

Remote Work Initiative

Executive Sponsors

Senior university leaders who will receive the final reports, guidelines, and recommendations from the team and will collaboratively assess and make decisions on the next steps.

Teresa K. Woodruff Provost and Executive Vice President for Academic Affairs	Melissa Woo Executive Vice President for Administration and CIO	Norman J. Beauchamp Jr. Executive Vice President for Health Sciences
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Executive Advisors

Senior university executives who will receive regular updates from the team and provide guidance and direction throughout the work of the initiative; will provide updates to Executive Sponsors.

Thomas Jeitschko Associate Provost for Graduate Education and Dean	Suzanne Lang Associate Provost and Associate VP for Academic HR	Sharon Butler Associate Vice President for Human Resources
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Initiative Leads

Responsible for the day-to-day management of the initiative, teams, and deliverables; accountable in updating Executive Advisors regularly and seeking their guidance as needed.

Sonja Fritzsche College of Arts & Letters	Sharri Margraves MSU Human Resources	Jake Lathrop MSU Human Resources
Eric Hegg College of Natural Science	Kathy Lewless Academic Human Resources	Barbara Forney Office of EVP Health Sciences

Purpose

1. Provide guidance and recommendations to the university on policy, compliance, and logistics specific to remote work (e.g. location considerations, home office support, work schedules, etc.).
2. Provide guidance to the university on the decision-making process with regard to what jobs/roles/employees will return to onsite work.
3. Provide guidance to the university on the necessary steps for a successful return to campus of those identified jobs/roles/employees transitioning from remote work to onsite/hybrid work.
4. Provide recommendations for creating and sustaining a successful long-term strategy for an equitable, agile, and modern *workplace* and a diverse, talented, and engaged *workforce*.

Timeline

Return-to-onsite guidance by: May 31, 2021	Long-term recommendations by: August 31, 2021
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Last updated: 03/18/2021