OTTAWA COUNTY

AWARDS HANDBOOK

Updated
January 2006
This handbook was originally developed by the 1986 OTTAWA COUNTY 4-H AWARDS COMMITTEE. It was updated in 1990 and again in 1995 by the Awards Committee of the 4-H Council and the Extension 4-H Youth Agent. It is designed to be used by Leaders and Members who are nominating and competing for awards. It is also used as the official standard for award selection by the committee.

1986 AWARDS COMMITTEE
Carlina Breitner
Albert Lothschutz
Jean McCarthy
Gene VanRhee

1990 AWARDS COMMITTEE
Russell Gibbs
Andy Machiela
Bev Mesbergen
Bonnie Yackish

1995 AWARDS COMMITTEE
Mary Poest
Sandy DeWys
Karen Hamelink
Jean McCarthy
Dawn Vrabic

2006 AWARDS COMMITTEE
Terri Chapman
Anne Hawley
Mike MacDonald
Erin McCarthy
Joanne VanderVeen
## TABLE OF CONTENTS

Competition ...........................................................................................................................................1
Club Awards ...........................................................................................................................................1

### County Member Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Medals</td>
<td>2</td>
</tr>
<tr>
<td>&quot;I Dare You&quot;</td>
<td>3</td>
</tr>
<tr>
<td>Citizenship</td>
<td>3</td>
</tr>
<tr>
<td>Key Club</td>
<td>3</td>
</tr>
<tr>
<td>Teen Leader</td>
<td>3</td>
</tr>
<tr>
<td>State 4-H Member Awards</td>
<td>4</td>
</tr>
<tr>
<td>Helpful Hints</td>
<td>5</td>
</tr>
<tr>
<td>Scholarships</td>
<td>6</td>
</tr>
<tr>
<td>Recommendations for Scholarships</td>
<td>7</td>
</tr>
<tr>
<td>Jack W. Ferwerda Jr. Memorial Scholarship</td>
<td>8</td>
</tr>
<tr>
<td>Berlin Livestock Committee Scholarship</td>
<td>10</td>
</tr>
<tr>
<td>Ottawa County 4-H College Scholarship</td>
<td>13</td>
</tr>
</tbody>
</table>

### Leader and Club Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clover Awards</td>
<td>16</td>
</tr>
<tr>
<td>Alumni of the Year</td>
<td>16</td>
</tr>
<tr>
<td>Club of the Year</td>
<td>16</td>
</tr>
<tr>
<td>Leader of the Year</td>
<td>17</td>
</tr>
<tr>
<td>Meritorious Service</td>
<td>17</td>
</tr>
<tr>
<td>Agent's Choice</td>
<td>17</td>
</tr>
<tr>
<td>Fair Board Member of the Year</td>
<td>18</td>
</tr>
<tr>
<td>Lucille Heslinga Memorial Award</td>
<td>18</td>
</tr>
<tr>
<td>Award Chart</td>
<td>19</td>
</tr>
<tr>
<td>Sample Forms</td>
<td>20</td>
</tr>
</tbody>
</table>
COMPETITION

Competition is a big part of all of our lives. It exists between siblings, among friends, on college campuses and between nations. The American free enterprise system as we know it is built partially on competition. The survival of the fittest exists not only in the animal and plant kingdoms but also among every business that man attempts.

Too much competition can be detrimental, especially to young people. It is important, therefore, that a balance be reached. 4-H leaders need to be aware of the good and bad parts of competition and should be prepared to help their members in coping with their feelings.

Membership in 4-H in Ottawa County can begin the year member is five as of January 1st. These younger 4-H members (until they are nine) should receive only positive feedback and should never be in competitive situations where they (or their work) are judged. While these younger members are encouraged to enter items at the fairs and achievements, they do so on a non-competitive basis. Only non-competitive blue ribbons will be given out and they will receive no premiums.

For older members (9-19), competition exists in two basic ways in 4-H. In one way, the member competes only against themselves when they are given A, B or C ratings. This way, if there are six outstanding entries in a class, a judge can give all blue ribbons (A's). However, some situations, such as in Achievements or when a project receives Best of Show, call for competition among youth. Usually in these situations, members are divided by age groups so that they only have to compete against others of similar physical and mental maturity.

CLUB AWARDS

Each club can choose to honor their 4-H members in their own way. Many clubs hold informal awards programs at the end of the project year and have parents attend. Certificates of achievement and seals (stickers) are available free of charge from the 4-H office. There are also member pins for years of enrollment available at a small cost.

In addition, you might think up all kinds of other creative ways of recognizing members. You are only limited by your imagination. Just remember: It is good to find some way to recognize everyone! Each member is special and there is always some kind of growth and accomplishment in a 4-H program year.
**PROJECT MEDALS**

Project medals are awarded in the following areas:

<table>
<thead>
<tr>
<th>Achievement</th>
<th>Consumer Education</th>
<th>Forestry</th>
<th>Plant Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerospace</td>
<td>Dairy</td>
<td>Gardening &amp;</td>
<td>Poultry</td>
</tr>
<tr>
<td>Agriculture</td>
<td>Dairy Foods</td>
<td>Horticulture</td>
<td>Public Speaking</td>
</tr>
<tr>
<td>Beef</td>
<td>Demonstrations</td>
<td>Goats</td>
<td>Rabbits</td>
</tr>
<tr>
<td>Bicycle</td>
<td>Dogs</td>
<td>Health</td>
<td>Safety</td>
</tr>
<tr>
<td>Bread</td>
<td>Electric Energy</td>
<td>Hobbies &amp; Collections</td>
<td>Sheep</td>
</tr>
<tr>
<td>Cats</td>
<td>Engines, Tractors &amp; Field Equipment</td>
<td>Horses</td>
<td>Shooting Sports</td>
</tr>
<tr>
<td>Child Care &amp; Development</td>
<td>Entomology &amp; Bees</td>
<td>Leadership</td>
<td>Swine</td>
</tr>
<tr>
<td>Citizenship</td>
<td>Fashion Revue</td>
<td>Outdoor Education &amp; Recreation</td>
<td>Veterinary Science</td>
</tr>
<tr>
<td>Clothing &amp; Textiles</td>
<td>Field Crops</td>
<td>Judging</td>
<td>Visual Arts</td>
</tr>
<tr>
<td>Conservation of</td>
<td>Food &amp; Nutrition</td>
<td>Performing Arts</td>
<td>Wildlife &amp; Fisheries</td>
</tr>
<tr>
<td>Natural Resources</td>
<td>Food Preservation</td>
<td>Photography &amp; Video</td>
<td>Wood Science</td>
</tr>
</tbody>
</table>

**CRITERIA FOR SELECTION OF PROJECT MEDALS**

**Junior Awards**
1. Members must be 12-14 years old as of January 1st of the current calendar year.
2. Member cannot be awarded more than two (2) medals in a calendar year.
3. Medals should be awarded to members with at least 2-3 years of experience in the category.
4. Must be nominated by a 4-H Leader, a member of the 4-H Council, the 4-H agent or development committees by September 30.
5. No more than two (2) junior medals in each project will be given in the county in a calendar year.
6. Members can only win a medal in each project area once as a junior.
7. Completed applications must be received or postmarked by November 1 OR the date set for that calendar year as announced in the Happenings. Youth who are nominated will be notified of the deadline for awards forms. The date varies depending on the date of the annual awards banquet which is early November.

**Senior Awards**
1. Members must be 15-19 years old on January 1st of the current calendar year.
2. Member cannot be awarded more than two (2) medals in a calendar year.
3. Medals should be awarded to members with at least 2-3 years of experience in the category.
4. Must be nominated by a 4-H Leader, a member of the 4-H Council, the 4-H agent or developmental committees by September 30.
5. No more than two (2) senior medals in each project will be given in the county in a calendar year.
6. Members can only win a medal in each project area once as a senior.
7. Completed applications must be received or postmarked by November 1 OR the date set for that calendar year as announced in the Happenings. Youth who are nominated will be notified of the deadline for awards forms. The date varies depending on the date of the annual awards banquet which is early November.
"I Dare You" Award

1. Awarded to members demonstrating outstanding leadership potential but who have not yet lived up to that potential.
2. Members may be nominated in writing by 4-H Members, 4-H Leaders, parents, the 4-H Agent or the Awards Committee.
3. The selection will be made by the Awards Committee. They will try to select one boy and one girl each year.
4. The award is a book by J. Danforth and a certificate.

Citizenship

A citizenship pin will be given to all Ottawa County 4-H Members who successfully complete a citizenship project by participating fully in a Washington Focus (Citizenship or Heritage) conference or Capitol Experience.

Key Club

1. Nominees must be 16 by January 1 of the current year.
2. Nominees must have completed three (3) years of 4-H club work.
3. Nominees must have completed 4-H projects in at least two (2) project areas.
4. Must have completed a Teen Leadership project.
5. Must have participated in three (3) State sponsored or State 4-H events. Examples: Kettunen Center workshops, Horse Jamboree, Exploration Days, Washington Focus, Animal Science week, Ag Expo, State Horse Show, State Dog Show.
6. Must be nominated by a 4-H Leader or the 4-H agent by September 30.
7. Must receive at least 175 points on the application.
8. Completed state applications must be received or postmarked by November 1.
9. Final selection will be made by the Awards Committee.

Teen Leader

1. All members completing the Ottawa County Teen Leader project and report form will receive a leadership pin.
2. Two Teen Leader of the Year Awards may be given each year. The committee will give high priority to selecting one boy and one girl each year, based on the teen leader reports and recommendations from the teen advisor.
3. Applicants must be at least 13 by January 1st of the current year.
4. Applicants must have completed at least two (2) years of club work and have at least two (2) projects. Teen Leadership is considered a project in itself.
5. Applicants must run at least one club meeting.
6. Applicants must complete a club and county level demonstration.
7. Applicants must go to at least one training meeting in the project year.
8. Applicants must complete a service project in the current year.
State Awards

The process begins by 4-H Members filling out a State Award form and submitting it for District competition. This must be mailed to the Ottawa County 4-H Office by March 1st. They fill out the 12 page report form, write a three (3) page 4-H story and prepare three (3) pages of photographs, write a resume and a cover letter for the State selection process. After District judging is completed the portfolios are returned to the Members (with comments) and they are redone for State completion (if selected). The portfolios are then sent to MSU for final judging. All finalists go to MSU during Exploration Days for an interview and the State Awards ceremony. At the state awards ceremony (all delegates dress formally and presented on the stage of the Wharton Center to an audience of 3,000 people). State winners are announced.

The process is long and time-consuming. The competition is keen, but by simply going through the experience, 4-H Members grow considerably. It is a very meaningful experience and should be considered by all 4-H Members who have been active in a broad capacity throughout their 4-H years.

1. Nominees must be 14-19 years old.
2. Once a member wins the State Award in a project area, they are not eligible to apply again in the same area, but may apply in a different area.
3. Members must have completed at least three (3) years in a project area to be considered in the State Award System.
4. Any Ottawa County 4-H Member meeting criteria 2, 3 and 4 above are eligible to compete in the State Award system regardless of if they compete for County Awards.

<table>
<thead>
<tr>
<th>Recognition Area</th>
<th>Award Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Science</td>
<td>Beef, Companion Animals (cats, pocket pets, fish, reptiles, etc.), Dairy Cattle, Dogs, Goats, Llama (including Alpaca), Horses, Poultry, Rabbits &amp; Cavies, Sheep, Swine</td>
</tr>
<tr>
<td>Agriculture</td>
<td>Agriculture</td>
</tr>
<tr>
<td>Arts</td>
<td>Communications, Crafts and/or Woodworking, Fine Arts (photography, drawing, painting, printing and sculpting) Performing Arts (including clowning)</td>
</tr>
<tr>
<td>Cultural Heritage</td>
<td>FOLKPATTERNS, Global &amp; Cultural Heritage</td>
</tr>
<tr>
<td>Environmental &amp; Outdoor Education</td>
<td>Entomology, Environmental &amp; Outdoor Education, Shooting Sports</td>
</tr>
<tr>
<td>Food, Nutrition, Fitness, and Health</td>
<td>Food, Leisure Education</td>
</tr>
<tr>
<td>Group Awards</td>
<td>Community Service and Citizenship Emphasis, Project Area Emphasis, Special Activity Emphasis</td>
</tr>
<tr>
<td>Individual Growth and Community Involvement</td>
<td>Achievement, Citizenship, Leadership</td>
</tr>
<tr>
<td>Personal Appearance</td>
<td>Clothing &amp; Textiles (including Style Review)</td>
</tr>
<tr>
<td>Plant Science</td>
<td>Horticulture/Crops</td>
</tr>
<tr>
<td>Science and Technology</td>
<td>Veterinary Science, Science and Technology (including computers, electrical, small engines, automotive, tractors, etc.)</td>
</tr>
</tbody>
</table>
DO:
- Use dividers for each section of the book.
- Follow instructions carefully.
- List in chronological order with most recent years last.
- Use vertical and horizontal lines to box areas off.
- Use short phrases in the form sections and avoid writing in paragraphs.
- Arrange photos to show skills learned if you are in the photography project.
- Include a few photos of yourself as a young 4-H member, but most photos should be of you doing leadership and community service activities.
- Use as good a typewriter or word processor as you can find. If you don't have one at home, consider paying someone to type the report and story. It is worth the small expense.
- Fill in "yes no" questions with XXXX rather than X if the answer is yes.
- Use photo paper for digital pictures.
- Cut photos down so that the most important part is left.
- Several small photos are better than a few large ones.
- Use captions that explain each photo.
- Emphasize your main project in your story; minor projects only need to be briefly mentioned.
- Fill your story with people and experiences which show how you grew over the years.
- Fill up all blank space even if you need to double space in some sections.
- List all activities, not just those directly tied to 4-H.
- Emphasize community service, citizenship and leadership.
- Use numbers to demonstrate size and scope.
- Be sure to indicate scope by listing activities such as experiments, grant proposals written, surveys and research done.
- Write your story in the first person as if you are telling your own story.
- Sign your book at the end of the story.

DON'T:
- Turn in a record book which has typos, white-out erasures or poor spelling.
- Reduce your print to get more on a page.
- Write your story in the third person. Your story should not be told by your parrot, dog, doll, or best friend.
- Spend time in your story talking about awards won - whether they are championships, National judging contests or demonstrations. The judges won't be impressed and you will look very self-involved.
- Repeat. Each activity should only be listed once. Judges quickly notice if you have put "helped with County Awards Banquet" under learning experiences, leadership and community service.
- Write a story that is less than three pages long.
- Use an old cover.
- Use a lot of examples of mistakes you made or things that failed. Such items should only be included if you can show what you learned from them.
**Scholarships**

Present and former 4-H members are eligible to apply for scholarships. Educational scholarships are offered to encourage 4-H members to continue their education beyond high school. The scholarships are provided as a means of recognizing meritorious 4-H work. You do not necessarily have to participate in the State and National Awards program to receive these scholarships, but is recommended.

Criteria for Selection:

1. Outstanding achievement in 4-H, usually in more than one project area and over five (5) years or more.
2. Leadership and citizenship contributions to county, state, or national 4-H programs.
3. Scholastic excellence. Most students receiving the MSU 4-H scholarships have a 3.5 GPA or better.

<table>
<thead>
<tr>
<th>PROGRAM/DONOR</th>
<th>PURSUE STUDIES IN</th>
<th>DEADLINE</th>
<th>VALUE</th>
<th>APPLICATION REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSU 4-H Scholarship</td>
<td>Any Field</td>
<td>November 1</td>
<td>1/4 of tuition for 4 years</td>
<td>MSU 4-H Scholarship, Application Form, Admission to MSU by Nov. 1</td>
</tr>
<tr>
<td>Michigan Farm &amp; Garden</td>
<td>Horticulture, Floriculture, Forestry,</td>
<td>December 1</td>
<td>$360 to $1,000</td>
<td>National 4-H Scholarship Application, 4-H Staff &amp; current academic advisor recommendations, H.S. or College transcript.</td>
</tr>
<tr>
<td></td>
<td>Conservation, or Home Economics. Not for</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>pre-vet or medicine</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michigan Rabbit Scholarship</td>
<td>Any Field</td>
<td>December 1</td>
<td>$400 to $500</td>
<td>4-H Rabbit Scholarship Application, 4-H Rabbit participation</td>
</tr>
</tbody>
</table>

**Ottawa County 4-H Council and 4-H Teen Club Scholarship**

Most years the Ottawa County 4-H Council in conjunction with the 4-H Teen Club offer one or two college scholarships up to $500 each. Applications are usually due June 1st. An announcement will be made in the Happenings and outstanding teen members will be sent applications. The scholarship selection is based on answers to essay questions and a reference by a current 4-H leader in Ottawa County. The leader may not be a member of the 4-H Council and may not be related to the member.

**Jack Ferwerda Memorial Scholarship**

The Jack Ferwerda Memorial Scholarship is available to 4-H members from Ottawa County who are majoring in an agriculture related field in college and who were active in livestock projects in Ottawa County. Up to $500 may be awarded in any given year. Applications may be requested from the 4-H office. The deadline is June 1st.
Recommendations for Scholarship Applications
by Elizabeth Wells

Competition for any scholarship is always competitive and being successful is the goal of every applicant. However, no matter how qualified an applicant might be, there are certain factors which can make or break you when the committee begins deliberations. These guidelines are intended to increase the chances of your being successful in the scholarship application process.

1) **Type** your application – In this day there is no excuse for a scholarship application to be hand written. Awards selection committees are not impressed when they have hand written applications because it always requires more effort to read them. In many cases if your application is not typed it will be moved to the bottom of the pile.

2) **Follow directions exactly!** – Often there are specific requirements for a particular scholarship application. Examples are: type of recommendation required, deadlines for turning in the application, adding pages etc. In many cases applicants ignore requirements and may even think that they can offer the committee something “better” than what is requested. Don’t be tempted to make such changes. Most committees will reject any application that is not complete and that has not followed the rules exactly!

3) **Be very detailed and specific in your answers** - Keep in mind that the people reading your application do not know you and often are unfamiliar with the program that you are involved in. You need to write the answers to questions such that anyone can understand exactly what you did. Be detailed in your descriptions and answer all questions completely. If there is ½ page to write an essay be sure to use all of the space. This is a competition and if you write a few lines it is hard to compete against someone who has written several paragraphs.

4) **Proof read carefully** - Never submit an application until you have proof read it and have had another person look it over carefully. If this is a scholarship for college it should look like you are ready and able to write at the college level. Typos, poor grammar and incorrect words do not help your cause.

5) **References** – Follow up with your references to be sure they are aware of any deadlines and that they are willing and able to supply you with the reference you need. Make their jobs easier by giving them an outline of what you feel are your qualifications for the scholarship and provide them with a stamped addressed envelope. Be sure to check back with them to make sure the reference was sent in and thank them for assisting you.
This scholarship has been established for the purpose of offering financial support to those who are interested in continuing their education in the field of agriculture. This scholarship is offered to those who are presently High School seniors in Ottawa County. The applicants will have satisfactorily completed four year of 4-H with at least two years of livestock project experience (dairy, dairy beef, beef, hog, lamb, goat, horse) during their 4-H career.

**Requirements:**
Application and statement must be turned in to the Jack W. Ferwerda Jr. Memorial Scholarship Fund, c/o Ottawa County MSU Extension, 333 Clinton St. Grand Haven, MI 49417 by June 1.

**Your application must include the following:**
1. Name
2. Address
3. Phone Number
4. 4-H Club belonged to or currently in
5. Years in 4-H
6. Years in 4-H Livestock
7. 4-H Club Leader’s Signature
8. Livestock Leader’s Signature
9. Parent/Guardian’s Signature
10. Essay

**Eligibility requirements are that the applicant must:**
1. Have completed four years of 4-H club work during high school.
2. Have completed at least two years in a 4-H livestock project.
3. Submit an essay of at least 300 words on one of two topics listed below:
   A. What I have given the community I live in.
   B. What effect has the 4-H livestock project had on me and what have I learned from it.
4. Enroll as a full-time student in an accredited major in an **agricultural field** within one year of high school graduation.

Scholarship applications must be signed by your parent, 4-H club leader, and livestock project leader. The signatures of the 4-H club leader and livestock project leader indicates that you the applicant, have satisfactorily completed four years of 4-H projects and club work during your four years in high school and two years of the livestock projects. The 4-H club leader and livestock leader need to indicate what years you were in 4-H.

After all eligible applicant requirements have been received and reviewed, a scholarship will be awarded.
Jack W. Ferwerda Jr. Memorial Scholarship Fund
Application Form

Name: ___________________________ Date: ______________

Address: ____________________________________________

________________________________________________________________________

Home Phone: __________________________________________

High School: __________________________________________

4-H Club: ___________________________ Number of years in 4-H: ______

Number of years in 4-H livestock: ______

4-H Club Leader’s Signature: _______________________________

4-H Club Livestock Leader’s Signature: _______________________

Parent or Guardian’s Signature: ______________________________

Return this form with your essay to: Jack W. Ferwerda, Jr. Memorial Scholarship Fund
 c/o Ottawa County MSU Extension
 333 Clinton St.
 Grand Haven, MI 49417

No application will be honored unless the application if fully completed.
Application deadline - June 1
Berlin Livestock Committee Scholarship
Application Form

Two $500 Scholarships Awarded

To apply for a Berlin Livestock Committee scholarship you must:

1. Be a high school senior.
2. Have been in a Berlin Market Livestock project for 3 years.
3. Answer all questions on the application form.
4. Attach a copy of your high school transcripts to the application form.
5. Be enrolling in any type of College/trade School with your Choice of course of study.
6. Must provide proof of enrollment if chosen to be the recipient of the scholarship. Upon proof of enrollment, scholarship will be paid directly to the educational institution for educational expenses.
7. Send the completed application by June 1 to: John Willcome
   14137 - 32nd Ave.
   Marne, MI  49435

Applications will be judged on (1) fair participation (2) leadership (3) citizenship and (4) scholastic standing. Answer all questions on the form. Total of 100 points allotted. Recipients will be announced during the Berlin Livestock Auction.

Section I

Name: ____________________________________________  Last  First  Middle

Address: ________________________________________________________________

City  State  Zip Code

Phone: ___________________________ Social Security Number:________________________

Name of 4-H/FFA Club: __________________________________________________________

Years in 4-H/FFA:_______  Years in Berlin Market Livestock: __________________________
Section II - You may attach additional pages for this section.

List 4-H/FFA projects enrolled in at the Berlin Fair. Include years. - 30 points

List 4-H/FFA experiences and project involvement. Include years. - 15 points
List leadership & citizenship contributions inside & outside 4-H/FFA - 30 points
OTTAWA COUNTY 4-H COLLEGE SCHOLARSHIP APPLICATION FORM
Deadline June 1

Full Name: ____________________________
   Last   First   Middle
Address: ____________________________
   Street   City   State   Zip
High School Attending in Senior Year ____________________________ Phone: ____________
4-H Club (s) __________________________________________________
____________________________________________________________
College Attending: ____________________________ No. of Years in 4-H __________
Field in which you plan to major: ________________________________
List the 4-H projects in which you have been enrolled. Include number of years in each.

List 4-H activities during your high school years (grades 9-12).
Club Level:

County/Regional Level:

State Level:
Describe your 4-H leadership involvement. Include number of years in each and designate club, county, or state.

1. What do you plan on doing in your future that your 4-H experience has prepared you for? (Do not add any pages.)
2. What things in 4-H influenced your growth and development? (Do not add any pages.)

3. How have you applied the 4-H pledge to your life? (Do not add any pages.)

__________________________________________  ________________
Signature of applicant Date

Return application by **June 1** to: Ottawa County 4-H
333 Clinton Street
Grand Haven, MI 49417

Please have one letter of reference sent to the above address.
Reference must be an Ottawa County 4-H leader but not a relative or a member of the Ottawa County 4-H Council.
LEADER AND CLUB AWARDS

Clover Awards

Pins are awarded for 5 (silver), 10 (gold), 15 (pearl), 20 (diamond), 25 (emerald), 30 (ruby) or 35 (sapphire) years of service as a 4-H leader. The years of service do not need to be consecutive. The pins and certificates will be presented at the annual Ottawa County 4-H leader’s banquet.

Alumni of the Year

Process of selection:
1. Nominations for prospective recipients will be accepted from currently active Ottawa County 4-H Leaders, 4-H Council Members or the 4-H Agent.
2. Nominations must be received by September 30.
3. Final selection will be made by the awards committee.
4. Only one Alumni will be selected each year.
5. An award form must be filled out by the nominee and returned by November 1.

Criteria for Selection:
1. Has shown citizenship by participating in civic, school, 4-H and other youth public service activities denoting concern for the welfare of others.
2. Has shown leadership through qualities and acceptance of responsibilities in civic, church, school, youth, professional business and related activities.
3. Has exemplified career accomplishments by success in chosen profession or occupation.
4. Has shown evidence of the influence of 4-H training in relationship to family, home, career, public service, skills and interests and adhered to ideals of 4-H.
5. Recipient must have been out of 4-H membership for at least five (5) years.
6. Must have been an active member in Ottawa County 4-H for at least three (3) years.

Club of the Year

1. Nominations may be made by 4-H Club Members, 4-H Leaders, Members of the 4-H Council or the 4-H Agent and must be received by September 30.
2. Completed application must be received or postmarked by November 1.
3. Final selection will be made by the Awards Committee.

Criteria for Selection:
1. Club must be at least two (2) years old.
2. Club must be an active club participating in county-wide events.
3. Club will have some involvement in community affairs.
4. Club who receives the award will not be selected again for at least three (3) years.
**Leader of the Year**

Process and Selection:
1. Nominations may be made by 4-H Members and Leaders, 4-H Council members or the 4-H Agent.
2. Nominations must be received or postmarked by September 30 or until a suitable candidate is selected.
3. Final selection will be made by a special committee consisting of the 4-H Agent, one member of the 4-H Council Executive Committee, one member of the Awards Committee and one other Extension staff member.
4. Recipients of this award will not be allowed to receive the award again for at least three (3) years.
5. The leader selected must be a 4-H Club Project Leader (not a resource or organizational leader).
6. A form must be returned by the person nominated by November 1 OR by the date set by the awards committee as announced in the Happenings or as notified to the applicants.

Criteria for Selection:
1. Has shown personal growth and development in the area of leadership.
2. Has shown a high degree of cooperation in carrying out their responsibilities as a Club Leader.
3. Has demonstrated a great ability to develop and manage parents and volunteers to effectively meet the needs of youth.
4. Has demonstrated ability to carry out the club responsibilities in a positive, efficient and humanistic manner.
5. Has, throughout the year, effectively worked to advocate and carry out the objectives of the 4-H youth program in the community.

**Meritorious Service Award**

1. Final selection will be made by the same special committee that is described under Leader of the Year.
2. The Meritorious Service Award will be given to an individual who has contributed to and/or supported the county-wide 4-H youth program.
3. The recipient may or may not be a 4-H Leader.
4. No application form is required.

**Agent's Choice**

1. Selected by the 4-H Agent.
2. Any person who has given outstanding service to the Ottawa County 4-H program may be selected.
3. The recipient may or may not be a 4-H Leader.
4. Priority will be given to a person who, in the agent's opinion, has grown in ability and/or dedication over the most recent 4-H year.
5. May be adult or teen aged 17 or over by December 31.
6. Recipient should have demonstrated drive and initiative with regard to 4-H volunteer work.
7. Recipient may be a fair or project coordinator.
**Fair Board Member of the Year**

Not given every year. May be nominated by any 4-H Leader or Agent. Nomination to be approved by Awards Committee and Fair Coordinator of the fair concerned.

**Lucille Heslinga a Memorial Award**

1. Must be a P.A. Leader
2. Longevity to be a consideration with greatest longevity given benefit in a tie.
3. May only be won by any individual once.
<table>
<thead>
<tr>
<th>AWARD</th>
<th>AGE LIMIT</th>
<th>NOMINATION DUE</th>
<th>APPLICATION FORM DUE</th>
<th>SELECTION BY</th>
<th>TYPE OF AWARD</th>
<th>NUMBER GIVEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meritorious Service</td>
<td>Adult</td>
<td>September 30</td>
<td>Late October</td>
<td>Special Committee</td>
<td>Plaque</td>
<td>One</td>
</tr>
<tr>
<td>Agent's Choice</td>
<td>Adult</td>
<td>N/A</td>
<td>N/A</td>
<td>4-H Agent</td>
<td>Plaque</td>
<td>One</td>
</tr>
<tr>
<td>Project Award Medal</td>
<td>Jr. 12-14 Sr. 15-19</td>
<td>September 30</td>
<td>November 1</td>
<td>Awards Committee</td>
<td>Pin</td>
<td>Two Per Project Per Category</td>
</tr>
<tr>
<td>I Dare You</td>
<td>Older Teen</td>
<td>September 30</td>
<td>N/A</td>
<td>Awards Committee</td>
<td>Book &amp; Certificate</td>
<td>One Girl One Boy</td>
</tr>
<tr>
<td>Citizenship</td>
<td>12-19</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Pin</td>
<td>To All Participants In Washington &amp; Capitol</td>
</tr>
<tr>
<td>Teen Leader Of The Year</td>
<td>13-19</td>
<td>N/A</td>
<td>September 30 Final Project Form</td>
<td>Teen Advisor 4-H Agent</td>
<td>Plaque</td>
<td>One or Two Boy or Girl</td>
</tr>
<tr>
<td>Clover Award</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Pin</td>
<td>Certificate</td>
<td></td>
</tr>
<tr>
<td>Leader of The Year</td>
<td>Adult</td>
<td>September 30</td>
<td>Late October</td>
<td>Special Committee</td>
<td>Plaque</td>
<td>One</td>
</tr>
<tr>
<td>Alumni Of The Year</td>
<td>Adult</td>
<td>September 30</td>
<td>Late October</td>
<td>Awards Committee</td>
<td>Plaque</td>
<td>One</td>
</tr>
<tr>
<td>Club Of The Year</td>
<td>2 Years</td>
<td>September 30</td>
<td>Late October</td>
<td>Awards Committee</td>
<td>Plaque</td>
<td>One</td>
</tr>
<tr>
<td>Key Club</td>
<td>16-19</td>
<td>September 30</td>
<td>Late October</td>
<td>Awards Committee</td>
<td>Key Club Jewelry</td>
<td>Maximum 1/2 of 1% Club Mem.</td>
</tr>
<tr>
<td>Fair Board Member Of The Year</td>
<td>Adult</td>
<td>September 30</td>
<td>Late October</td>
<td>Fair Coordinator Fair Committee</td>
<td>Plaque</td>
<td>One</td>
</tr>
<tr>
<td>Lucille Heslinga Award</td>
<td>Adult</td>
<td>March 1</td>
<td>District Achievements</td>
<td>Award Committee</td>
<td>Revolving Plaque</td>
<td>One</td>
</tr>
</tbody>
</table>

**Note:**
- **Plaque** is a physical award.
- **Pin** is a badge or similar piece of jewelry.
- **Book & Certificate** includes a book and a certificate.
- **Certificate** is a formal record of achievement.
- **Key Club Jewelry** includes jewelry specific to Key Clubs.
- The number of awards given per category or group is specified for some awards.
DO NOT WRITE ON BACK - DO NOT ADD ANY PAGES

Ottawa County 4-H Awards Program

4-H Project Achievement Summary

Please Print Carefully Black Ink or Type

Name ___________________________________________________________________________

Check one:

_____ JUNIOR 12-14 years old on January 1st of the current calendar year.

_____ SENIOR 15-19 years old on January 1st of the current calendar year.

County Medals

Complete the Achievement Summary form. Members may apply for a medal in more than one
project but may not win more than two medals per year and are limited to winning a medal only
once as a junior and once as a senior.

Leader must sign the form (check with Community Leader to make sure all club requirements have
been met as well as project requirements).

To be eligible for a medal you must have participated in a 4-H competition this year in the project
area.

Forms are due in the Grand Haven Office by October 10.

Winners will be notified and should plan to attend the Leaders and Awards Banquet in November.

Project medals are awarded in the following areas:
(place an 'x' next to those that you are eligible for)

<table>
<thead>
<tr>
<th>Achievement</th>
<th>Demonstrations</th>
<th>Outdoor Education &amp; Recreation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerospace</td>
<td>Dogs</td>
<td>Performing Arts</td>
</tr>
<tr>
<td>Agriculture</td>
<td>Electric Energy</td>
<td>Pets</td>
</tr>
<tr>
<td>Beef</td>
<td>Engines, Tractors &amp; Field Equipment</td>
<td>Photography &amp; Video</td>
</tr>
<tr>
<td>Bicycle</td>
<td>Entomology &amp; Bees</td>
<td>Plant Science</td>
</tr>
<tr>
<td>Bread</td>
<td>Fashion Revue</td>
<td>Poultry</td>
</tr>
<tr>
<td>Cats</td>
<td>Field Crops</td>
<td>Public Speaking</td>
</tr>
<tr>
<td>Cavy</td>
<td>Food &amp; Nutrition</td>
<td>Rabbits</td>
</tr>
<tr>
<td>Child Care</td>
<td>Food Preservation</td>
<td>Safety</td>
</tr>
<tr>
<td>Citizenship</td>
<td>Forestry</td>
<td>Sheep</td>
</tr>
<tr>
<td>Clothing &amp; Textiles</td>
<td>Gardening &amp; Horticulture</td>
<td>Shooting Sports</td>
</tr>
<tr>
<td>Conservation of Natural Resources</td>
<td></td>
<td>Swine</td>
</tr>
<tr>
<td>Consumer Education</td>
<td>Goats</td>
<td>Veterinary Science</td>
</tr>
<tr>
<td>Communication Arts</td>
<td>Health</td>
<td>Visual Arts</td>
</tr>
<tr>
<td>Community Service</td>
<td>Hobbies &amp; Collections</td>
<td>Wildlife &amp; Fisheries</td>
</tr>
<tr>
<td>Computer Technology</td>
<td>Horses</td>
<td>Wood Science</td>
</tr>
<tr>
<td>Dairy</td>
<td>Judging</td>
<td></td>
</tr>
<tr>
<td>Dairy Foods</td>
<td>Leadership</td>
<td></td>
</tr>
</tbody>
</table>

Please list all 4-H project medals (see above) won previously and the year it was won, and whether it
was a "junior" or "senior" medal.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________
B. TO BE COMPLETED BY MEMBER (Please Print)

Name:__________________________________________________________________________
  (first) (middle) (last)

Number & Street or Road _______________________________________ P.O. Box _________

City or Town ______________________________ State _________ Zip Code _________________

Telephone: (____)____________ Date of Birth   /   /   Age _________________

Name of Parent(s) or Guardian(s) _________________________________________________

School Now Attending ________________________________ Grade _________________

Or Graduated _______ (year) I have completed ______ Calendar Years of 4-H.

Name Of 4-H Club(s) ___________________________________________________________________

I Have Attended:  _____ Other State level activities: (list)

   _____ Kettunen Center/KBS Training
   _____ Capitol Experience
   _____ Interstate Exchange Trip
   _______ State _______ Year
   _____ State 4-H Developmental Committee Meetings
   Name of Committee ________________________________

   _____ 4-H Exploration Days
   _____ Washington Trip

C. 4-H PROJECT SUMMARY

List below all 4-H projects you have been enrolled in during all of your 4-H Membership
(beginning the calendar year of your ninth birthday). Include the total numbers of years enrolled
whether enrolled now or past years.

<table>
<thead>
<tr>
<th>Project</th>
<th>No. of Years</th>
<th>Enrolled this past Year?</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Project</th>
<th>No. of Years</th>
<th>Enrolled this past Year?</th>
</tr>
</thead>
</table>
D. OTHER ACTIVITIES

1.) List offices held in 4-H club(s):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

2.) List participation on all County and State 4-H Committees:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

3.) List responsibilities carried for 4-H events (i.e. handed out ribbons at fair, planned exchange trip, record weights of lambs at weigh-in):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

4.) List educational programs attended outside your club (i.e. Kettunen Center workshop, training Day, modeling class):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
5.) List most significant awards won and year won (i.e. Construction Honors, Grand Championship, Best of Show Cookies, Second Place State Vet Science): Do not list A, B & C fair awards.

6.) List talks and/or demonstrations given other than for your club(s). (4-H or project related)

7.) Write a brief statement of how you have benefited from 4-H.
8.) Describe community service projects you have done through 4-H.

9.) List non-4-H involvement in community projects or civic activities, such as church, school, etc.

ON NEXT PAGE SUMMARIZE TOP TWO AWARD CHOICES
# SUMMARY FORM

1<sup>st</sup> & 2<sup>nd</sup> Choice for Awards

<table>
<thead>
<tr>
<th>1&lt;sup&gt;st&lt;/sup&gt; Project area</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Years in project (i.e. 2001, 2003)</td>
<td></td>
</tr>
<tr>
<td>Educational events attended in this project area (local, state, other)</td>
<td></td>
</tr>
<tr>
<td>Events competed at in this project area (local, state, other)</td>
<td></td>
</tr>
<tr>
<td>Do you plan to continue in the project area?</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2&lt;sup&gt;nd&lt;/sup&gt; Project area</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Years in project (i.e. 2001, 2003)</td>
<td></td>
</tr>
<tr>
<td>Educational events attended in this project area (local, state, other)</td>
<td></td>
</tr>
<tr>
<td>Events competed at in this project area (local, state, other)</td>
<td></td>
</tr>
<tr>
<td>Do you plan to continue in the project area?</td>
<td></td>
</tr>
</tbody>
</table>
10.) Please ask your **4-H Leader** to complete this part.

**4-H Leader:** Please tell us why you think this 4-H Member should be considered for an award.

Dated: _______________ 20 _____

___________________________________ ___________________________________
4-H Member 4-H Leader

___________________________________ ___________________________________
County 4-H Agent 4-H Awards Committee Chairperson

Return all award forms to: **Ottawa County 4-H**
333 Clinton Street
Grand Haven, MI 49417
Ottawa County 4-H Awards Program
Alumni Of The Year
Award Application

Name ____________________________________________

How Many Years In 4-H As A Member ________________________________

Project Areas As A Member __________________________________________

__________________________________________________________________

Occupation ______________________________________________________

Are You Involved in 4-H Now? If So, How? _____________________________

__________________________________________________________________

__________________________________________________________________

Current Community Participation ______________________________________

__________________________________________________________________

__________________________________________________________________

How Has 4-H Influenced You In Your Adult Life? ________________________

__________________________________________________________________

__________________________________________________________________

__________________________________________________________________

__________________________________________________________________

Please Return by October 10, 2008 to: Ottawa County 4-H, 333 Clinton Street, Grand Haven, MI  49417
Ottawa County 4-H Awards Program
Leader Of The Year
Award Application

Name

How Many Years Involved In 4-H?

Current 4-H Participation

Why I Am A Leader?

How I Became A Leader

What Do I See For The Future of 4-H?

Please Return by October 10, 2008 to: Ottawa County 4-H, 333 Clinton Street, Grand Haven, MI 49417
Ottawa County 4-H Awards Program
4-H Club Of The Year
Award Application

Club Name ________________________________________________________________

Club Leaders ___________________________ How Old Is Your Club? ________________

Project Areas ____________________________________________________________

Club History _____________________________________________________________

________________________________________________________________________

________________________________________________________________________

Club Activities Involved In ________________________________________________

________________________________________________________________________

________________________________________________________________________

Countywide Activities Involved In __________________________________________

________________________________________________________________________

________________________________________________________________________

Statewide Activities Involved In ____________________________________________

________________________________________________________________________

________________________________________________________________________

Community Work Your Club Has Been Involved In ____________________________

________________________________________________________________________

________________________________________________________________________

What Does Your Club Look Forward To In The Coming Year? ___________________

________________________________________________________________________

________________________________________________________________________

Please Return by October 10, 2008 to: Club of The Year Award, Ottawa County 4-H
333 Clinton Street
Grand Haven, MI 49417

Note: Each Club may add one typed page and one page of photos (with captions) to this form.
APPLICATION
FOR
MICHIGAN
4-H KEY CLUB
AWARD

(Please Print)  Date Submitted________________________________

Name ______________________  ____________________  

First                                    Middle                                  Last

Number, Street or Road__________________________

R.F.D. _______________________  Post Office _____________________   County __________________

zip

Date of Birth: Day ________________   Month ____________________   Year __________________

Name of Parent or Guardian ______________________________________________  Grade in School___________

BASIC REQUIREMENTS

A 4-H Member is eligible who has-

- Reached 15 years of age by the beginning of the Club year (October 1 of the previous year).
- Completed 3 calendar years of club work as of January 1 of the current year.
- Completed 4-H projects in at least two project areas.
- Completed a Teen Leadership project.
- Participated in 3 district (state sponsored) and or State 4-H events.
- Been recommended by his local leader.

The above activities give you 50 points. You must earn at least 125 additional points to give a minimum of 175 points to be considered. The 4-H Key Club Award may be given to 1/2 of one percent of the total county membership. If more than 1/2 of one percent qualifies for the Award, those with the highest scores will be so honored.

Now complete the remainder of this application, using your "Member's Personal 4-H Record", 4-H Bulletin:1192
<table>
<thead>
<tr>
<th>Work reported should include present year</th>
<th>Applicants Fill In</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Calendar years in 4-H work</td>
<td>No. Years ________</td>
<td>____________</td>
</tr>
<tr>
<td>(2 points for each year beyond 3 years)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Projects carried</td>
<td>No. Years ________</td>
<td>____________</td>
</tr>
<tr>
<td>(1 point for each year for each project)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Projects followed through for 3 or more years</td>
<td>No. Projects ______</td>
<td>____________</td>
</tr>
<tr>
<td>(5 points for each project)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Calendar years of Teen Leadership</td>
<td>No. Years ________</td>
<td>____________</td>
</tr>
<tr>
<td>(2 points for each year beyond 1 year)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Offices held in local or county 4-H Club</td>
<td>No. Held ________</td>
<td>____________</td>
</tr>
<tr>
<td>(2 points for each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Served as Junior Camp Counselor or Assistant Counselor</td>
<td>No. Years ________</td>
<td>____________</td>
</tr>
<tr>
<td>(5 points for each year)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Active participation on a 4-H Committee, local, county, state</td>
<td>No. Committees ______</td>
<td>____________</td>
</tr>
<tr>
<td>(1 point for each committee)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Carried county responsibility: (County Achievement, County Fair, Leader Training meeting, etc.)</td>
<td>No. Events ________</td>
<td>____________</td>
</tr>
<tr>
<td>(5 points for each assignment)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Participation in radio or television 4-H program</td>
<td>No. Times ________</td>
<td>____________</td>
</tr>
<tr>
<td>(3 points each time)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. New story you have written that was published</td>
<td>No. Stories ________</td>
<td>____________</td>
</tr>
<tr>
<td>(2 points for each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. Participation in county promotion programs, National 4-H Week, mall, bank or school display, etc.</td>
<td>No. Events ________</td>
<td>____________</td>
</tr>
<tr>
<td>(5 points for each event)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Talk or report given before a group not 4-H, on some phase of 4-H work (5 points for each)</td>
<td>No. Talks ________</td>
<td>____________</td>
</tr>
<tr>
<td>13. Member of a county older youth organization, such as Service Club, Teen Leaders, other</td>
<td>No. Years ________</td>
<td>____________</td>
</tr>
<tr>
<td>(5 points, add 2 points for each year of membership)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14. Present speech or demonstration program - your club</td>
<td>No. Times ________</td>
<td>____________</td>
</tr>
<tr>
<td>(2 points each time)</td>
<td>Times ____________</td>
<td></td>
</tr>
<tr>
<td>County, District or other group (5 points each year)</td>
<td>Times ____________</td>
<td></td>
</tr>
<tr>
<td>State (10 points each year)</td>
<td>Times ____________</td>
<td></td>
</tr>
</tbody>
</table>
Work reported should include present year

Applicants Fill In

15. Participation in judging program Your Club
   (2 points each times)
   County Contest
   (5 points each year)
   State Contest
   (10 points each year)
   Total Points
   No. Times ______________
   Times ______________

16. Attended state workshop, event or training (Youth Exploration Days,
    Capital Experience, Livestock Expo, Kettunen Center, KBS, Tollgate,
    etc.) (10 points each year, each event)
    No. Times ______________
    Total Points

17. Participation in Share-the-Fun Festival, demonstration, 4-H
    chorus event
    County (5 points each year)
    District or State (10 points each year)
    Total Points
    No. Events ______________
    Events ______________

18. Teen Leader school, safety, recreation
    (5 points for each event)
    Total Points
    No. Events ______________

19. Participation in out of state trip, such as: interstate exchange,
    Citizenship Short Course, National 4-H Congress, etc.
    (5 points for each trip)
    Total Points
    No. Events ______________

Total points, pages 2 and 3

Points, Basic Requirements from page 1 ______________

TOTAL POINTS ______________

20. Write a brief statement of how you have benefited from your 4-H program.

21. Write a brief statement of what you have done to help others in 4-H work.
COUNTY AWARDS COMMITTEE:

This committee reviews the application for neatness, accuracy and completeness of the report and the benefits derived from and contributions made to the club program by the applicant.

Comments: Benefits (Section 21) 1-15 points

________________________________________________________________________

________________________________________________________________________  ____

Comments: Contributions (Section 22) 1-15 points

________________________________________________________________________

________________________________________________________________________  ____

Committee Points (Sections 21-22) ____

GRAND TOTAL ____

Signed - County Awards Committee

Date ______________________ 20 _________   _____________________________________

_____________________________________

_____________________________________

_____________________________________

4-H Youth Programs
Cooperative Extension Service
Michigan State University

Please return by October 10, 2008 to the Ottawa County 4-H
333 Clinton Street
Grand Haven, MI  49417