in their respective counties

CHAPERONE RESPONSIBILITIES:
Every county is responsible for designation of chaperones for youth coming to state off-campus 4-H events. Chaperones must be adults (aged 21 years old or older) who have gone through the MSU Extension Volunteer Selection Process. Chaperones are responsible for serving as role models for youth and for guiding youth behavior. All adults serving as chaperones during 4-H events should receive information about their chaperone role before the event. This could take place at a face-to-face meeting, over the phone or via mail. This offers an opportunity for chaperones to review the role of and expectations for event chaperones and to raise any questions or concerns they might have. A “4-H Event Chaperone Responsibilities” handout is available at the “Staff Resources for the Youth-Adult Housing Policy” web page: http://web1.msue.msu.edu/msue/cyf/youth/downloads/housingpolicy/index.html.

YOUTH-ADULT HOUSING POLICY FOR 4-H OVERNIGHT EVENTS:
To help ensure the safety and well-being of both youth and adults involved with Michigan 4-H, the “Youth-Adult Housing Policy for 4-H Overnight Events” was developed. This mandatory policy, which went into effect on January 1, 2008, applies to any Michigan 4-H–sponsored state-, regional-, multi-county-, county- or club-level overnight event where adults are housed with youth, such as workshops, events, fairs, exchanges, overnight trips, lock-ins and camps. The core of the policy states that youth can be housed with unrelated adult chaperones aged 21 and over (age as of date of event) at overnight 4-H events as long as the youth-adult ratio is at least two youth to one adult and the adults have been through the MSU Extension Volunteer Selection Process. Before any youth attends an overnight 4-H event, each youth’s parent or legal guardian must sign and return the 4-H Overnight Housing Parent/Guardian Permission Form (available from the county MSU Extension office). This form is kept on file at the county MSU Extension office and it is not sent to the State 4-H Office. Complete information on the policy is available at: http://web1.msue.msu.edu/msue/cyf/youth/downloads/housingpolicy/index.html.

REGISTERING YOUTH AGED 18, 19 OR 20:
In keeping with the new Michigan 4-H Youth-Adult Policy for 4-H Overnight Events, any youth aged 18, 19 or 20 at the time of the event who is a registered 4-H member and who attends an event as a participant must not be housed with or share bathrooms with younger, unrelated youth unless he or she has completed a background check including one reference check and a criminal history check. The background check should be completed no more than once a year, unless circumstances warrant more frequent checks. When county staff registers a 4-H member 18, 19 or 20 years old on the MSU Extension 4-H Workshop Registration System, they will be asked if a background check has been completed for youth in this age bracket. The State 4-H Office will accept and process registrations only if a background check is completed. This form is kept in the county, and it is not sent to the State 4-H Office. Complete information on the
MEDIA RELEASE/MEDICAL TREATMENT AUTHORIZATION:
When registering a youth participant aged 18 and under for a workshop, the participant’s parents or guardians must complete and sign the Medical Treatment Authorization section of the form. This form is then given to the county MSU Extension office, which sends it to the workshop coordinator. Copies of the form can also be brought to the workshop. Youth without a form signed by a parent or legal guardian will not be allowed to stay at this overnight workshop.

All workshop participants, teen and adult, are encouraged to complete the Media Release section of the form. This section authorizes MSU Extension to record and photograph workshop participants and to use these photos and voice recordings in educational and promotional publications and programs.

WHAT TO BRING:
Comfortable clothing, ideas to share with others and enthusiasm. Bedding and linens are provided.

SPONSORS:
This workshop is sponsored by the Michigan 4-H Foundation through a grant provided by the sources listed below. Please be sure to send your letter of appreciation to the sponsor listed below.

Donors to the Michigan 4-H Foundation
c/o Jamey Fitzpatrick, President
240 Spartan Way
East Lansing, MI 48824-6005

All participants are strongly encouraged to send a letter of appreciation to the above donors. Without their help this workshop would not have been possible.

SMOKING REGULATIONS:
All persons are expected to follow Kettunen Center’s smoking regulations. The use of tobacco is prohibited in all indoor spaces. Smoking areas are provided outside of the buildings.

CONDUCT POLICY:
Positive behavior is a key expectation for youth and adults participating in 4-H activities – behavior that reflects trustworthiness, respect, responsibility, fairness, caring and citizenship. Participants are expected to follow all workshop and event guidelines. Theft, vandalism, the use of illegal drugs and alcohol, inappropriate or threatening behavior that violates the rights of others, and other such offenses are strictly prohibited, and anyone involved with these offenses will immediately be sent home at his or her own expense. If it is determined by 4-H staff or persons in charge of the activity that the offense warrants it, the offender will be turned over to the proper authorities. Participants are expected to take responsibility for their own actions and encouraged to inform their chaperones or the workshop coordinator if another person is mistreating them.

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES:
Accommodations may be requested by calling Neil Kentner at (517) 432-7619 three weeks
before the workshop to ensure sufficient time to make arrangements. Requests received after this time will be met when possible.
4-H COMPANION ANIMAL TEEN AND ADULT LEADER WORKSHOP
MAY 15-16, 2010
KETTUNEN CENTER
Tentative Schedule

Saturday, May 15, 2010

11:00 a.m. – 12:00 Noon  Registration
12:00 – 1:00 p.m.  Lunch
1:00 – 1:20 p.m.  Welcome
1:30 – 2:30 p.m.  Dog Demos and Obedience
2:30 – 2:45 p.m.  BREAK
2:45 – 3:45 p.m.  Educational Session #1 – Obedience Foundations
3:45 – 4:00 p.m.  BREAK
4:00 – 5:30 p.m.  Educational Session #2 – Novice, Open and Utility Exercises
5:30 – 7:00 p.m.  DINNER
7:00 – 8:00 p.m.  Educational Session #3 (choose one)
1. Obedience Training continued
2. Agility
3. Freestyle
8:00 – 8:15 p.m.  BREAK
8:15 – 9:15 p.m.  Educational Session #4 (choose one)
1. Obedience Training continued
2. Agility (repeat)
3. Freestyle (repeat)
9:15 – 10:45 p.m.  Have fun with Dog Jeopardy, network, and relax!
11:00 p.m.  Bed check in rooms
11:15 p.m.  LIGHTS OUT!!!
Sunday, May 16, 2010

8:00 – 9:00 a.m.  BREAKFAST...come have coffee with the State 4-H Companion Animal Committee – we don’t bite!

9:00 – 11:00 a.m.  Educational Session #5 (choose one)
4. Advanced Obedience Topics, as requested by participants
5. Hunting Dogs

11:00 – 11:15 a.m.  BREAK

11:15 a.m. – 12:15 p.m.  Educational Session #6 (choose one)
6. Showmanship
7. Grooming
8. Rally
9. Roundtable with Leaders

12:15 – 1:30 p.m.  LUNCH

1:30 – 2:30 p.m.  Educational Session #7 (choose one)
10. Cat Show “What do you Know?”
11. Judging
12. Dog Craft – Felting with Fur
13. When to Call the Vet
14. Weight Pulling with Dogs

2:30 – 3:30 p.m.  Ask the Experts! – Q&A session
Updates for 2010 – Heights & Measuring

3:30 p.m.  Workshop Ends

HAVE A SAFE JOURNEY HOME!